

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title:

Assistant Director of Athletic Bands

Department:

Athletics

OBU Mission Statement

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

Expectations for all Employees

Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees must embrace these expectations and model them in their behavior.

- *Demonstrate commitment to the essentials of the Christian faith.*
- *Commit to the mission and vision of Oklahoma Baptist University.*
- *Treat people with dignity and respect.*
- *Build relationships on honesty, integrity, and trust.*
- *Strive for excellence through teamwork, leadership, and a strong work ethic.*
- *Manage human and financial resources wisely and efficiently.*

Purpose:

To provide our students with superior education and experiences in a Christian environment that sets OBU apart as an institution; to establish OBU as a premier location nationally/internationally for the participation in the collegiate marching arts; and to make significant contributions in recruiting.

Essential Functions:

- Teach and instruct various instruments including but not limited to Brass, Woodwinds and Percussion.
- Instruct fundamentals, techniques, musicality, visual aspects and tone production for each group.
- Instructions should occur in group setting and/or individual lessons.
- Teach and instruct visual fundamentals techniques related to marching, dance, color guard and majorettes.
- Instruct body position, foot timing, horn carriage and core training in relationship to marching.
- Maintain an electronic inventory system for all equipment, uniforms, and apparel.
- Continue professional growth in the field of Marching Arts
- Expand the reach of OBU Athletics Bands nationally/internationally and establish the winds program as a national draw for college marching bands.
- Adhere to all policies and procedures of OBU, local, state, regional, and national organizations.
- Understand and effectively communicate to athletes the eligibility requirements of OBU.

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- Meet professional expectations by actively participating in appropriate professional organization clinics and seminars.
- Be instrumental in leading team members to attain Christian growth and high ethical standards.
- *Assist the Director of Athletic Bands (DAB) in all athletic band functions, performances, recruiting, fund raising, camps, planning, and logistics.*
- Coordinate with the DAB conducting duties for football, volleyball, and basketball bands as well as any other ensembles formed for performances.
- Assist in recruiting students that have the ability and potential, both musically and academically, to achieve success as band members at OBU.

Required Qualifications:

- Bachelor's degree
- Marching Band Experience
- Must be able to see and hear well enough to communicate with Marching Band in practice and in competition.
- Must be able to answer telephone and to communicate with a variety of constituents.
- Must have sufficient mobility and physical stamina to lead practices, games time events and to cope with significant travel.

Preferred Qualifications:

- Master's degree in music or related field
- DCI, WGI, UIL, and or BOA experience

Special Requirements:

- Must be a member of a local evangelical* Christian church.
*Evangelical is a broad term referring to segment within Christianity which maintains the authority of the Bible and the belief in salvation by faith in Jesus alone.

OBU Benefits Summary:

OBU understands that our employees are our most valuable assets when fulfilling our mission. We strive to offer an extensive array of benefits and opportunities for employees to choose from. Full-time employees benefit from the generous OBU provision of premium contributions for nationwide family-friendly Health and Dental coverages along with free life insurance that includes accidental death and dismemberment equal to an employee's base salary. OBU provides access to optional employee-paid ancillary benefits like vision, hospitalization, critical illness, accident, additional employee-paid family life insurance coverages, and education benefits at OBU and other institutions of higher education. There is generous paid time off that includes annual granted vacation time, accrued sick leave, six annual holidays, and week-long breaks for Thanksgiving and Christmas that

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include energy conservation days. For all employees working at least half-time, there is an employer matching opportunity for retirement investments in a 403(b)(9) plan administered by GuideStone. There are numerous other perks and opportunities for OBU employees including a FREE family membership to the OBU Recreation and Wellness Center or RAWC, Global outreach university mission trips, cafeteria discounts, and parking privileges to name a few. For more information about the current OBU employee benefits and opportunities, please contact the Human Resources staff at HR@okbu.edu.