

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title: Assistant/Associate Professor in
English and TESOL

Department: Division of Language &
Literature

OBU Mission Statement

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

Expectations for all Employees

Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees are expected to embrace these expectations and to model them in their behavior.

- *Demonstrate commitment to the essentials of the Christian faith.*
- *Commit to the mission and vision of Oklahoma Baptist University.*
- *Maintain active membership in a local evangelical Christian Church.*
- *Treat people with dignity and respect.*
- *Build relationships on honesty, integrity, and trust.*
- *Strive for excellence through teamwork, leadership, and a strong work ethic.*
- *Manage human and financial resources wisely and efficiently.*

Purpose:

We are seeking a qualified candidate to join our faculty as an Assistant/Associate Professor in English and TESOL. The successful candidate will teach developmental English courses and advanced TESOL courses, with opportunities for additional assignments based on degrees and experience.

Essential Functions:

- Teach developmental English courses and advanced TESOL courses.
- Design and deliver engaging, research-based instruction that supports student success.
- Mentor and advise students in the English and TESOL programs.
- Contribute to the institution's mission through academic and personal engagement with students.
- Teach core curriculum and upper-level undergraduate English and advanced TESOL courses.
- Keep accurate class records and submit reports and grades via an online learning management system.
- Keep regular office hours for advising students

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Other Duties:

- Maintain an active program of professional development, including attendance at professional conferences, presentations, and/or scholarly or creative publication
- Serve the university and division in relation to student recruitment, campus events, and committees assigned
- Serve as academic advisor to students as assigned

Required Qualifications:

- Master's (MA) in English, TESOL, or a related field
- Must be able to teach multiple English and TESOL courses, including developmental courses in English and advanced TESOL
- Possess and demonstrate strong interpersonal skills, communication skills, and pedagogy for diverse student populations
- Be able to conduct a college classroom to maximize the student learning experience
- Be able to adjust teaching methods to meeting student needs
- Be able to work effectively with college-age students in individual advisement as well as small and large class environments
- Be proficient in office technology, office software (including various Microsoft tools), and classroom presentation software
- A teaching philosophy that aligns with the mission of a liberal arts institution emphasizing Christian culture and values.
- Experience teaching English and TESOL courses at the college level.

Preferred Qualifications:

- Experience teaching English and TESOL courses at the college level.
- Expertise in areas such as language acquisition, curriculum design, or pedagogy for English and TESOL language learners.
- Ability to integrate research, theory, and practical application in teaching TESOL.
- Doctor of Education (Ed.D.), or Doctor of Philosophy (Ph.D.) in English, TESOL, or a related field.
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Special Requirements:

- Must be a member of a local evangelical* Christian church.
- *Evangelical is a broad term referring to segment within Christianity which maintains the authority of the Bible and the belief in salvation by faith in Jesus alone.
- **Please apply using the link for "[Faculty Applications](https://www.okbu.edu/hr/jobs.html)" on the OBU website at <https://www.okbu.edu/hr/jobs.html>