

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title: Director of Research and
Assessment

Department: DPT Program

OBU Mission Statement

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

Expectations for all Employees

Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees must embrace these expectations and model them in their behavior.

- *Demonstrate commitment to the essentials of the Christian faith.*
- *Commit to the mission and vision of Oklahoma Baptist University.*
- *Treat people with dignity and respect.*
- *Build relationships on honesty, integrity, and trust.*
- *Strive for excellence through teamwork, leadership, and a strong work ethic.*
- *Manage human and financial resources wisely and efficiently.*

Purpose: The Director of Research and Assessment (DRA) is responsible for enhancing the scholarly productivity and development of the DPT program, overseeing the research coursework within the DPT program, as well as other assigned teaching and mentoring activities. Responsible for DPT program research collaboration and capstone project oversight. This candidate should also have familiarity with Institutional Review Board policies and procedures. Additionally, the Director of Research and Assessment will provide strategic leadership and monitor programmatic student learning outcomes and program curricular outcomes in alignment with accreditation standards.

Essential Functions:

- Develops, updates, and teaches the evidence-based practice, statistics and research design components of the Oklahoma Baptist DPT program curricula. Ensures that students graduate with the foundational statistics, research design, and critical thinking skills necessary for clinical practice.
- Identifies and works to assist with collaborative research, funding, and grant opportunities for DPT faculty that align with their scholarly agenda when applicable.
- Establishes and coordinates capstone projects and ensures there is appropriate guidance for all research activities to include planning, developing, conducting, and receiving Institutional Review Board (IRB) approval for relevant DPT program projects.
- Consults with each faculty member on their annual accreditation required scholarship forms, and annual professional development plans and develop a report to the DPT program director.
- Ensures all program policies, procedures, and practices under the responsibility of the Director of Research and Assessment, provides compliance with accreditation policies and procedures, and reports to the Program Director.

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- Monitors student learning outcomes and accreditation curricular outcomes in coordination with the Director of Curriculum, and reports to the Program Director.

Other Duties:

- Teaching, evaluating, and advising students throughout didactic and clinical phases of the program
- Participating in PT Program Committees as assigned by the Program Director
- Attending and assisting in labs, simulation activities, practical exams, throughout the program
- Advising students on academic progress and research projects as needed
- Participating in program self-assessment and document preparation for CAPTE accreditation
- Performing other duties as requested by the Program Director to support the PT program, the faculty and staff, and the students
- Ensure integration of faith into curriculum, mentoring students in their own journey to incorporate their worldview with their role as a PT

Required Qualifications:

- Strong computer skills and adaptability in learning new software/online platforms
- Excellent verbal and written communication skills, including the ability to build successful relationships with students and faculty
- Strong interpersonal skills with students, program faculty and staff, and clinical staff
- Excellent critical thinking, conflict resolution, and decision-making skills
- Superior organization skills
- Ability to confidently interact as a leader, team member, and collaborative contributor with other departments
- Ability to manage multiple tasks and priorities and successfully meet deadlines

Education:

Required:

- Earned terminal academic doctorate in a discipline appropriate for teaching responsibilities or Doctor of Physical Therapy degree (or tDPT)
- Licensed or eligible for licensure in Oklahoma

Preferred:

- ABPTS specialization in a discipline appropriate for teaching responsibilities or certification credentials appropriate for his/her teaching responsibilities

Experience:

Required:

- 3 or more years clinical experience

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Preferred:

- Record of scholarship, academic teaching experience and effectiveness, and essential interprofessional skills
- Experience in PT classroom teaching and PT education administration preferred
- Must be able to operate the field maintenance equipment

Setting and Special Requirements:

- Remote 1.0 FTE faculty position, rank commensurate with experience
- Some on-campus presence is required, especially during intensive on-campus components of the program and to meet leadership expectations
- Must be a member of a local evangelical* Christian church.*Evangelical is a broad term referring to segment within Christianity which maintains the authority of the Bible and the belief in salvation by faith in Jesus alone.

OBU Benefits Summary:

OBU understands that our employees are our most valuable assets when fulfilling our mission. We strive to offer an extensive array of benefits and opportunities for employees to choose from. Full-time employees benefit from the generous OBU provision of premium contributions for nationwide family-friendly Health and Dental coverages along with free life insurance that includes accidental death and dismemberment equal to an employee's base salary. OBU provides access to optional employee-paid ancillary benefits like vision, hospitalization, critical illness, accident, additional employee-paid family life insurance coverages, and education benefits at OBU and other institutions of higher education. There is generous paid time off that includes annual granted vacation time, accrued sick leave, six annual holidays, and week-long breaks for Thanksgiving and Christmas that include energy conservation days. For all employees working at least half-time, there is an employer matching opportunity for retirement investments in a 403(b)(9) plan administered by Guide Stone. There are numerous other perks and opportunities for OBU employees including FREE family membership to the OBU Recreation and Wellness Center or RAWC, Global outreach university mission trips, cafeteria discounts, and parking privileges to name a few. For more information about the current OBU employee benefits and opportunities, please contact the Human Resources staff at HR@okbu.edu.