

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title: Part-Time Assistant Softball Coach **Department:** Athletics / Softball

OBU Mission Statement

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

Expectations for all Employees

Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees must embrace these expectations and model them in their behavior.

- *Demonstrate commitment to the essentials of the Christian faith.*
- *Commit to the mission and vision of Oklahoma Baptist University.*
- *Treat people with dignity and respect.*
- *Build relationships on honesty, integrity, and trust.*
- *Strive for excellence through teamwork, leadership, and a strong work ethic.*
- *Manage human and financial resources wisely and efficiently.*

Purpose: To serve as assistant coach for the softball program at Oklahoma Baptist University (OBU) within the philosophy and direction of the Head Coach as well as demonstrating a commitment to live out and advance the OBU mission statement through the sport of softball. Must comply with all NCAA, Great American Conference and institutional rules and regulations.

Essential Functions:

- Demonstrate your faith in all areas of life.
- Encourage the spiritual growth of team members and support staff.
- Exhibit a positive regard for all students, faculty, and staff.
- Develop individuals who are dedicated to the pursuit of excellence and exercise discipline in all areas of life.
- Successfully recruit students who are athletically gifted and possess high academic quality.
- Adhere to NCAA, Conference, and University regulations regarding recruiting, admissions standards, and eligibility.
- Effectively communicate the benefits of an OBU education and athlete experience to recruits and their parents.
- Monitor student-athlete academic progress and motivate them to strive towards their potential.
- Identify areas of deficiencies in athletic abilities and motivate athletes to achieve improvement.
- Evaluate the effectiveness of position specific coaching techniques and be committed to research and implement strategies that will increase productivity utilizing the student athletes we recruit at OBU.
- Efficiently and effectively complete administrative duties assigned by the Head Coach.
- Must possess an outstanding work ethic, very good oral and written communication skills, and have competent computer skills.

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Other Duties:

- Field maintenance.
- Prepare field for practices and home games.
- Handle administrative responsibilities associated with program operations.

Required Qualifications:

- Technical, tactical, and strategic knowledge of softball. Strong leadership, interpersonal, and communication skills.

Education:

Required: Bachelor's degree

Preferred: Master's degree

Experience:

Required: NCAA Division II coaching experience.

Preferred: Softball coaching experience or collegiate softball playing experience.

Equipment:

- Basic computer skills.

Physical Requirements:

- Be able to work on and maintain the softball field.

Special Requirements:

- Must be a member of a local evangelical* Christian church.
*Evangelical is a broad term referring to segment within Christianity which maintains the authority of the Bible and the belief in salvation by faith in Jesus alone.
- Please apply using the link for "Administrative Applications" on the OBU website at:
<https://www.okbu.edu/hr/jobs.html>