

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title: Part-Time Assistant Football Coach

Department: Athletics

OBU Mission Statement

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

Expectations for all Employees

Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees must embrace these expectations and model them in their behavior.

- *Demonstrate commitment to the essentials of the Christian faith.*
- *Commit to the mission and vision of Oklahoma Baptist University.*
- *Treat people with dignity and respect.*
- *Build relationships on honesty, integrity, and trust.*
- *Strive for excellence through teamwork, leadership, and a strong work ethic.*
- *Manage human and financial resources wisely and efficiently.*

Purpose: To serve as assistant coach for the football program at Oklahoma Baptist University (OBU) within the philosophy and direction of the Head Coach as well as demonstrating a commitment to live out and advance the OBU mission statement through the sport of Football. Must comply with all NCAA, Great American Conference and institutional rules and regulations.

Essential Functions:

- Exhibit a positive regard for all students, faculty, and staff.
- Develop individuals who are dedicated to the pursuit of excellence and exercise discipline in all areas of life.
- Successfully recruit students who are athletically gifted and possess high academic quality.
- Adhere to NCAA, Conference, and University regulations with regard to recruiting, admissions standards, and eligibility.
- Effectively communicate the benefits of an OBU education and athlete experience to recruits and their parents.
- Monitor student-athlete academic progress and motivate them to strive towards their potential.
- Identify areas of deficiencies in athletic abilities and motivate athletes to achieve improvement.
- Analyze performance and instruct athletes in position specific strategies and techniques to prepare them for athletic competition.
- Evaluate the effectiveness of position specific coaching techniques and be committed to research and implement strategies that will increase productivity utilizing the student athletes we recruit at OBU.
- Efficiently and effectively complete administrative duties assigned by the Head Coach.

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Knowledge, Skills and Abilities:

- Knowledge of and adherence to all University, NCAA, and Conference rules, regulations, policies, and procedures with special attention to recruiting, eligibility, admissions, and financial aid.
- Ability to manage and delegate essential duties to others.
- Ability to communicate effectively.

Education:

Required: Bachelor's degree

Preferred: Master's degree

Equipment:

- Applicant must have the ability to communicate effectively through, emails, text messages, and social media.
- Applicant must be proficient with Word, Excel, and PowerPoint.
- Applicant must have experience with Hudl (video, editing, and presentations).
- Valid driver's license.

Special Requirements:

- Must be a member of a local evangelical* Christian church.
*Evangelical is a broad term referring to segment within Christianity which maintains the authority of the Bible and the belief in salvation by faith in Jesus alone.
- Please apply using the link for "Administrative Applications" on the OBU website at:
<https://www.okbu.edu/hr/jobs.html>