

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title: Part-Time Assistant Softball Coach

Department: Athletics / Softball

OBU Mission Statement

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

Expectations for all Employees Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees are expected to embrace these expectations and to model them in their behavior.

Demonstrate commitment to the essentials of the Christian faith.

- *Commit to the mission and vision of Oklahoma Baptist University.*
- *Maintain active membership in a local evangelical Christian church.*
- *Treat people with dignity and respect.*
- *Build relationships on honesty, integrity, and trust.*
- *Strive for excellence through teamwork, leadership, and a strong work ethic.*
- *Manage human and financial resources wisely and efficiently*

Purpose:

To serve as a part-time assistant coach for the softball program at Oklahoma Baptist University (OBU) within the philosophy and direction of the Head Coach as well as demonstrating a commitment to live out and advance the OBU mission statement through the sport of softball. Must comply with all NCAA, Great American Conference and institutional rules and regulations.

Essential Functions:

- Demonstrate your faith in all areas of life.
- Encourage the spiritual growth of team members and support staff.
- Exhibit a positive regard for all students, faculty, and staff.
- Develop individuals who are dedicated to the pursuit of excellence and exercise discipline in all areas of life.
- Successfully recruit students who are athletically gifted and possess high academic quality.
- Adhere to NCAA, Conference, and University regulations regarding recruiting, admissions standards, and eligibility.
- Effectively communicate the benefits of an OBU education and athlete experience to recruits and their parents.
- Monitor student-athlete academic progress and motivate them to strive towards their potential.
- Identify areas of deficiencies in athletic abilities and motivate athletes to achieve improvement.
- Analyze performance and instruct athletes in position specific strategies and techniques to prepare them for athletic competition.
- Evaluate the effectiveness of position specific coaching techniques and be committed to research and implement strategies that will increase productivity utilizing the student athletes we recruit at OBU.
- Efficiently and effectively complete administrative duties assigned by the Head Coach.
- Must possess an outstanding work ethic, very good oral and written communication skills, and have competent computer skills.

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Other Duties:

- Filed maintenance. Prepare field for practices and home games.
- Handle administrative responsibilities associated with program operations.

Required Qualifications:

- Bachelor's degree
- Technical, tactical, and strategic knowledge of softball. Strong leadership, interpersonal, and communication skills.
- Softball coaching experience or collegiate softball playing experience
- Basic computer skills
- Be able to work on and maintain the softball field

Preferred Qualifications:

- Master's Degree
- NCAA Division II coaching experience

Special Requirements:

- Must be an active member of a local evangelical church
 - **Please apply using the link for "Administrative Applications" on the OBU website at: <https://www.okbu.edu/hr/jobs.html>
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