

2016-17 ACADEMIC CATALOG



OKLAHOMA
BAPTIST
UNIVERSITY

COLLEGE OF GRADUATE
AND PROFESSIONAL STUDIES

BAPTIST GENERAL CONVENTION
OF OKLAHOMA

BAPTIST BUILDING
3800

Oklahoma Baptist University is committed to equipping you to pursue academic excellence and integrate your faith with all areas of knowledge. As we enter our second century, OBU remains firmly committed to our mission of transforming lives, challenging you to engage a diverse world and to live worthy of the high calling of God in Christ.



A handwritten signature in black ink that reads "David W. Whitlock". The signature is stylized and fluid, with a horizontal line extending from the end of the name.

David W. Whitlock
President

OKLAHOMA BAPTIST UNIVERSITY
**COLLEGE OF
 GRADUATE AND PROFESSIONAL STUDIES**

Master of Arts in Christian Studies
Master of Arts in Intercultural Studies
Master of Business Administration
Master of Science in Marriage and Family Therapy
Master of Science in Nursing

**College of Graduate and Professional Studies
 Program Information**

Correspondence on the topics listed below should be addressed to the following offices at:

OBU College of Graduate and Professional Studies
 3800 North May Avenue
 Oklahoma City, OK 73112

Information for Prospective Students

College of Graduate and Professional Studies Office

General

College of Graduate and Professional Studies Office

Residence Assignments

Residential Life Office

**College of Graduate and Professional Studies
 Contact Information**

405.585.4601 (office)
 405.585.4646 (fax)
www.okbu.edu/graduate
graduateinfo@okbu.edu

**College of Graduate and Professional Studies
 holds membership in**

Oklahoma Ethics Consortium
 Oklahoma City Chamber of Commerce

Accreditation and Membership

Accreditation is subject to periodic review and reevaluation by the accrediting agency. A student may wish to ascertain the accreditation of specific degrees, programs, or courses of instruction at the time of enrollment.

Oklahoma Baptist University is accredited by

The Higher Learning Commission
 North Central Association of Colleges and Schools
 30 North LaSalle St., Suite 2400
 Chicago, Illinois 60602, 312.263.0456

Association of Collegiate Business
 Schools and Programs

Commission on Collegiate Nursing Education

National Association of Schools of Music

National Council for Accreditation of
 Teacher Education

Oklahoma Commission on Teacher Preparation

Table of Contents

OBU in Summary.....	3	Discriminatory Harassment.....	14
History.....	3	Intensive English Program	
OBU's Mission Statement.....	4	Intensive English Program Summary.....	15
Purpose Statement.....	4	International Students.....	15
Financial Information		To Transfer to OBU.....	16
Tuition and Fees.....	5	IEP Admission.....	16
Special Fees.....	5	English Placement Testing.....	16
CGPS Course Specific Fees.....	5	IEP Completion Requirements.....	16
Intensive English Program.....	5	IEP Program.....	17
Title IV Federal Financial Aid.....	5	Christian Studies.....	18
Academic Information		Associate of Arts in Christian Studies.....	20
CGPS in Summary.....	6	Master of Arts in Christian Studies and	
Admission.....	6	Master of Arts in Intercultural Studies	
Non-degree seeking students.....	6	MA Mission.....	21
Conditional Admission.....	6	MA Degrees.....	21
Denial of Admission.....	6	MA Admission Requirements.....	21
Transfer Credit.....	7	MA Christian Studies: Christian Leadership Plan of Study.....	22
Registration and Enrollment		MA Christian Studies: Apologetics Plan of Study.....	22
Registration.....	7	MA Intercultural Studies: Intercultural Plan of Study.....	23
Enrollment.....	7	MA Intercultural Studies: Orality Plan of Study.....	23
Textbooks, Syllabi and Required Materials.....	7	Master of Business Administration	
Late Registration.....	7	MBA Mission.....	24
Withdrawal from Classes.....	7	MBA Program Admission Requirements.....	24
Financial Policies		Integrated OBU Bachelor's Degree/ MBA Degree Program.....	24
Refund Policies.....	7	Energy Management Certificate Option.....	25
General Policies		Leadership Certificate Option.....	25
Governance of CGPS at OBU.....	8	Project Management Certificate Option.....	25
Special Services.....	8	MBA Plan of Study.....	26
Non-Discrimination Policies.....	8	Immersion MBA Plan of Study.....	27
Graduate Student Services.....	8	Master of Science in Marriage and Family Therapy	
Students Rights and Responsibilities.....	8	MFT Mission.....	28
Complaint Policy.....	8	MFT Program Admission Requirements.....	28
Academic Policies		Integrated OBU Bachelor's Degree/ MFT Degree Program.....	28
Class Attendance.....	9	Medical Family Therapy Certificate Program.....	29
Recording and Transmission Devices.....	9	Marriage and Family Therapy Practicum.....	29
Mobile Phone Usage.....	9	MFT Plan of Study.....	30
Academic Dishonesty Policy.....	9	Medical Family Therapy Certificate Plan of Study.....	30
Academic Identity Integrity Policy.....	9	Master of Science in Nursing	
Procedure.....	9	MSN Mission.....	31
Appeals.....	10	MSN Program Admission Requirements.....	31
Advising.....	10	Part-time Graduate and Professional Studies Students.....	31
Grades.....	10	Admission of a Student from an Unaccredited Nursing Program.....	32
Grade Reports.....	11	RN Option Program Admission Requirements.....	32
Grade Appeals.....	11	RN Option Immunizations.....	32
General Rules of Procedure for Grade Appeals.....	11	Nursing Certificate Programs.....	33
Requirements for Grade Point Average.....	12	Nursing Certificate Program Admission Requirements.....	33
Course Policies		MSN Plan of Study.....	34
Repetition of Courses.....	12	RN Option Plan of Study.....	34
Completion of Course Work.....	12	Education Certificate Plan of Study.....	35
Online Course Submissions.....	12	Global Nursing Certificate Plan of Study.....	36
Leave of Absence Policy.....	12	Course Offerings	
Five Year Limitation.....	12	IEP.....	37
Auditing Courses.....	12	MA.....	41
Graduation Policies		MBA.....	44
Degree Check.....	13	Immersion MBA.....	46
Graduation Requirements.....	13	MFT.....	48
Graduation Application.....	13	MSN.....	51
CLEP Examination.....	13	Board of Trustees.....	53
Code of Conduct		Personnel.....	54
Alcoholic Beverages/Drugs.....	14	Student Handbook.....	70
Breach of Peace.....	14		
Inclement Weather.....	14		
Care of Unsupervised Children.....	14		
Sexual Harassment.....	14		



OBU in Summary

Oklahoma Baptist University is a senior level coeducational institution with an enrollment of approximately 1,900 students. About 60 percent of OBU's students are from Oklahoma, while the other 40 percent come from approximately 40 other states and 26 countries.

OBU is located in Shawnee, a city of 31,500 residents, which is 35 miles east of Oklahoma City and 90 miles southwest of Tulsa, near the geographical center of the state. OBU's 200-acre campus is on the northwest edge of Shawnee just two miles south of Interstate 40.

The University offers 10 baccalaureate degrees: the Bachelor of Arts, Bachelor of Science, Bachelor of Science in Education, Bachelor of Professional Business Administration, Bachelor of Professional Accountancy, Bachelor of Humanities, Bachelor of Music, Bachelor of Musical Arts, Bachelor of Music Education and Bachelor of Fine Arts; four master's degrees: Master of Arts, Master of Business Administration, Master of Science in Marriage and Family Therapy, and Master of Science in Nursing; and one associate's degree: Associate of Arts in Christian Studies. OBU's curriculum features strong general studies requirements and 84 areas of concentration and majors in departments of instruction. Areas of study lead to a large number

of entry-level occupations in such career areas as business, communications, education, fine arts, recreation, religious vocations, scientific and technical areas, and social sciences and services.

History

The Baptists of Oklahoma Territory, realizing the great need for Christian emphasis in institutions of higher learning, decided in 1889 to build a college. This institution, Oklahoma Baptist College, was located in Blackwell, Oklahoma, and was maintained until 1913.

For several years, a Baptist academy also was operated in Hastings, Oklahoma, but in 1912 it was moved to Mangum and reestablished as Southwest Baptist College, a junior college. Like Oklahoma Baptist College, this school suffered from a poor geographical location within the state, and closed in 1914.

The real founding of Oklahoma Baptist University occurred in 1906 when the State Baptist Convention, in session in Shawnee, appointed a commission to make plans for the founding of a Baptist university. In 1907, a board of trustees was elected, and in 1910 articles of incorporation were granted. The school actually opened in September 1911, in the basement of the First Baptist Church and in the Convention Hall of Shawnee.

Also in 1911, a group of individual Baptists organized an independent school at Oklahoma City under the name of Carey College, but it had to close its doors at the end of four weeks. Many of the students and a few faculty members transferred to Oklahoma Baptist University.

The City of Shawnee contributed the original 60-acre campus and the first building, Shawnee Hall, which was ready for occupancy by September 1915. Since that time, adjoining tracts of 140 acres have been added and 30 major buildings have been erected.

OBU is owned and supported by the Baptist General Convention of Oklahoma, which consists of approximately 1,700 cooperating Southern Baptist churches. OBU is responsible through the President to the Board of Trustees, whose members are elected by that Convention.

OBU's Mission Statement

As a Christian liberal arts university, OBU transforms lives by equipping students to

- pursue academic excellence
- integrate faith with all areas of knowledge
- engage a diverse world
- live worthy of the high calling of God in Christ.

Purpose Statement

Oklahoma Baptist University is an institution founded on Christian principles and teachings whose primary purpose is to conduct educational programs in the traditional arts and sciences and in other disciplines with the intent to prepare students for effective leadership and service in the various vocations.

The mission finds expression through a strong liberal arts core curriculum which supports degree programs designed to prepare students for careers and graduate study; through activities planned to stimulate spiritual, intellectual, social, cultural, and physical development; and through an environment that reflects the application of Christian principles and teachings.

Owned by the Baptist General Convention of Oklahoma and operated through a Board of Trustees elected by the Convention, the University engages in educational tasks in a manner consistent with the purposes of the Convention: to furnish the means by which the churches may carry out the Great Commission (Matthew 28:18-20). To achieve its purpose, the University has adopted several goals, among which are:

To be a Christian learning community where faith and knowledge contribute to the individual's awareness: of himself and his obligations within a diverse and interrelated society; of truth and its force; of the joy of discovery and the beauty of existence; and of the legacy of the past, the challenge of the present, and the promise of the future.

To cultivate Christian community in which the Baptist principles of individual freedom and dignity as well as mutual kindness and respect and concern for others are stressed.

To encourage a climate of learning where the student may develop the lifelong habit of critical thinking in the search for truth.

To identify and communicate the knowledge, experience, and values which constitute man's cultural heritage.

To provide opportunities for the student to engage in a serious study of the Bible and to learn the philosophy and tenets of the Judeo-Christian heritage; to instill an awareness of and an appreciation for the distinctive Baptist contribution to Christian theology and for the values inherent in the Christian faith; to encourage Christian commitment.

To foster an awareness of the needs of the human community and the responsibility of each individual in an active life of service.

To offer a broad-based liberal arts education and specialized professional training in mutually supportive roles.

To afford the opportunity to explore the relevance of all academic endeavors to the Christian life.

To make personnel, services and facilities of the institution available to meet appropriate educational, cultural, and religious needs of its several constituencies.

To serve the Baptist constituency through the development of informed, enlightened, sensitive leadership.

Administrators, faculty and staff members will conduct themselves and their professional activity in a manner which is consistent with the Mission and Purpose Statement of the University. All academic courses, student activities and University policies and procedures will be conducted in a manner that does not contradict the Mission and Purpose Statement of the University.

Financial Information

Tuition and Fees (2016-17 Rates)

All charges are subject to change at the beginning of any semester or term.

Graduate and Professional Studies Tuition

Intensive English Program-undergraduate (per session).....	\$ 2,250.00
Intensive English Program-graduate (per session).....	3,250.00
Intensive English Program Registration Fee (per session) 4 sessions in an academic year.....	20.00
Master of Arts in Christian Studies (per credit hour)	350.00
Master of Arts in Intercultural Studies (per credit hour)	350.00
Master of Business Administration (per credit hour).....	550.00
Master of Science in Marriage and Family Therapy (per credit hour).....	550.00
Master of Science in Nursing (per credit hour)	450.00
School of Christian Studies (per credit hour).....	200.00

Members of BGCO churches receive \$100 per credit hour in scholarship assistance.

Special Fees

CGPS Application Fee	50.00
MSN Initial Enrollment Non-refundable Deposit (applied to tuition)	500.00
CGPS Graduation Fee.....	100.00

CGPS Course Specific Fees

College of Nursing

Nursing Project Fee (per hour) NURS 5994.....	100.00
Nursing Practicum Fee (per hour) NURS 5484.....	145.00

Intensive English Program (IEP)

Course Specific Fees (IEP 0413, 0423, 0433, 0443, 0453, 0463, 0473, 0483, 0493).....	20.00
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Return of Title IV Funds Federal Financial Aid

Students who receive Title IV federal aid (Federal Pell Grant, Federal Supplemental Grant, TEACH, Federal Perkins Loan, Federal Stafford Loan, Federal PLUS Loan), but withdraw before completing 60% of the term for which they have been funded are subject to the return of Title IV funds as well as the institutional refund policy. According to the federal policy, only the amount of federal financial aid earned (determined by the withdrawal date) may be retained by the student. The amount of earned aid is not related to whether the student has or has not paid the bill with the University. Any federal financial aid which is not determined to be earned aid, must be returned to the appropriate Title IV programs. The calculation of the return of federal financial aid and the refund of institutional awards per the OBU policy, may result in the student owing a balance to the University. Specific details of the federal formula used for the return of Title IV funds are available in the Student Financial Services Office. Additionally, if a student withdraws before the Oklahoma State Regents issues a reimbursement check to OBU for any Oklahoma state grants, the full amount of the state grant(s) will be reversed from the student's account as they are no longer eligible for the grant and OBU will not be reimbursed.

Academic Information

OBU College of Graduate and Professional Studies in Summary

The College of Graduate and Professional Studies of Oklahoma Baptist University enhances the mission of the university by providing opportunities for advanced studies that equip graduates to follow Christ's example in vocational pursuits.

The University currently offers five graduate degrees: the Master of Arts in Christian Studies, the Master of Arts in Intercultural Studies, the Master of Business Administration, the Master of Science in Marriage and Family Therapy, and the Master of Science in Nursing. OBU's curriculum features strong, real-world, biblically based graduate studies designed to prepare professionals to step into leadership positions in their career field.

ADMISSION

College of Graduate and Professional Studies Admission Requirements

- Bachelor's degree from an accredited college or university in the U.S. or foreign equivalent as approved by specific program with a cumulative GPA of 3.0 on a 4.0 scale.
- For international students with degrees from an accredited United States institution subsequent to their international transcript; the transcript verification process will be waived by OBU.
- A completed application form available online at www.okbu.edu/graduate
- A current résumé
- A completed statement of purpose
- Official transcripts from all colleges or universities attended. These must be delivered to: OBU College of Graduate and Professional Studies, 3800 North May Avenue, Oklahoma City, OK, 73112.
- If English is not the official language of instruction in the country in which you reside, please submit results of either the Test of English as a Foreign Language (TOEFL) directly from the corporation to the OBU College of Graduate and Professional Studies office or the International English Language Testing System (IELTS) directly from the corporation to the OBU College of Graduate and Professional Studies office. A minimum TOEFL score of 550 (or 213 on the computer-based test, 80 on the internet-based test) is required. A minimum IELTS score of 6.5 is

required.

TOEFL

Visit: www.ets.org/portal/site/ets and www.toefl.org

IELTS

Visit: www.ielts.org/usa

Students with an insufficient TOEFL or IELTS score are encouraged to enroll in Oklahoma Baptist University's Intensive English Program. This campus-based program is designed to develop language skills which will help guarantee academic success when the student leaves the language institute and proceeds to University work. For more information, please consult the "Intensive English Program" section of this catalog.

Non-degree Seeking Students

Non-degree seeking students requesting admission into a Certificate Program must meet admission requirements as defined by the specific program. Non-degree seeking students who wish to matriculate into a degree seeking program must apply and meet all admission requirements for that degree. Courses taken by a non-degree seeking student will apply to degree requirements if the courses are appropriate for the selected degree and the student earned a grade of C or better.

Non-degree seeking students are not eligible for financial aid.

Conditional Admissions Policy

Applicants who do not meet the admission requirements, but have relevant work experience since receiving their bachelor's degree and who are otherwise judged qualified, may be admitted conditionally. The conditional status will be dropped, if after the completion of six credit hours the student will have maintained a GPA of at least a 3.0. Failure to maintain this GPA will result in the student's withdrawal from the program.

Denial of Admissions

OBU reserves the right to deny admission, continued enrollment, or re-enrollment to any applicant or student. Any program that requires a background check or drug screen reserves the right to take action that impacts the student's status including but not limited to the denying enrollment based on findings and will report findings to the appropriate agency.

Transfer Credit

A maximum of six credit hours or two courses from an accredited graduate school will be considered for transfer credit in the MBA, MS in MFT, and MSN programs. A maximum of nine credit hours or three courses from an accredited graduate school will be considered for transfer credit in the MA in CS and ICS programs. In special circumstances, a maximum of 12 credit hours will be accepted for the MA. Only grades of B or above will be considered, and coursework should have been completed within the last six years. Transfer credit requests will be carefully evaluated by the MBA, MS in MFT, MSN, and MA in CS and ICS Admissions Committee, and are not automatically granted. In the case of courses ineligible to be transferred by the routine transfer process, exceptions are rare but are approved administrative actions facilitated by the Academic Dean and voted on by Graduate Council.

All transfer grades become a part of the student's permanent record at OBU. Incomplete grades transferred to OBU will be calculated as F grades unless the student furnishes an amended transcript showing a changed grade. Transfer grade point averages will be calculated according to OBU grading policies.

The University cannot accept course work credits from institutions not accredited by a Council for Higher Education Accreditation (CHEA) or United States Department of Education (USDE) recognized accreditation organization. Non-accredited institutions include vocational or trade schools and other institutions whose purposes and curricula indicate their restrictive nature. After earning nine graduate credit hours at OBU with a GPA of 3.00 or higher on a 4.0 scale, credits earned at a college or university not accredited by a CHEA or USDE recognized accrediting organization may be applied to the student's OBU transcript as applicable credit for a degree.

REGISTRATION & ENROLLMENT

Registration

Once notified of admission to the program, registration for the first term is completed through the CGPS office. Payment is due on the first day of class

Courses vary in length within each program. Courses may be five weeks, six weeks, eight weeks, or sixteen weeks in length.

Enrollment

Progress through the MA, MBA, MS in MFT, and MSN Programs is recommended in a pre-determined sequence. Traditional entry into the MBA and MFT program occurs in January or August of each year.

Regular entrance into the MA and MSN program occurs in August. Entry at the beginning of any course is possible with special permission from the Dean or Director of the appropriate program. All application materials will be permanently kept on file in the OBU College of Graduate and Professional Studies office.

Textbooks, Syllabi and Required Materials

Textbooks are available online through the OBU bookstore. Course syllabi are posted online following registration. The course syllabi will list class readings and written assignments which may be required prior to the first class meetings. On-ground program participants are required to bring their own laptop computer to most class sessions.

Late Registration

Final registration must be completed before the first class meeting or a \$50 late registration charge will apply.

Withdrawal from Classes

Students who must withdraw from a class must formally withdraw in the College of Graduate and Professional Studies office no later than the second week of a four-week course, third week of a five-week course, fourth week of a six-week course, fifth week of an eight-week course, the eighth week of a twelve-week course, or tenth week of a sixteen-week course in order to receive the neutral grade of "W." The potential refund is dependent upon the date of withdrawal. See Financial Policies for more information.

FINANCIAL POLICIES

Refund Policies

Refunds for on-ground courses adhere to the following schedule:

- Before the first class of a course – 100% of tuition
- After the first class - 75% of tuition
- After the second class - 50% of tuition
- After the third class - 0% of tuition

Refunds for online courses adhere to the following schedule:

- Before the course commences - 100% of tuition
- Before the end of Week 1 - 75% of tuition
- Before the end of Week 2 - 50% of tuition
- After Week 2 - 0% of tuition

Students who withdraw from a course because of extenuating circumstances must meet with the Dean of the College of Graduate and Professional Studies about their ability to continue the program.

GENERAL POLICIES

Governance of College of Graduate and Professional Studies at OBU

The College of Graduate and Professional Studies Council is charged with oversight of all graduate programs at the University. The Council is composed of the Provost and Executive Vice President for Campus Life, the Dean of the College of Graduate and Professional Studies, academic deans, appointed faculty members.

Special Services

OBU's College of Graduate and Professional Studies provides support services to students with disabilities. The College of Graduate and Professional Studies is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. If you have a need for services due to disabilities, please contact the Dean of the College of Graduate and Professional Studies at 405.585.4601.

Non-discrimination Policy

Oklahoma Baptist University strives to maintain high standards of professional ethics in an atmosphere in which individuals do not abuse their personal authority or power in interpersonal relationships.

The OBU College of Graduate and Professional Studies is committed to maintaining a humane atmosphere in which the race, color, gender, age, national origin, marital status, and cognitive or physical disability are not disparaged. The University will not tolerate language or behavior directed against particular persons or groups the intent of which is to degrade, humiliate, embarrass, frighten, or otherwise dehumanize.

Graduate Student Services

OBU staff members from both the Shawnee campus and Oklahoma City office are available to help students with application to the program, advising, registration, applications for financial aid, career counseling, and more, throughout their graduate education. Textbook purchases are facilitated online through OBU's bookstore. Book orders will be processed in a timely fashion so that required reading and writing assignments can be completed prior to the first class meeting. Library and reference materials are accessible online, as well as at the main OBU library and the Byrd Library on the campus of the OU Health Science Center. Students may also check out materials from a multitude of different libraries through OBU's participation in the OKShare program.

Student Rights and Responsibilities

OBU's College of Graduate and Professional Studies students are expected to support and promote the values of ethics, academic integrity, individual freedom, dignity, respect, and concern for others. Graduate and Professional Studies students have the right to appeal decisions. Those decisions not related to grade issues follow the sequence:

- faculty member
- Academic Dean
- ad hoc committee (Academic Dean, College of Graduate and Professional Studies Dean, faculty member)
- Provost and Executive Vice President for Campus Life

The grade appeals process is outlined in the Academic Policies section to follow.

Complaint Policy

The Student Complaint and Grievance Policy does not supersede specific policies involving special cases such as academic integrity and grade appeals, Title IX, sexual harassment, and due process within discipline procedures/hearings. Those special cases have specific policies and procedures that are outlined separately. A student who is unsure of which policies or procedures should be followed may discuss the matter with the CGPS office, Director of Human Resources, or the Title IX coordinator.

University policies provide the opportunity for students to file informal concerns or complaints, or formal grievances concerning any member of the University community while acting in an official capacity (e.g. faculty member, administrator, staff member). Information regarding procedures may be obtained from the Academic Center and/or the Office of Student Development.

Following the investigation, evaluation, and resolution of the formal grievance, the student and the University department/college will receive a written report of the outcome of the dispute. If the student's concern is not resolved at the formal grievance level, then the student is able to submit a final formal written grievance to the President by following the procedures outlined below.

The policy and form may be accessed in the Student Handbook at okbu.edu/student-life/student-grievance-policy.html.

ACADEMIC POLICIES

Class Attendance

Due to the accelerated nature of course scheduling and the importance of team building among cohort peers in the OBU College of Graduate and Professional Studies programs, it is essential that students attend class regularly. When extenuating circumstances arise forcing a student to miss class, notice should be given as soon as possible to the faculty member as well as the College of Graduate and Professional Studies office. Responsibility for fulfilling all course requirements lies with the student. Faculty members have the option of granting make-up assignments or exams for missed class periods. Students with attendance issues may petition via the Incomplete Grade Contract to receive an incomplete in the course rather than withdraw from the course.

In online courses, regular and consistent participation is expected of all students. If the student is unable to participate in discussion boards or to complete an assignment, the student should make arrangements with the faculty in advance. The student is expected to look for any announcements and to monitor/participate in discussions as outlined in course syllabi.

Recording and Transmission Devices

The use of recording and transmission devices (including cell phones) in the classroom or online by students without authorization from the instructor is prohibited. The participation of individual students in class should not be recorded without their permission. Any authorization for the use of recording devices in the classroom or online by students carries with it the following limitations:

- recordings shall be used only for the student's private study
- information from the recordings shall not be made available to other persons not enrolled in the course
- all recordings shall be destroyed at the end of the course

Mobile Phone Usage

In order to maintain an optimal environment for learning, mobile phones should be turned off or set to vibrate during class. In the rare event that a student feels it will be necessary to take a phone call during class time, notice should be given to the professor in advance, as a courtesy. If a student receives a call, it is appropriate to leave the room, close the door, then answer the call.

Academic Dishonesty Policy

The University maintains a strict policy concerning academic dishonesty, which includes cheating, plagiarism, giving assistance on an examination or paper when expressly forbidden by the instructor, and any other practices which demonstrate a lack of academic integrity. Cheating occurs any time a student uses deception in order to avoid fulfilling the specific requirements of an assignment or course and/or in order to receive a higher grade than he/she might otherwise receive. Plagiarism occurs when a student appropriates passages or ideas from someone else's writing into his/her own without providing proper documentation and/or without using quotation marks to indicate when he/she is directly quoting from a source. The responsibility lies with the student to know and adhere to principles of academic honesty.

Academic Identity Integrity Policy

In order to maintain the integrity of the educational processes at OBU, particularly regarding computer-based distance education courses, sharing of University network user names and passwords is prohibited and may result in disciplinary action.

Procedure

If an instructor determines that the student is guilty of academic dishonesty, the instructor must discuss the matter with the student. In the event the instructor cannot reach the student in a timely manner, the instructor may assign a grade of "I" (Incomplete) until the student can be contacted and the matter of academic dishonesty discussed. The instructor then completes the "Academic Violation Form," which should include evidence and other necessary documentation. The instructor will determine the appropriate remedy: either a grade of zero on the assignment in question or a grade of "F" in the course. The student will designate whether he/she accepts the remedy for the violation of the dishonesty policy or wishes to appeal the instructor's decision. If a student elects to appeal, the "appeal due date" line must be completed on the Academic Violation Form. (See the Appeals section for more information regarding the appeals process.)

Upon completion, the instructor forwards the Academic Violation Form to the Registrar's Office for placement in the student's permanent record. The Registrar will forward copies of the Academic Violation Form to the student, Dean of the College of Graduate and Professional Studies, appropriate academic dean or director, and Chief Academic Officer. Not appealing when the form is first completed or by the appeal due date will be taken as an admission of guilt, except under compelling

circumstances to be determined at the sole discretion of the Chief Academic Officer.

If upon receipt of the Academic Violation Form the Registrar determines that the student is guilty of a second offense, and after all appeals are exhausted, then a grade of FD (Failure Due to Academic Dishonesty) will be assigned by the Registrar for the course regardless of the remedy specified on the Academic Violation Form. The student is then permanently disbarred from membership in any honorary society, is permanently ineligible for any OBU honor list, and permanently expelled from the University. The Registrar will notify all parties in writing. A copy of the final report with the two offenses will become a part of the student's permanent record. The university reserves the right to expel the student after a first offense, depending on the circumstances and at the sole discretion of the Chief Academic Officer. If the student is enrolled in one or more other courses at the time the FD is issued, he/she will be academically withdrawn from the other course(s). In the case of academic withdrawal due to an academic violation, no refund will be provided.

Appeals

The student who wishes to appeal an academic violation charge should submit his/her appeal in writing to the appropriate Academic Dean or Program Director (hereafter referred to as Dean) by the appeal due date indicated on the Academic Violation Form, which is normally within ten regularly scheduled business days after the completion date of the Academic Violation Form. This statement should contain the reasons for which the student is appealing the instructor's decision. The burden of proof lies with the student in such a case to show that an ethical violation has not occurred. Within ten regularly scheduled business days of receiving the written appeal, the Dean will notify, in writing, both the instructor and the student of the decision. Copies of the decision are to be forwarded to the Registrar and the Chief Academic Officer by the Dean. If the Dean is also the instructor who files the Academic Violation Form, then the student may appeal to the Chief Academic Officer.

When, in the opinion of the Dean, the student fails to show reasonable cause for further investigation, the Dean may deny the appeal without taking further action. When, in the opinion of the Dean, a student's appeal raises reasonable doubt as to whether an ethical violation occurred, the Dean will meet with the faculty member and with the student and render a decision within ten regularly scheduled business days of the receipt of the appeal. If the decision favors granting the student's appeal,

the Dean may request that the Registrar remove the Academic Violation Form from the student's record. The Dean will notify both the student and the instructor of this action. Copies of the decision are to be forwarded to the Registrar and the Chief Academic Officer by the Dean.

Any student who has exhausted the remedies open under the procedures outlined above may appeal the entire matter to the Chief Academic Officer in writing within ten regularly scheduled business days of receiving the response from the Dean. Upon receipt of the appeal, the Chief Academic Officer will review the matter and issue a decision within fifteen (15) regularly scheduled business days. The Chief Academic Officer has the authority to deny the appeal, reduce the penalties in the event of extenuating circumstances, or direct the registrar to remove the record of the Academic Violation Form from the student's permanent record. The results of the Chief Academic Officer's decision are final. The Chief Academic Officer will notify the student and the Dean. Copies of the decision are to be forwarded to the Registrar and the instructor by the Chief Academic Officer.

Note: During the appeals process, the student may continue to attend the class in which the violation occurred.

Advising

Upon admission to a degree program, students are assigned an academic advisor to assist them with planning their program of study. Students and advisors discuss the terms of the program requirements at appropriate intervals throughout the program. Advisors advise students on meeting the program requirements, however, it is the student's responsibility to schedule advising appointments and to complete all degree requirements. Students enrolled in online courses may make arrangements for a Virtual Chat or telephone call with an advisor at a mutually agreed upon time. Students may also access their advisor via OBU email.

Grades

All grades are filed in the Academic Center as a part of the permanent record of the student. Successful completion of any course depends on fulfilling the specific requirements of the course as dictated by the instructor at the level of competency which he/she requires. Maintenance of acceptable standards of ethical conduct as a student is also required for successful course completion. The grades and quality points given are in descending order of excellence:

A (4.00), B (3.00), C (2.00), D (1.00)

*IP (0.0) - Work in Progress. Granted in special

circumstances for those courses which take more than one session/semester to complete. In special instances, permission for this grade may be granted by the dean of the college in which the course is taken. The grade is granted for one calendar year; a shorter time period may be specified by the instructor.

F (0.0) - Failing

FX (0.0) - Failure because of excessive absences.

*I (0.0) - Incomplete. A neutral mark, the I is given at the discretion of an instructor when, for a legitimate reason, a student is not able to complete course requirements within a given session/semester. An incomplete grade contract signed by the instructor and by the student must accompany this grade to indicate the nature of the work to be completed and the time from for completing the work. An I may not be used as an alternative to a grade of F. An incomplete grade must be made up by the date identified by faculty whether or not the student is subsequently enrolled at OBU. If the grade is not made up by the deadline, it will be changed to a failing grade of F on the transcript.

Grade Reports

Grades are issued within 10 days of the close of a course. All grade reports are issued online.

Grade Appeals

In the case of a grade appeal, the student shall be considered to have an authentic grievance when he/she can demonstrate his/her grade for a course has been adversely affected because a faculty member has:

- a. made an error in the calculation of the grade or has made an error in reporting the grade to the Registrar;
- b. made an arbitrary, prejudiced or capricious evaluation of the student;
- c. created and enforced course policy that is arbitrary, prejudiced or capricious;
- d. failed to notify (or to make a reasonable attempt to notify) the student of course requirements, policies, and/or penalties;
- e. failed to notify (or make a reasonable attempt to notify) the student in a timely manner of failure to achieve educational objectives;
- f. infringed upon the contractual rights of the student as delineated in the course syllabus, the Catalog, or other University policy documents;
- g. violated the civil or human rights of the student as defined by law.

Grade appeals should begin by the student contacting the faculty member to attempt resolution.

The first contact must be made within 10 working days of the date that final grades are posted. If the faculty member is unavailable, the student should contact the Academic Dean to petition for an extension. If the initial consultation does not result in a satisfactory outcome, the student may request a conciliatory conference with the Dean of the College of Graduate and Professional Studies, the Academic Dean and the faculty member. Such a request must be made in writing within five working days after the initial consultation with the faculty member. Should the conciliation conference not yield a satisfactory result, the student may request a formal hearing. A written request for a formal hearing must be submitted by the student within 10 working days after the conciliation conference. The written request must be submitted to the Chief Academic Officer. The petition must include detailed factual data and other information that the petitioner deems pertinent to his/her case, including an account of the informal procedures and why the attempted resolution was unsatisfactory.

Within five working days after receiving the student's petition, an ad hoc hearing committee shall be formed. The Chief Academic Officer shall select two graduate faculty members. The Dean of the College of Graduate and Professional Studies shall select two graduate students. The ad hoc hearing committee will select an additional faculty member to be a non-voting chairman. No person with a conflict of interest shall be selected.

The hearing shall be within 10 working days of the selection of the ad hoc hearing committee at a time and place determined by the Chief Academic Officer and communicated to all parties through his/her office.

The hearing will be conducted in private, and the parties will make no public statements about the case.

The ad hoc hearing committee will not be bound by strict rules of legal evidence. Serious efforts will be made to obtain the most reliable evidence. The decision will take the form of finding of fact, conclusions, and a recommended disposition of the appeal. The findings of fact, conclusions, and recommended disposition must be based solely on the hearing records and pertinent University policies and procedures. The findings, conclusions and recommendations shall not be inconsistent with applicable provisions of local, state, and federal law.

General Rules of Procedure for Grade Appeals

The following rules and procedures will apply to all grade appeals:

- a. Time limits may be extended by the Chief Academic Officer when he/she considers the reasons for an extension to be warranted. However, a grade appeal should be resolved within six months of the time the grade is received.
- b. The committee shall be provided copies of all written correspondence that have been exchanged relative to the appeal. These materials shall be collected by the Chief Academic Officer and given to the Chairman of the committee.
- c. All proceedings shall be closed to anyone except the participants and the committee. The committee will review written documentation and hear oral statements from the two parties. At the discretion of the Chair, other students or faculty members may be invited for a portion of the hearing to provide relevant information.
- d. All proceedings and records of proceedings shall be confidential.
- e. A tape recording or video recording of the formal hearing will be made by the University. A transcript shall be provided at the expense of the party or parties requesting it.
- f. All formal hearing documents shall be kept in the confidential files in the office of the Chief Academic Officer. The ad hoc hearing committee will present its decision in writing within five working days to all parties and to the Chief Academic Officer. Should the student initiate court action, the University reserves the right to discontinue internal procedures or to continue same to complete a record as the case warrants. The ad hoc hearing committee may decide:
 1. to uphold the grade assigned by the faculty member;
 2. to suggest that the faculty member or the Chief Academic Officer change the student's grade; or
 3. to negotiate a mutually acceptable compromise between the student and the faculty member.

At least three of the four voting members of the committee must concur that the grade should be changed before a decision is made to change a grade.

Requirements for Grade Point Average

A cumulative GPA of 3.00 or above is required in order to earn the graduate degree. If the cumulative GPA falls below 3.0 after the completion of nine credit hours, the student will be placed on academic probation. The student is not allowed to attempt any new courses until the GPA is raised.

Failure to reach the above minimum will result in the suspension of the graduate student from the University. Notification will come from the Chief Academic Officer. Graduate students under academic suspension normally may apply to the Chief Academic Officer for reinstatement. Reinstatement of the graduate student is not automatic, but depends on the quality of evidence submitted to the Chief Academic Officer, in consultation with the appropriate academic Dean, to justify belief that normal progress may be made toward satisfaction of degree requirements. Reinstated graduate students must pass all courses attempted for each succeeding semester with a course grade no lower than B or a second suspension will result.

A student will be expelled from the program if he or she receives a "D", "F", or second grade of "C." The student may apply for readmission to the program.

COURSE POLICIES

Repetition of Courses

Courses may be repeated **one time** with permission of the Academic Dean. The second grade will count toward the calculation of the GPA. Full tuition must be paid.

Completion of Course Work

Specific course policies are at the discretion of the assigned course faculty member. All assignments should be completed before or by the last class meeting date.

Online Course Submissions

Central Standard Time in the United States is the accepted time zone for all courses submissions. Assignments must be posted by the due date and time identified by each course. See syllabi for program specific requirements

Leave of Absence Policy

Should a graduate student find it necessary to temporarily leave the program, he/she can request a leave of absence from the program. Students returning to the program in less than 24 months will not have to be reconsidered for admission. If more than 24 months elapse, a student must apply for readmission to the program.

Five Year Limitation

Degree requirements must be completed within five years of the initiation of course work or the student risks losing all credits.

Auditing Courses

All graduate courses are available for credit enrollment only.

GRADUATION POLICIES

Degree Check

Graduate and Professional Studies students must apply for a degree check from the Dean of the College of Graduate and Professional Studies at least six months prior to the anticipated graduation date to certify completion of courses toward the degree, as well as anticipated completion of all remaining requirements. This may include certification by the Registrar of official transcripts from other accredited post-secondary institutions, if transfer credit is being applied to the degree. The degree check must be signed by the student and the Academic Dean.

Graduation Requirements

1. Completion of required coursework,
 - a. For the MBA program:
 - Successful completion of the 36-39 credit hours
 - Including the MBA Capstone project.
 - b. For the MFT program:
 - Successful completion of the 45 credit hours
 - Successful completion of the clinical practicum (500 face-to-face therapy hours),
 - And completion of the formal case presentation project.
 - c. For the MSN program, completion of the 35 credit hours.
 - d. For the MA in CS and MA in ICS, completion of 36-37 hours.
2. Cumulative grade point average of 3.0 in all OBU College of Graduate and Professional Studies coursework.
 3. Fulfillment of all financial obligations to the University.
 4. Payment of graduation fee.
 5. Approval by the College of Graduate and Professional Studies Council minus student membership

Graduation Application

The Application for Graduation form should be completed by the first day of the month preceding the month of graduation. Commencement ceremonies, held on the OBU main campus, offer an opportunity to celebrate achievements with family and friends. Graduate degree candidates are strongly encouraged to participate in commencement ceremonies. Candidates with six or fewer credit hours remaining may participate in commencement ceremonies.

CLEP EXAMINATION

	OBU Equivalent Course	Minimum No. Hours	
		Score	Credit
Financial Accounting	ACCT 2013	50	3
Principles of Macroeconomics	ECON 2013	50	3
Principles of Microeconomics	ECON 2023	50	3

CODE OF CONDUCT

Alcoholic Beverages/Drugs

The University prohibits the possession, use, or distribution of alcohol and illicit drugs by students, employees, and others, on University-controlled premises or in connection with any University activity.

Breach of Peace

Breach of peace is defined as an action which disrupts the peace or endangers the safety, health, rights, or life of any person, and an activity which incites others to such actions. Students who engage in such activities will be subject to disciplinary action. Disruption of the functional processes of the University by individuals and/or organizations will not be permitted. The use of obscene language is prohibited at any time.

Inclement Weather

In the rare event that OBU College of Graduate and Professional Studies should be forced to close the program office and meeting rooms due to inclement weather, a phone message will be posted by 4:00 p.m. and students will be contacted by email. Even if events are ongoing, participants should never endanger their personal safety by traveling to the College of Graduate and Professional Studies. Instructors will make special provisions, including rescheduling of cancelled class meeting times, as appropriate.

Care of Unsupervised Children

Due to insurance requirements, children under the age of 18 are not allowed in the facilities unless special arrangements are made. No guests are allowed in course meetings except by permission of the instructor.

Sexual Harassment

Sexual harassment is defined as any unwelcome sexual advance or other unwelcome verbal or physical conduct of a sexual nature when

- a reasonable individual would believe that his/her response to the conduct will affect his/her employment or academic status; or
- the conduct creates an intimidating or hostile environment for work or learning.

Sexual harassment can be verbal, visual, physical, or communicated in writing or electronically. Although sexual harassment may violate state or federal law, the University may consider conduct to be sexual harassment whether or not it rises to the level of illegal sex discrimination.

Discriminatory Harassment

Harassing conduct includes, but is not limited to, the following:

- epithets, slurs, negative stereotyping, threatening, intimidating, or hostile acts, that relate to race, color, gender, national origin, age, or disability; and
- written or graphic material that denigrates or shows hostility or aversion toward an individual or group because of race, color, gender, national origin, age, or disability and that is placed on walls, bulletin boards, or elsewhere on campus or circulated on campus.

Such harassment is contrary to the Christian standards of conduct expected of all members of the graduate University community, students, staff and faculty.

Any student who engages in harassment will be subject to disciplinary action ranging from a warning to expulsion, if appropriate. Persons who believe they have been objects of sexual harassment or gender discrimination should so advise the Dean of the College of Graduate and Professional Studies, the Academic Dean, or their supervisor.

INTENSIVE ENGLISH PROGRAM

Intensive English Program Summary

The Intensive English Program provides an atmosphere of language learning through classroom instruction and hands-on experiences for the purpose of learning academic English. In addition, the program is designed to facilitate the learning process as apposed to rote memorization of information. Outside of the classroom, the program personnel help the student with cultural adaptation and social involvement using experiences and field trips.

The nine levels of the Intensive English Program represent language proficiency ranging from beginner to advanced. Based on English placement exams given at the beginning and/or end of each term, each student is placed in the appropriate language level. In subsequent terms, placement considerations may also include previous academic performance and attendance.

This program is structured in the skills of listening, speaking, reading, and writing but also provides the student with the opportunity to expand his or her language knowledge of special interests and careers in and outside the classroom. American culture is injected in all aspects of learning.

An English Language Learner (ELL) may choose to enter the IEP at the beginning of each seven-week session in the fall or spring. Moreover, these four (4) seven-week sessions allow the ELL to advance quickly and efficiently through the language learning process.

Field trips, cultural experiences, and one-on-one tutoring are also incorporated in the student's English language learning experience.

International Students

Applicants who are not citizens or permanent residents of the United States may be admitted by the Director of Admissions.

How to Apply:

1. Submit the Student Application for Admission, and the International Student Financial Guarantee (Parts I & II), to the Office of Admissions, OBU Box 61174, 500 W. University, Shawnee, OK 74804, USA.
2. Submit an official transcript from every secondary school attended, as well as a certified copy of the results of standardized

examinations and of all diplomas or certificates awarded. Your documents need to be translated into English.

3. Submit results of either the Test of English as a Foreign Language (TOEFL) directly from the corporation to OBU or the International English Language Testing System (IELTS) directly from the corporation to OBU. The following scores are required for admission to the university:
 - A minimum score of 500 on the TOEFL written exam
 - A minimum score of 173 on the TOEFL computer-based exam
 - A minimum score of 61 on the TOEFL iBT exam
 - A minimum score of 5.0 on the IELTS exam

TOEFL

Visit www.ets.org/portal/site/ets and www.toefl.org

IELTS

Visit www.ielts.org

Students will not need to provide an English proficiency score if:

- the only official language of the student's country is English or
- the student is a graduate of an International Baccalaureate program or an American High School.

Students with an insufficient TOEFL or IELTS score are encouraged to enroll in Oklahoma Baptist University's Intensive English Program. This campus-based program is designed to develop language skills which will help guarantee academic success when the student leaves the language institute and proceeds to University work. For more information, please consult the "Intensive English Program" section of this catalog.

4. When a student is admitted to Oklahoma Baptist University, s/he will be sent a letter of acceptance and an I-20 (used to obtain a student F-1 visa). The admitted student should download the Student Health Service Record and the Campus Housing Application from the website, complete them, and submit them to the Office of Admissions prior to enrolling. (Married students or students over 21 years of age are not required to return the Campus Housing Application if they have alternative housing

arrangements, although they may want to apply for on-campus apartment housing).

- When a student is admitted, s/he will also receive a University Payment Plan. This form needs to be completed and returned to the University immediately, and the initial payments must be received by the University in accordance with the dates included on that document.

To Transfer to OBU

If you have earned 23 or fewer college/university hours:

- Complete the International Student Application form.
- Submit to OBU an official transcript, for all high-school work. If your transcript is not in English, please include an official English translation.
- Submit to OBU an official transcript of all your college/university work.
- Submit an official course-by-course evaluation of all foreign college transcripts performed by one of the approved agencies listed below.
- Submit to OBU the International Student Financial Guarantee form.

If you have earned 24 or more college/university hours:

- Complete the International Student Application form.
- Submit to OBU an official transcript of all college or university work. If your transcript is not in English, please include an official English translation.
- Submit an official course-by-course evaluation of all foreign college transcripts performed by one of the approved agencies listed below.
- Submit to OBU the International Student Financial Guarantee form.

OBU will accept course-by-course evaluation of your college transcript from the following agencies.

World Education Services
Visit www.wes.org

Educational Credentials Evaluators
Visit www.ece.org

SpanTran Educational Services
Visit www.spantran.com

If transferring from a U.S. institute, you will need to work with the international student advisor at your current school. He or she will transfer your SEVIS records to OBU.

At that time, you will want to complete two additional forms:

- The Campus Housing Application
- The Student Health Form

Intensive English Program Admission

Admission of students into the Intensive English Program at Oklahoma Baptist University is designed to prepare non-native speakers of English to be successful in a higher education environment. The student is eligible for IEP admissions under the following:

- The student is 16 years or older.
- The student's first language is not English.

To apply, complete and submit the *Application for the Intensive English Program*. If the applicant is an international student, then he or she will also need to submit the *International Student Financial Guarantee*. OBU will send the applicant an I-20 form and information about obtaining the F-1 student visa. Other forms the applicant will need to complete are as follows: a housing application, and a student health form.

English Placement Testing

All students entering the IEP are tested only for the purpose of placement into the appropriate instructional level. This test does not admit or exit a student from the IEP.

IEP Completion Requirements for Eligibility to OBU's Undergraduate and Graduate Degree Program

The exit requirement for the IEP student who plans to enter an Oklahoma Baptist University undergraduate or graduate degree program is as follows:

- A student finishing each of the four core skills in Level 8 with 80% or higher and obtain a 20 on the Residual ACT* is eligible to apply to OBU's undergraduate degree program.
- A student in a combined level 7/8 who has completed Level 7 work with 90% or higher and obtain a 20 on the Residual ACT is eligible to apply to OBU's undergraduate degree program.
- A student finishing each of the four core skills in Level 9 with 80% or higher, obtain a 20 on the Residual ACT*, and successfully complete applicable admission exams is eligible to apply to OBU's graduate degree program.

*Lower scores on the Residual ACT will be reviewed on a case by case basis by the Chief Enrollment Officer.

INTENSIVE ENGLISH PROGRAM

Intensive English Program

IEP 0113 - IEP Listening Level 1	Credits: 3
IEP 0123 - IEP Listening Level 2	Credits: 3
IEP 0133 - IEP Listening Level 3	Credits: 3
IEP 0143 - IEP Listening Level 4	Credits: 3
IEP 0153 - IEP Listening Level 5	Credits: 3
IEP 0163 - IEP Listening Level 6	Credits: 3
IEP 0173 - IEP Listening Level 7	Credits: 3
IEP 0183 - IEP Listening Level 8	Credits: 3
IEP 0193 - IEP Listening Level 9	Credits: 3
IEP 0213 - IEP Conversation Level 1	Credits: 3
IEP 0223 - IEP Conversation Level 2	Credits: 3
IEP 0233 - IEP Conversation Level 3	Credits: 3
IEP 0243 - IEP Conversation Level 4	Credits: 3
IEP 0253 - IEP Conversation Level 5	Credits: 3
IEP 0263 - IEP Conversation Level 6	Credits: 3
IEP 0273 - IEP Conversation Level 7	Credits: 3
IEP 0283 - IEP Conversation Level 8	Credits: 3
IEP 0293 - IEP Conversation Level 9	Credits: 3
IEP 0313 - IEP Writing Level 1	Credits: 3
IEP 0323 - IEP Writing Level 2	Credits: 3
IEP 0333 - IEP Writing Level 3	Credits: 3
IEP 0343 - IEP Writing Level 4	Credits: 3
IEP 0353 - IEP Writing Level 5	Credits: 3
IEP 0363 - IEP Writing Level 6	Credits: 3
IEP 0373 - IEP Writing Level 7	Credits: 3
IEP 0383 - IEP Writing Level 8	Credits: 3
IEP 0393 - IEP Writing Level 9	Credits: 3
IEP 0413 - IEP Reading Level 1	Credits: 3
IEP 0423 - IEP Reading Level 2	Credits: 3
IEP 0433 - IEP Reading Level 3	Credits: 3
IEP 0443 - IEP Reading Level 4	Credits: 3
IEP 0453 - IEP Reading Level 5	Credits: 3
IEP 0463 - IEP Reading Level 6	Credits: 3
IEP 0473 - IEP Reading Level 7	Credits: 3
IEP 0483 - IEP Reading Level 8	Credits: 3
IEP 0493 - IEP Reading Level 9	Credits: 3

CHRISTIAN STUDIES

This program is designed as a degree for persons enrolled in OBU's Joe L. Ingram School of Christian Studies, formerly the Ministry Training Institute. SCS offers a professional degree which incorporates exposure to the liberal arts through general education requirements through Common and Flex Core classes. Courses in the Common and Flex Core can be taken at other colleges and universities and are subject to the approval of the Director of the School of Christian Studies and the Dean for the Hershel H. Hobbs College of Theology and Ministry. Every course in the Area of Concentration (below) must be completed with a grade of "C" or better. Prospective students in Oklahoma must be at least 23 years of age to enroll in this degree program. A request for a waiver of the age requirement should be submitted in writing to the Dean of the Hershel H. Hobbs College of Theology and Ministry. The age requirement does not apply to out-of-state students. A candidate for this degree must meet the University graduate requirements stipulated in this catalog.

I. Common Core

Credits: 33 Hours

No D's will be accepted in the area of concentration and the supportive courses or in courses comprising majors and minors.

English	ENGL 1153 - English Composition: Exposition and ArgumentCredits: 3
	ENGL 1163 - English: Composition and Classical LiteratureCredits: 3
	ENGL 2013 - European Civilization: LiteratureCredits: 3
	ENGL 2023 - Modern West: LiteratureCredits: 3

Modern Foreign Languages Requirement

All students must take two sequential courses of the same language at the appropriate level in order to fulfill the Modern Foreign Language requirement. See the placement charts below. Notice that the guidelines for Spanish are different from those for French and German. The different nature of language instruction and of student populations, both in high school and in college, necessitates different placement policies. A student may also satisfy the MFL requirement by passing a CLEP language exam at Level I (Beginning). Foreign nationals who have learned English as a foreign language are exempt from the requirement.

Spanish

# of years/units of Spanish in grades 9-12	Where to begin	What to take next
0-1 year/unit	Beginning I	Beginning II
2 years/units	Beginning II	Intermediate I
3 years/units (or more)	Intermediate I	Intermediate II

French or German

# of years/units of FR/GR in grades 9-12	Where to begin	What to take next
0-1 year/unit	Beginning I	Beginning II
2 years/units (or more)	Intermediate I	Intermediate II

Choose two courses from the following:

French	FREN 1313 - Beginning French Language and Culture ICredits: 3
	FREN 1323 - Beginning French Language and Culture IICredits: 3
	FREN 2313 - Intermediate French Language and Culture ICredits: 3
	FREN 2323 - Intermediate French Language and Culture IICredits: 3
Spanish	SPAN 1313 - Beginning Spanish Language and Culture ICredits: 3
	SPAN 1323 - Beginning Spanish Language and Culture IICredits: 3
	SPAN 2313 - Intermediate Spanish Language and Culture ICredits: 3
	SPAN 2323 - Intermediate Spanish Language and Culture IICredits: 3
German	GRMN 1313 - Beginning German Language and Culture ICredits: 3
	GRMN 1323 - Beginning German Language and Culture IICredits: 3
	GRMN 2313 - Intermediate German Language and Culture ICredits: 3
	GRMN 2323 - Intermediate German Language and Culture IICredits: 3

History	HIST 2013 - European Civilization: History.....Credits: 3 HIST 2023 - Modern West: History.....Credits: 3
Fine Arts	FNAR 2063 - Arts and Western CultureCredits: 3
Natural Science	Select one course from the following: GNSC 1114 - Issues in Physical Science.....Credits: 4 GNSC 1124 - Issues in Biology.....Credits: 4
Physical Education	PHED - Activity Course.....Credits: 1 PHED 1001 - The Wellness Lifestyle (Concepts in Fitness)Credits: 1

II. Flex Core

Credits: 12 Hours

Six hours of biblical languages can be substituted for any of the flex core courses below as long as 6 hours of the common core are general education courses.

MATH 1033 - Contemporary Mathematics.....Credits: 3
PHIL 2363 - Philosophy of Religion (REL 2363).....Credits: 3
PSYC 1223 - General PsychologyCredits: 3

Select one course from the following:

ECON 1203 - Introduction to EconomicsCredits: 3
POLI 1223 - American National Government.....Credits: 3
SOCI 1223 - Introduction to SociologyCredits: 3

III. Area of Concentration

Credits: 80 Hours

REL - Biblical StudiesCredits: 26
REL/PHIL - Theology, Church History, or Philosophy.....Credits: 21
CCCM - Cross-Cultural Ministry.....Credits: 33

For a detailed list of prescribed courses in the Area of Concentration, contact the Director of the Joe L. Ingram School of Christian Studies.

IV. Total Hours Required for Graduation

Credits: 125 Hours

* A course in church music or hymnology may be substituted.

ASSOCIATE OF ARTS IN CHRISTIAN STUDIES

This program is designed as a degree for persons enrolled in OBU's Joe L. Ingram School of Christian Studies. The AACSS provides basic preparation in the area of Christian Studies. Students completing this degree receive an introduction to liberal arts studies and have a major emphasis in distinctly Christian studies. Work taken in this program may be applied toward a baccalaureate degree.

Every course in the major must be completed with a grade of "C" or better. Prospective students in Oklahoma must be at least 23 years of age to enroll in this degree program. A request for a waiver of the age requirement should be submitted in writing to the Dean of the Hershel H. Hobbs College of Theology and Ministry. The age requirement does not apply to students outside of Oklahoma. Courses in the Common Core can be taken at other colleges and universities and are subject to the approval of the Director of the School of Christian Studies and the Dean for the Hershel H. Hobbs College of Theology and Ministry. A minimum of 30 hours must be completed through Oklahoma Baptist University. A candidate for this degree must meet the University graduation requirements stipulated in this catalog.

I. Common Core (Associate of Arts in Christian Studies)

Credits: 15 Hours

English	ENGL 1153 - English Composition: Exposition and ArgumentCredits: 3
	ENGL 1163 - English: Composition and Classical LiteratureCredits: 3
Psychology	PSYC 1223 - General PsychologyCredits: 3
	Select one course from the following:
	ECON 1203 - Introduction to EconomicsCredits: 3
	POLI 1223 - American National Government.....Credits: 3
	SOCI 1223 - Introduction to SociologyCredits: 3
	Select one course from the following:
	HIST 1013 - United States History to 1877Credits: 3
	HIST 1023 - United States History since 1877Credits: 3
	<i>Other 3-hour history courses may be substituted with the approval of the SCS director.</i>

II. Major

Credits: 48 Hours

REL - Biblical StudiesCredits: 9
REL/PHIL - Theology, Church History, or Philosophy.....Credits: 15
CCCM - Cross-Cultural Ministry CoursesCredits: 6

For a detailed list of prescribed courses in the Area of Concentration, contact the Director of the Joe L. Ingram School of Christian Studies.

III. Total Hours Required for Graduation

Credits: 63 Hours

MASTER OF ARTS IN CHRISTIAN STUDIES

MASTER OF ARTS IN INTERCULTURAL STUDIES

MA Mission

The joint mission of each of the two MA degree programs offered through Oklahoma Baptist University's College of Graduate and Professional Studies is to provide each student with a solid foundation in the Christian faith, Christian worldview, and Christian life, and to equip the student to follow his or her respective calling to lead the Church, defend the faith, and reach the world, for the cause of Christ, and glory of God.

MA Degrees

OBU's College of Graduate and Professional Studies offers two distinct MA degrees, each with two specific concentrations:

MA in Christian Studies: Leadership

MA in Christian Studies: Apologetics

MA in Intercultural Studies: Intercultural

MA in Intercultural Studies: Orality

Each MA degree includes a common set of classes designed around understanding the essentials of a Christian faith, a Christian worldview, and a Christian life. As a student, you will build on these core competencies as you pursue focused training centered on leading the church, defending the faith, and reaching the world.

MA Admission Requirements

- Completed Application (okbu.edu/graduate/apply)
- Two Letters of Recommendation (one from pastor)
- An Accredited Undergraduate Degree
- Official Transcripts
- Old and New Testament
- A desire to Lead the Church, Defend the Faith, and Reach the World for the cause of Christ and the glory of God.

Convenience

Each course is offered in a fully online, eight-week format. Each MA degree can be completed in as little as one year, from anywhere in the world.

MA Christian Studies: Christian Leadership Plan of Study

BTHS 5103 – Old Testament Studies	Credits: 3
BTHS 5203 – New Testament Studies	Credits: 3
BTHS 5303 – Biblical Hermeneutics	Credits: 3
BTHS 5403 – Christian Theology.....	Credits: 3
BTHS 5503 – Spiritual Formation.....	Credits: 3
BTHS 5603 – Christian Worldview	Credits: 3
LEAD 6113 – Christian Leadership.....	Credits: 3
LEAD 6123 – The Church and Contemporary Leadership	Credits: 3

Select two courses from the following:

LEAD 6163 – Christian Ethics	Credits: 3
LEAD 6173 – The Church and Missionary Outreach	Credits: 3
LEAD 6183 – Theology of Worship.....	Credits: 3
LEAD 6193 – Preaching and Contemporary Issues	Credits: 3

Select one course from the following:

LEAD 6133 – Pastoral Ministry	Credits: 3
LEAD 6153 – Teaching and Discipleship	Credits: 3

Select one course from the following:

LEAD 6143 – Preaching.....	Credits: 3
LEAD 6203 – Leadership and Ministry to Families	Credits: 3

Total
Credits: 36 Hours

MA Christian Studies: Apologetics Plan of Study

BTHS 5103 – Old Testament Studies	Credits: 3
BTHS 5203 – New Testament Studies	Credits: 3
BTHS 5303 – Biblical Hermeneutics	Credits: 3
BTHS 5403 – Christian Theology.....	Credits: 3
BTHS 5503 – Spiritual Formation.....	Credits: 3
BTHS 5603 – Christian Worldview	Credits: 3
APOL 6313 – Biblical and Theological Foundations for Apologetics	Credits: 3
APOL 6323 – Apologetics in Contemporary Christian Ministry	Credits: 3
APOL 6333 – Apologetics and Evangelism.....	Credits: 3
APOL 6343 – Christian Responses to Alternative Religious Movements.....	Credits: 3
APOL 6353 – Christian Responses to Evil and Suffering	Credits: 3
APOL 6363 – Christian Responses to Postmodernism and Relativism.....	Credits: 3

Total
Credits: 36 Hours

MA Intercultural Studies: Intercultural Plan of Study

BTHS 5103 – Old Testament Studies	Credits: 3
BTHS 5203 – New Testament Studies	Credits: 3
BTHS 5303 – Biblical Hermeneutics	Credits: 3
BTHS 5403 – Christian Theology.....	Credits: 3
BTHS 5503 – Spiritual Formation.....	Credits: 3
BTHS 5603 – Christian Worldview	Credits: 3
INTC 6513 – Theology and Philosophy of Missions.....	Credits: 3
INTC 6523 – Intercultural Communication	Credits: 3
INTC 6533 – Ethnographic Research	Credits: 3
INTC 6543 – International Church Planting.....	Credits: 3
INTC 6553 – Contemporary Missiology and Intercultural Contexts.....	Credits: 3
INTC 6563 – World Religions and Non-Christian Worldviews	Credits: 3

Total
Credits: 36 Hours

MA Intercultural Studies: Orality Plan of Study

BTHS 5103 – Old Testament Studies	Credits: 3
BTHS 5203 – New Testament Studies	Credits: 3
BTHS 5303 – Biblical Hermeneutics	Credits: 3
BTHS 5403 – Christian Theology.....	Credits: 3
BTHS 5503 – Spiritual Formation.....	Credits: 3
BTHS 5603 – Christian Worldview	Credits: 3
INTC 6513 – Theology and Philosophy of Missions.....	Credits: 3
INTC 6553 – Contemporary Missiology and Intercultural Contexts.....	Credits: 3
ORAL 6733 – Ethno Semantics and Worldview	Credits: 3
ORAL 6743 – Oral Cultures and the Use of Legends, Myths, and Proverbs	Credits: 3
ORAL 6753 – Narrative Teaching Approaches for Oral Learners	Credits: 3
ORAL 6763 – Techniques and Practices for Storytellers	Credits: 3
ORAL 6771 – Practicum Project – Develop and Present a Set of Stories For a Particular Ethnographic Group.....	Credits: 1

Total
Credits: 37 Hours

MASTER OF BUSINESS ADMINISTRATION

MBA Mission

The Master of Business Administration program at the College of Graduate and Professional Studies extends OBU's mission through rigorous graduate programs that help students transform their careers, their lives, and their world through:

- professional, real-world, results-minded instruction
- a Christ-centered outlook on the world
- a global perspective

MBA Program Admission Requirements:

1. An earned bachelor's degree from an accredited U.S. college or university, or a foreign equivalent. The undergraduate degree does not need to be in a business field. Working professionals with degrees in other fields are strongly encouraged to apply.
2. Demonstration of basic competency in general business knowledge including financial accounting, economics, finance, and business math and statistics is required. Competency can be demonstrated by
 - Submitting transcripts demonstrating successful completion of coursework in the required areas at an accredited institution;
 - Passing the appropriate College-Level Examination Program (CLEP)*; or
 - Passing the appropriate *Ivy Software Examination* (Pre-Course Assessment or Post-Course Exam)**.
3. Demonstration of higher education or extended business knowledge. Competency can be demonstrated by one of the following.
 - Scores on Graduate Management Admissions Test (GMAT). Applicant's undergraduate GPA is combined with a multiplier of 100 and the applicant's GMAT score. Applicants with an admission's index less than 750 would be reviewed by the MBA Admissions committee.
 - An undergraduate GPA of 3.25 or higher plus five years of relevant work experience. Applicants will be reviewed by the MBA Admissions committee.
 - An earned advanced degree (Masters or higher) from a regionally accredited university.

- Upon submission of application, transcript, and resume, qualified applicants may be eligible for a GMAT waiver.
4. Full-time work experience of at least two years is preferred, with a strong desire to develop leadership potential. Exceptional students with less work experience may be considered on a space-available basis.

*College-Level Examination Program (CLEP) resources may be found at www.collegeboard.com

**Ivy Software Examination resources may be found at www.ivysoftware.com

Integrated OBU Bachelor's Degree/ MBA Degree Program

Students at Oklahoma Baptist University are more likely to complete their bachelor's degrees in four years than at most colleges in the region. The Integrated Bachelor's Degree/MBA Degree Program gives you the chance to complete both undergraduate and graduate degrees in five years.

No matter what your discipline of study, you can begin work toward a Master of Business Administration degree at OBU while completing your undergraduate degree. You don't have to major in a business field to qualify for the integrated program. You only need to complete the prescribed 12 hours of business courses and meet other College of Graduate and Professional Studies admission standards before admission to the OBU MBA program will be granted.

OBU's MBA degree program helps you learn to lead by building your skills in proven administrative practices rooted in biblical principles. There is a business side to every profession. An MBA degree deepens your understanding of how to lead people well and how to make wise strategic and financial decisions no matter what your career may be.

The integrated program will allow you to get into your career faster and with stronger academic credentials than your peers. It is another way OBU can accelerate your career as you gain skills for a lifetime of leadership and service.

Undergraduate students may count up to six hours of OBU MBA cross-listed course work for undergraduate credit. The program effectively reduces the number of OBU MBA credit hours needed to be taken in year five from 36 to 30.

The following 12 hours of required business courses must be completed for provisional admission to the MBA degree program:

- FIN 3403 - Introduction to Business Finance
- MATH 2003 - Basic Statistics
- ACCT 2013 - Principles of Accounting I
- ECON (Micro or Macro)

A minor in business is recommended.

Any student in the program must maintain a GPA of at least 3.25 in the required business courses, with no grade lower than a “C.” The student’s overall GPA must be at least 3.0.

To participate in the program, the student must complete the MBA degree program admission process. The student may apply after completing 80 hours of undergraduate course work. At least 96 hours of undergraduate course work must be completed prior to beginning master’s-level courses. Additionally, an interview with MBA program faculty is required. The student is provisionally admitted into the MBA program until the bachelor’s degree is completed. A degree plan to complete the MBA program will be compiled in consultation with the student after acceptance.

Students may begin MBA degree classes in August or January of their senior year. Undergraduates may take up to six hours of graduate work. Course options will be discussed with an advisor. The remaining MBA degree requirements may be completed in the academic year following completion of the bachelor’s degree.

Undergraduate students cannot take an MBA topics course for undergraduate credit.

For more information, contact the Dean of the Paul Dickinson College of Business.

Energy Management Certificate Option

A pre- or post-masters certificate in Energy Management is offered for professionals with a degree related to business or leadership. The certificate program will be comprised of the 9 hours of courses listed below. Those wishing to take the courses for only a certificate will enroll in these courses during the normal scheduling of the courses.

- ACCT 6133 - Financial Analysis and Management for the Energy Industry
- MGMT 5433 - Organizational Leadership in Energy
- MGMT 5733 - 21st Century Global Energy Environment and Issues

Leadership Certificate Option

A pre- or post-masters certificate in Leadership is offered for professionals with a degree related to business or leadership. The certificate program will be comprised of the 15 hours of courses listed below. Those wishing to take the courses for only a certificate will enroll in these courses during the normal scheduling of the courses.

- ANTH 5413 – Culture in Leadership
- MGMT 5403 – Organizational Dynamics
- MGMT 5413 – Open Systems Analysis and Social Strategy Implementation
- PSYC 5413 – Human Development, Emotional Stability, and Persuasion
- SOCI 5413 – Leadership, Structures, and Relations

Project Management Certificate Option

A pre- or post-masters certificate in Project Management is offered for professionals with a degree related to business or leadership. The certificate program will be comprised of the 15 hours of courses listed below. Those wishing to take the courses for only a certificate will enroll in these courses during the normal scheduling of the courses.

- MGMT 5613 – Project Selection, Initiation, and Planning
- MGMT 5623 – Project Management Execution, Control, and Risk
- MGMT 5633 – Project Management Closure
- MGMT 5643 – Project Quality Control and Change Control
- MGMT 5653 – Project Procurement Management

MBA Plan of Study

ACCT 5923 - Financial Accountability	Credits: 3
BLAW 5603 - Ethics, Business Law, and Leadership in Society	Credits: 3
CIS 5203 - Information Technology	Credits: 3
ECON 5303 - Competitive Analysis*	Credits: 3
ECON 5413 - Free Market Economic Systems*	Credits: 3
FIN 5803 - Finance	Credits: 3
MGMT 5123 - Managing for Results.....	Credits: 3
MKTG 5523 - Marketing for Results.....	Credits: 3

**ECON 5303 is required for all Energy Management Track, International Business Track, and Project Management Track students. ECON 5413 is required for all Leadership Track students.*

Energy Management Track

ACCT 6133 - Financial Analysis and Management for the Energy Industry	Credits: 3
MGMT 5433 - Organizational Leadership in Energy Firms.....	Credits: 3
MGMT 5733 - 21st Century Global Energy Environment and Issues.....	Credits: 3
MGMT 6103 - Global Energy Practicum (elective)	Credits: 3
MGMT 6223 - Organizational Strategy	Credits: 3
MGMT 6303 - MBA Capstone	Credits: 3

International Business Track

MGMT 5403 - Organizational Dynamics	Credits: 3
MGMT 5723 - International Business.....	Credits: 3
MGMT 6103 - International Business Practicum	Credits: 3
MGMT 6223 - Organizational Strategy	Credits: 3
MGMT 6303 - MBA Capstone.....	Credits: 3

Leadership Track

ANTH 5413 - Culture in Leadership	Credits: 3
MGMT 5403 - Organizational Dynamics.....	Credits: 3
MGMT 5413 - Open Systems Analysis and Social Strategy Implementation	Credits: 3
MGMT 6303 - MBA Capstone.....	Credits: 3
PSYC 5413 - Human Development, Emotional Stability, and Persuasion	Credits: 3
SOCI 5413 - Leadership, Structures, and Relations	Credits: 3

Project Management Track

MGMT 5613 - Project Selection, Initiation, and Planning.....	Credits: 3
MGMT 5623 - Project Management Execution, Control, and Risk.....	Credits: 3
MGMT 5633 - Project Management Closure.....	Credits: 3
MGMT 5643 - Project Quality Control and Change Control.....	Credits: 3
MGMT 5653 - Project Procurement Management.....	Credits: 3
MGMT 6313 - Project Management Capstone	Credits: 3

Total
Credits: 36-39 Hours

Immersion MBA Plan of Study

ACCT 5923 - Financial Accountability	Credits: 3
CIS 5513 - MIS and E-Commerce	Credits: 3
ECON 5513 - Decision Analysis and Quantitative Methods	Credits: 3
MGMT 5123 - Managing for Results.....	Credits: 3
MGMT 5513 - Human Resources and Organizational Behavior.....	Credits: 3
MGMT 5523 - Development of Management Thought and Practice	Credits: 3
MGMT 5553 - Leadership in Organization.....	Credits: 3
MGMT 5593 - Comprehensive Exam Review	Credits: 3
MGMT 5723 - International Business.....	Credits: 3
MGMT 5903 - Master Project or Thesis.....	Credits: 3
MGMT 6223 - Organizational Strategy.....	Credits: 3
MKTG 5523 - Marketing for Results.....	Credits: 3

Total
Credits: 36 Hours

MASTER OF SCIENCE IN MARRIAGE AND FAMILY THERAPY

MFT Mission

The Marriage and Family Therapy graduate program at Oklahoma Baptist University equips graduates for the competent practice of marriage and family therapy in order to demonstrate Christ's love for people, marriage and families.

MFT Program Admission Requirements:

1. **Admission** to the OBU graduate program.
2. **Previous Course Work.** Although no specific undergraduate major is essential for admission to the MFT program, applicants are encouraged to have backgrounds in the human services fields or have accumulated undergraduate credit in human development, family science, psychology, sociology, theology or ministry. Because of the program's Christian perspective, applicants are required to have completed a basic undergraduate or graduate course in Christian theology. Those who lack this course are expected to complete MFT 5911, Theological Foundations or its equivalent by the end of the second semester of study.
3. **Personal and Work Experience.** Consideration is given to those applicants whose personal and work experience demonstrates commitment to the field of marriage and family therapy. Applicants with at least two years of gainful employment in the Human Services field will receive special consideration.
4. **Recommendations.** A minimum of three (3) recommendations from persons who are familiar with the applicant's academic, employment and religious experience is required.
5. **Graduate Record Examination.** A qualification index based upon the following weighting: GPA at 40%, GRE at 60% (Verbal at 30%, Quantitative at 10%, Analytical Writing at 20%). Applicants who score below the qualification index, but have relevant work experience since receiving the bachelor's degree and who are otherwise judged qualified, may be admitted conditionally. The conditional status will be dropped, if after the completion of 12 credit hours the student will have maintained a GPA of at least a 3.0. Failure to

maintain this GPA will result in the student's withdrawal from the program.

6. **Interview.** Upon qualifying in regard to all the above admission requirements the applicant may be required to have an on-campus personal interview with the MFT Graduate Studies Committee.

Integrated OBU Bachelor's Degree/ MFT Degree Program

Through an integrated program, OBU provides the opportunity for students from all disciplines to begin work toward a Master of Marriage and Family Therapy degree while completing an undergraduate degree at OBU. Through the program, students from any academic discipline can pursue completion of both a bachelor's degree and a master's degree within approximately six years.

To participate in the program, the student must complete the MFT degree program admission process by submitting an application, professional recommendations, a statement of purpose and current transcript. A student will typically apply during the junior year of undergraduate course work. At least 96 hours of undergraduate course work must be completed prior to beginning master's-level courses. Additionally, an interview with MFT program faculty is required. The student is provisionally admitted into the MFT program until the bachelor's degree is completed. Students who demonstrate success in the graduate courses may have the GRE requirement waived for admission into the graduate program.

Advanced Standing students may begin MFT graduate classes in August or January of their senior year. Undergraduates may take up to twelve hours of graduate work. The remaining MFT degree requirements may be completed following completion of the bachelor's degree. Advanced Standing students may choose to receive undergraduate credit by examination for a corresponding undergraduate class of parallel content to the graduate course. The MFT Program Director will advise students on which courses they can take at the graduate level.

The following 15 hours of undergraduate Psychology/Family courses are recommended for student success with the MFT degree program:

PSYC 1223 - General Psychology

PSYC 2623 - Research Methods
or PSYC 2223 - Statistics for Behavioral and
Social Sciences

PSYC 2043 - Child and Adolescent Development

PSYC 3763 - Basic Counseling Skills

FMLY 3513 - Marriage and Family

For more information, contact the Director of the Graduate Program in Marriage and Family Therapy.

Medical Family Therapy Certificate Program

The OBU Medical Family Therapy Certificate Program is a post-graduate certificate program focused on the theory and application of Medical Family Therapy (MedFT). Students who complete the program will receive training in the provision of collaborative health care services from a biopsychosocial-spiritual perspective, as well as the treatment of illness in the context of family and medical systems.

The certificate program will provide both educational and practical opportunities for students. It may be completed by OBU students concurrent with their enrollment in the MFT program, or by community behavioral health providers (Masters level clinicians including LMFTs, LPCs, LCSWs, nurses, physicians, etc.). Students will complete 9 credit hours of instruction (Introduction to Medical Family Therapy, Advanced Medical Family Therapy and a Medical Family Therapy Practicum). After completion of the two didactic courses, students will enroll in the MedFT practicum. In this course, students will be required to provide MedFT services in a medical setting. Emphasis will be placed on brief interventions (including solutions-focused therapy and motivational interviewing), as well as the application of course material from the two prerequisite courses. Within the 8-week timeframe of the practicum, students will be required to complete 80 clock hours at a medical site, including at least 40 hours of direct client contact. This practicum will be taught in the summer.

To apply for the certificate program, applicants will complete an application, submit letters of recommendation, official transcripts and a current resume/vita.

Medical Family Therapy Practicum

Graduate students enrolled for thesis, research, practicum or internship credits may be designated as full-time or half-time equivalency enrollment regardless of the actual credit hours of enrollment. For consideration of the equivalency enrollment, students must complete a Certification of Enrollment Status form and obtain approval from the Program Director or Academic Dean and the CGPS Dean. Sufficient hours required for the thesis, research, practicum or internship must be shown to be equal to or more than the equivalency of the nine credit hours of full-time enrollment, five to nine hours of the half-time enrollment, or less than half-time enrollment. The student's coursework, along with his/her research/practicum work should be for full-time equivalency, 27 or more hours, and for half-time equivalency, 12-17 hours.

MFT Plan of Study

MFT 5113 - Models of Family Therapy	Credits: 3
MFT 5123 - Basic Therapy Skills.....	Credits: 3
MFT 5133 - Psychopathology	Credits: 3
MFT 5143 - Developmental Contexts: Gender, Ethnicity, and Religion.....	Credits: 3
MFT 5203 - Family Systems Theory.....	Credits: 3
MFT 5223 - Marital Therapy	Credits: 3
MFT 5233 - Professional Issues, Ethics, and the Law.....	Credits: 3
MFT 5243 - Human Sexuality and Treatment.....	Credits: 3
MFT 5313 - Research Design and Statistics	Credits: 3
MFT 5323 - Child and Adolescent Treatment.....	Credits: 3
MFT 5413 - Advanced Practice in MFT	Credits: 3
MFT 5803 - Practicum	Credits: 9

Select one course from the following:

MFT 5333 - Wilderness as Therapy.....	Credits: 3
MFT 5403 - Introduction to Medical Family Therapy	Credits: 3
MFT 5423 - Program Development and Evaluation.....	Credits: 3
MFT 5433 - Missionary Member Care	Credits: 3
MFT 5603 - Advanced Medical Family Therapy	Credits: 3

Total
Credits: 45 Hours

Medical Family Therapy Certificate Plan of Study

MFT 5403 - Introduction to Medical Family Therapy	Credits: 3
MFT 5603 - Advanced Medical Family Therapy	Credits: 3
MFT 5703 - Medical Family Therapy Practicum.....	Credits: 3

Total
Credits: 9 Hours

MASTER OF SCIENCE IN NURSING

MSN Mission

Building on a professional nursing education at the undergraduate level, the mission of the MSN program in College of Graduate and Professional Studies is to prepare advanced nurses for delivery of health care with diverse populations and leadership roles in rapidly changing health care systems. This is accomplished through the integration of advanced professional knowledge and Judeo-Christian beliefs.

MSN Program Admission Requirements:

1. Current license to practice professional nursing in the United States.
2. Successful completion of a statistics course.
3. A baccalaureate degree with an upper division major in nursing from a program accredited by an approved nursing accrediting body.
4. A minimum grade point average (GPA) of 3.0 in the last 60 hours of coursework toward the undergraduate nursing degree.
5. One year work experience as a registered nurse is preferred but not required.
6. Application and deposit fee due at the time of application.
7. Provide documentation of immunization requirements for assigned clinical experiences.
8. Provide proof of personal Health Insurance and validation of health insurance annually.
9. Complete a Criminal Background check.
10. Complete Drug Screening.
11. A Non-Native English Speaker (NNES) may self identify or may be identified by faculty or admission counselors. Any NNES is required to score a level 8 or higher of the OBU Intensive English Program's (IEP) English Placement Test prior to admission to the College of Nursing. When identified, the NNES will be directed to the IEP program for evaluation. A student who fails to score a level 8 can choose to participate in the OBU IEP for remediation. A level 8 on the English Placement Test must be achieved by the third attempt.

Immunizations

- HEPATITIS B VACCINE with dates of each injection. A complete Hepatitis B vaccination series (series of three) or declination waiver is required;
- Negative tuberculin skin tests(s) (in conformity with the Oklahoma State Department of Health's guidelines, as expressed at Oklahoma Administrative Code 310:667-5-4) **or** an annual negative symptom survey and provider validation with a negative chest x-ray every five years;
- VARICELLA (chicken pox): A two injection series; a written verification of varicella history, varicella vaccination **or** a varicella titer by a physician or a physician's designee;
- MEASLES, MUMPS and RUBELLA (MMR) vaccination(s) **or** positive titer(s), including two appropriately spaced doses of the measles and mumps vaccines **or** positive mumps and measles titers;

- TETANUS-DIPHTHERIA-PERTUSSIS (Tdap) VACCINE: Routine booster of Td vaccine should be given at 10-year intervals;
- Seasonal influenza vaccinations and, at the request of the facility, vaccination for other strains of influenza;
- Any other immunizations that may be required by clinical agencies; and
- Basic Life Support and Automated Emergency Defibrillation CPR for Healthcare Providers (AHA).

Part-Time Graduate and Professional Studies Students

Students can be admitted to the CGPS Nursing programs with either a part or full-time status. The students can take as little as one course in any semester.

Courses in the RN-MSN program will be distributed to accommodate the part-time status while still meeting pre-requisite or concurrent course requirements. There can be a lapse in enrollment of a part-time student for up to one year without required re-application.

RN-MSN and MSN nursing degrees must be completed in no more than 5 years. If the student chooses to exit at the BSN, the degree must be completed in no more than 3 years.

Admission of a Student from an Unaccredited Nursing Program

Any student applying to the OBU College of Nursing with a nursing degree from an unaccredited nursing program may be considered as a conditional admit. The conditional status will be dropped, if after the completion of 9 credit hours, the student has maintained a GPS of 3.0 or higher. Failure to maintain this GPA will result in the student's withdrawal from the program.

RN Option Program Admission Requirements:

Program Requirements

Registered Nurses who are interested in earning a Bachelor of Science in Nursing must provide documentation of graduation from an associate degree or diploma nursing program accredited by the Accreditation Commission for Education in Nursing at the time of graduation, and/or approved by the Oklahoma Board of Nursing, or from the Board of Nursing in which License was obtained at the time of graduation. For full admission to the upper division nursing courses, these students are required to meet the following criteria.

Registered Nurses applying for the RN option must meet the following requirements for full admission to the upper division nursing courses.

1. Cumulative GPA 2.8
2. Complete OBU College of Graduate and Professional Studies admission requirements.
3. Completion of all required general education studies.
4. Graduation from a State Board of Nursing approved and/or Accreditation Commission for Education in Nursing (ACEN) accredited program. (For exceptions to this policy, see Academic Catalog.*)
5. Proof of, and maintenance of, unencumbered licensure to practice as a Registered Nurse in Oklahoma and/or any other state.

Immunizations

6. Provide documentation of immunization requirements for assigned clinical experiences.
 - a. HEPATITIS B VACCINE with dates of each injection completed. A complete Hepatitis B vaccination series (series of three) or declination waiver is required;
 - b. Negative tuberculin skin test(s) in conformity with the Oklahoma State Department of Health's guidelines, as expressed at Oklahoma Administrative Code 310:667-5-4) or an annual negative symptom survey and provider validation with a negative Chest X-Ray every five years.

- c. VARICELLA (chicken pox): A two injection series; a written verification of varicella history, varicella vaccination or a varicella titer by a physician or a physician's designee;
 - d. MEASLES MUMPS, and RUBELLA (MMR) vaccination(s) or positive titer(s), including two appropriately spaced doses of the measles and mumps vaccines or positive mumps and measles titers;
 - e. TETANUS-DIPHTHERIA PERTUSSIS (Tdap) VACCINE: Routine booster of Td vaccine should be given at 10-year intervals;
 - f. Seasonal influenza vaccinations and, at the request of the facility, vaccination for other strains of influenza;
 - g. Any other immunizations that may be required by clinical agencies; and
 - h. Basic Life Support and Automated Emergency Defibrillation CPR for Healthcare Providers (AHA).
7. Provide proof of personal Health Insurance and validation of health insurance annually.
 8. Complete a Criminal Background check.
 9. Complete Drug Screening
 10. A Non-Native English Speaker (NNES) may self-identify or may be identified by faculty or admission counselor. Any NNES is required to score a level 8 or higher on the OBU Intensive English Program's (IEP) English Placement Test prior to admission to the College of Nursing. When identified the NNES will be directed to the IEP program for evaluation. A student who fails to score a level 8 can choose to participate in the OBU IEP for remediation. A level 8 on the English Placement Test must be achieved by the third attempt

**OBU cannot accept course work credits from institutions not accredited by a Council for Higher Education Accreditation (CHEA) or United States Department of Education (USDE) recognized accreditation organization. Non-accredited institutions include vocational or trade schools and other institutions whose purpose and curricula indicate their restrictive nature. However, after earning 24 credit hours in residence at OBU with a GPA of 2.00 or higher, credits earned at a college or university not accredited by a CHEA or USDE recognized accrediting organization may be applied to the students' OBU transcript as applicable credit for a degree.*

Progression to MSN program, student must meet MSN admission criteria.

Credit for courses listed below will be held in escrow. The student will receive 44 credit escrow hours upon successful completion of program.

NURS 1101	NURS 3411
NURS 3011	NURS 3421
NURS 3093	NURS 3512
NURS 3163	NURS 3523
NURS 3171	NURS 4143
NURS 3182	NURS 4153
NURS 3223	NURS 4173
NURS 3233	NURS 4242
NURS 3242	NURS 4411
NURS 3252	NURS 4421
NURS 3253	

Nursing Certificate Programs

The Nurse Educator Certificate Program is for post masters nursing majors who would like to gain the expertise needed to impact the next generation of nurses in the classroom. This program is geared toward effective strategies in nursing education, curriculum design and evaluation. A practicum experience is designed to allow student to participate in classroom and clinical instruction.

The Global Nursing Certificate Program is for post-master's nursing majors who wish to expand their impact cross-culturally. This certificate program will expose the student to global health, epidemiology and cross cultural nursing. It will give students the perspective needed to lead others in global health endeavors.

Nursing Certificate Program Admission Requirements:

1. Complete online College of Graduate and Professional Studies Application,
2. Submit validation of a Masters in Nursing from a program accredited by an approved nursing accrediting body,
3. Completed application form, and
4. Submit validation of a current license to practice professional nursing in the United States.

MSN Plan of Study

NURS 5003 - Health Care and Nursing Informatics**	Credits: 3
NURS 5023 - Nursing Research: Evidence for Nursing Practice.....	Credits: 3
NURS 5033 - Philosophical Foundations of Professional Nursing	Credits: 3
NURS 5053 - Nursing Leadership and Health Policy**	Credits: 3
NURS 5513 - Advanced Health Assessment**	Credits: 3
NURS 5523 - Advanced Pharmacology Applications	Credits: 3
NURS 5533 - Advanced Pathophysiology	Credits: 3
NURS 5993 - Capstone Seminar.....	Credits: 3

**Graduate/Undergraduate Studies concurrently enrolled

Education Track

NURS 5113 - Strategies and Evaluation	Credits: 3
NURS 5123 - Curriculum Design and Evaluation.....	Credits: 3
NURS 5471 - Advanced Nursing Practicum I	Credits: 1
NURS 5483 - Advanced Nursing Practicum II.....	Credits: 3

Global Nursing

NURS 5303 - Global Health and Epidemiology.....	Credits: 3
NURS 5323 - Cross Cultural Nursing.....	Credits: 3
NURS 5471 - Advanced Nursing Practicum I	Credits: 1
NURS 5483 - Advanced Nursing Practicum II.....	Credits: 3

Total
Credits: 35 Hours

RN Option Plan of Study

Common Core Prerequisites

ENGL 1153 - English Composition	Credits: 3
ENGL 1163 - English Composition	Credits: 3
ENGL 2013 - European Literature.....	Credits: 3
or ENGL 2023 - Modern Literature	Credits: 3
HIST 2013 - European Civilization	Credits: 3
or HIST 2023 - Contemporary World: History	Credits: 3
FNAR 2063 - Arts and Ideas.....	Credits: 3
or FNAR 2163 - Arts and Western Culture	Credits: 3
Modern Foreign Language.....	Credits: 3
or REL 3423 - World Religions (PHIL 3423, ANTH 3423)	Credits: 3

Complete the following courses with a minimum grade of "C"

BIOL 2274 - Microbiology.....	Credits: 4
BIOL 2354 - Human Anatomy	Credits: 4
BIOL 2364 - Human Physiology.....	Credits: 4
CHEM 1124 - Introduction to General and Biological Chemistry.....	Credits: 4
MATH 1163 - College Algebra.....	Credits: 3
MATH 2003 - Basic Statistics.....	Credits: 3
NURS 2013 - Nutrition and Development.....	Credits: 3
PSYC 1223 - General Psychology	Credits: 3
SOCI 1223 - Introduction to Sociology	Credits: 3
Electives	Credits: 7-9

In addition to the above prerequisites, the following nursing courses are required for completion of the Bachelor of Science, RN Option.

NURS 3313 - Research and Evidence for Health Care	Credits: 3
NURS 3323 - Professional Formation	Credits: 3
NURS 4123 - Nursing Management for Collaborative Practice	Credits: 3
NURS 4234 - Practicum: Population Focused Health	Credits: 4
NURS 4533 - Community and Population Health	Credits: 3
NURS 4612 - Nursing Capstone*	Credits: 2
NURS 5003 - Health Care and Nursing Informatics**	Credits: 3
NURS 5053 - Nursing Leadership and Health Policy**	Credits: 3
NURS 5513 - Advanced Health Assessment**	Credits: 3
REL 3073 - Biblical Ethics	Credits: 3

* This course is only taken by students who choose to exit with a Bachelor of Science Degree in Nursing.

** Graduate/Undergraduate Studies Concurrently enrolled

Escrow Courses*

NURS 1101 - Nursing Seminar	Credits: 1
NURS 3011 - Assessment	Credits: 1
NURS 3093 - Practicum: Mental Health	Credits: 3
NURS 3163 - Care of Families	Credits: 3
NURS 3171 - Pharmacology I	Credits: 1
NURS 3182 - Pharmacology II	Credits: 2
NURS 3223 - Psychopathology	Credits: 3
NURS 3233 - Practicum: Acutely Ill Adults	Credits: 3
NURS 3242 - Practicum: Childbearing Families	Credits: 2
NURS 3252 - Application Lab: Acutely Ill Clients	Credits: 2
NURS 3253 - Practicum: Acutely Ill Pediatrics	Credits: 3
NURS 3411 - Simulation Lab I	Credits: 1
NURS 3421 - Simulation Lab II	Credits: 1
NURS 3512 - Pathophysiology and Nursing Care of the Pediatric Client	Credits: 2
NURS 3523 - Pathophysiology and Nursing Care of the Acutely Ill Adult Client	Credits: 3
NURS 4143 - Complex Care Nursing	Credits: 3
NURS 4153 - Chronic Conditions	Credits: 3
NURS 4173 - Practicum: Long Term Health Care	Credits: 3
NURS 4242 - Practicum: Complex	Credits: 2
NURS 4411 - Simulation Lab III	Credits: 1
NURS 4421 - Simulation Lab IV	Credits: 1

* Credit for courses listed above will be held in escrow. The student will receive credit for these courses upon successful completion of the baccalaureate program of study.

Total

Credits: 130-131 Hours

Education Certificate Plan of Study

NURS 5113 - Strategies and Evaluation	Credits: 3
NURS 5123 - Curriculum Design and Evaluation	Credits: 3
NURS 5471 - Advanced Nursing Practicum I	Credits: 1
NURS 5483 - Advanced Nursing Practicum II	Credits: 3

Total

Credits: 10

Global Nursing Certificate Plan of Study

NURS 5303 - Global Health and Epidemiology.....	Credits: 3
NURS 5323 - Cross Cultural Nursing.....	Credits: 3
NURS 5471 - Advanced Nursing Practicum I.....	Credits: 1
NURS 5483 - Advanced Nursing Practicum II.....	Credits: 3

Total**Credits: 10**

COURSE OFFERINGS

INTENSIVE ENGLISH COURSE OFFERINGS

IEP 0113	<p>IEP Listening Level 1</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for low-beginners from listening to daily classroom and non-classroom instructions and understanding very basic expressions and sentence structure for personal and immediate needs to simple written texts.</p>	<i>3, Fall, Spring</i>
IEP 0123	<p>IEP Listening Level 2</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for mid-beginners from listening to daily classroom and non-classroom instructions and understanding frequently used spoken expressions to simple narrative and descriptive written texts. Prerequisite of Level 1 or an appropriate score on the placement exam.</p>	<i>3, Fall, Spring</i>
IEP 0133	<p>IEP Listening Level 3</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for high-beginners from listening to daily classroom and non-classroom instructions and mastering the use and understanding of frequently spoken expressions to simple narrative and descriptive written texts. Prerequisite of Level 2 or an appropriate score on the placement exam.</p>	<i>3, Fall, Spring</i>
IEP 0143	<p>IEP Listening Level 4</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for low-intermediate from listening to daily classroom and non-classroom instructions and understanding of the meaning of general information found in spoken texts in familiar situations and learn strategies to identify vocabulary if highly contextualized. Prerequisite of Level 3 or an appropriate score on the placement exam.</p>	<i>3, Fall, Spring</i>
IEP 0153	<p>IEP Listening Level 5</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for mid-intermediate from listening to daily classroom and non-classroom instructions to taking notes on teacher lectures, student-discussion, and cultural activities and learn strategies to identify unfamiliar vocabulary. Prerequisite of Level 4 or an appropriate score on the placement exam.</p>	<i>3, Fall, Spring</i>
IEP 0163	<p>IEP Listening Level 6</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for high-intermediate from listening to daily classroom and non-classroom instructions to taking notes on teacher lectures, student-discussion, and cultural activities and grasp the main ideas in complex spoken language. Prerequisite of Level 5 or an appropriate score on the placement exam.</p>	<i>3, Fall, Spring</i>
IEP 0173	<p>IEP Listening Level 7</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for low-advanced from listening to daily classroom and non-classroom instructions to taking notes on teacher lectures, student-discussion, and cultural activities and comprehend written texts. Prerequisite of Level 6 or an appropriate score on the placement exam.</p>	<i>3, Fall, Spring</i>
IEP 0183	<p>IEP Listening Level 8</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for mid-advanced from listening to daily classroom and non-classroom instructions to taking notes on teacher lectures, student-discussion, and cultural activities, understanding and comprehending main ideas, details, arguments, complex language that is used in various texts. Prerequisite of Level 7 or an appropriate score on the placement exam.</p>	<i>3, Fall, Spring</i>
IEP 0193	<p>IEP Listening Level 9</p> <p>Listening courses are individualized according to the needs of the participating students. Course topics will range for high-advanced from listening to daily classroom and non-classroom instructions to taking notes on teacher lectures, student-discussion, and cultural activities,</p>	<i>3, Fall, Spring</i>

understand fully spoken language in a wide range of contexts, comprehend, interpret, and infer explicit and implicit meanings from various written texts, and evaluate, summarize, and synthesize information from a number of sources. Prerequisite of Level 8 or an appropriate score on the placement exam.

- IEP 0213 IEP Conversation Level 1** *3, Fall, Spring*
 Conversation courses for low-beginners are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will speak intelligently but slowly on assigned and impromptu subjects and have the opportunity to participate in daily class discussion.
- IEP 0223 IEP Conversation Level 2** *3, Fall, Spring*
 Conversation courses for mid-beginners are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will speak intelligently but slowly on assigned and impromptu subjects and have the opportunity to participate in daily class discussion. Prerequisite of Level 1 or an appropriate score on the placement exam.
- IEP 0233 IEP Conversation Level 3** *3, Fall, Spring*
 Conversation courses for high-beginners are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will speak intelligently with confidence on assigned and impromptu subjects and have the opportunity to participate in daily class discussion. Prerequisite of Level 2 or an appropriate score on the placement exam.
- IEP 0243 IEP Conversation Level 4** *3, Fall, Spring*
 Conversation courses for low-intermediate are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will present monologues on assigned and impromptu subjects and extended text while getting the meaning across at a suitable pace. Prerequisite of Level 3 or an appropriate score on the placement exam.
- IEP 0253 IEP Conversation Level 5** *3, Fall, Spring*
 Conversation courses for mid-intermediate are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will present monologues on assigned and impromptu subjects and extended text while getting the meaning across at a suitable pace by using some cohesive devices. Prerequisite of Level 4 or an appropriate score on the placement exam.
- IEP 0263 IEP Conversation Level 6** *3, Fall, Spring*
 Conversation courses for high-intermediate are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will provide clear and detailed responses to support views during presentations or debates on a variety of issues and subjects. Prerequisite of Level 5 or an appropriate score on the placement exam.
- IEP 0273 IEP Conversation Level 7** *3, Fall, Spring*
 Conversation courses for low-advanced are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will provide clear and detailed responses to support views during presentations or debates on a variety of issues and subjects. Prerequisite of Level 6 or an appropriate score on the placement exam.
- IEP 0283 IEP Conversation Level 8** *3, Fall, Spring*
 Conversation courses for mid-advanced are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will provide clear, relevant, and well-structured responses on complex subjects. Prerequisite of Level 7 or an appropriate score on the placement exam.

- IEP 0293 IEP Conversation Level 9** *3, Fall, Spring*
 Conversation courses for high-advanced are individualized according to the needs of the participating students. Course topics will range from everyday conversation to opinions and facts concerning such topics as environmental, political, historical, and current events. The students will respond and present accurately and appropriately in a wide range of situations following genre-specific conventions. Prerequisite of Level 8 or an appropriate score on the placement exam.
- IEP 0313 IEP Writing Level 1** *3, Fall, Spring*
 The writing assignments for low-beginners will begin on the level of the participant's ability and gradually increase. Progression of the writing process may start with beginner writing, such as forming letters in print and cursive, if needed, for forming sentences and short paragraphs.
- IEP 0323 IEP Writing Level 2** *3, Fall, Spring*
 The writing assignments for mid-beginners will begin on the level of the participant's ability and gradually increase. Progression of the writing process will continue with written communication and forming paragraphs to summarize or expand on various topics. Prerequisite of Level 1 or an appropriate score on the placement exam.
- IEP 0333 IEP Writing Level 3** *3, Fall, Spring*
 The writing assignments for high-beginners will begin on the level of the participant's ability and gradually increase. Progression of the writing process will continue with written communication and forming paragraphs to summarize or expand on various topics. Prerequisite of Level 2 or an appropriate score on the placement exam.
- IEP 0343 IEP Writing Level 4** *3, Fall, Spring*
 The writing assignments for low-intermediate will begin on the level of the participant's ability and gradually increase. Progression of the writing process will include taking notes on familiar topics, book reports, and writing short essays. Prerequisite of Level 3 or an appropriate score on the placement exam.
- IEP 0353 IEP Writing Level 5** *3, Fall, Spring*
 The writing assignments for mid-intermediate will begin on the level of the participant's ability and gradually increase. Progression of the writing process will include taking notes on familiar topics, book reviews, summaries, and descriptive or narrative essays. Prerequisite of Level 4 or an appropriate score on the placement exam.
- IEP 0363 IEP Writing Level 6** *3, Fall, Spring*
 The writing assignments for high-intermediate will begin on the level of the participant's ability and gradually increase. Progression of the writing process will include taking notes on familiar topics, book reviews, book reports, summaries, descriptive or narrative essays and writing thesis statements for a research paper along with doing the research. Prerequisite of Level 5 or an appropriate score on the placement exam.
- IEP 0373 IEP Writing Level 7** *3, Fall, Spring*
 The writing assignments for low-advanced will begin on the level of the participant's ability and gradually increase. Progression of the writing process will include taking notes on familiar topics, book reviews, book reports, summaries, and descriptive, narrative, argumentative, and counter argumentative essays, writing outlines for a research paper, paraphrasing, summarizing, and writing quotes from the research. Prerequisite of Level 6 or an appropriate score on the placement exam.
- IEP 0383 IEP Writing Level 8** *3, Fall, Spring*
 The writing assignments for mid-advanced will begin on the level of the participant's ability and gradually increase. Progression of the writing process will include taking notes on lectures, writing argumentative and counter argumentative essays and developing an outline for a research paper, by combining, paraphrasing, summarizing, and writing quotes from the research. Prerequisite of Level 7 or an appropriate score on the placement exam.
- IEP 0393 IEP Writing Level 9** *3, Fall, Spring*
 The writing assignments for high-advanced will begin on the level of the participant's ability and gradually increase. Progression of the writing process will include writing argumentative, counter argumentative and expository essays and writing a complete research paper. Prerequisite of Level 8 or an appropriate score on the placement exam.

- IEP 0413** **IEP Reading Level 1** *3, Fall, Spring*
 The reading assignments for low-beginners will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course may start with short texts with very basic vocabulary from various academic and literature genres.
- IEP 0423** **IEP Reading Level 2** *3, Fall, Spring*
 The reading assignments for mid-beginners will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course may start with short texts with very basic vocabulary with very basic vocabulary from various academic and literature genres. Prerequisite of Level 1 or an appropriate score on the placement exam.
- IEP 0433** **IEP Reading Level 3** *3, Fall, Spring*
 The reading assignments for high-beginners will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course will build academic strategies to comprehend the texts and increase vocabulary. Prerequisite of Level 2 or an appropriate score on the placement exam.
- IEP 0443** **IEP Reading Level 4** *3, Fall, Spring*
 The reading assignments for low-intermediate will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course will continue the building of academic strategies to comprehend various written genres and increase vocabulary. Prerequisite of Level 3 or an appropriate score on the placement exam.
- IEP 0453** **IEP Reading Level 5** *3, Fall, Spring*
 The reading assignments for mid-intermediate will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course will continue the building of academic strategies to begin comprehending undergraduate college readings and increase vocabulary. Prerequisite of Level 4 or an appropriate score on the placement exam.
- IEP 0463** **IEP Reading Level 6** *3, Fall, Spring*
 The reading assignments for high-intermediate will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course will continue the building of academic strategies and comprehension of undergraduate college readings and increase vocabulary. Prerequisite of Level 5 or an appropriate score on the placement exam.
- IEP 0473** **IEP Reading Level 7** *3, Fall, Spring*
 The reading assignments for low-advanced will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course will continue the building comprehension of undergraduate college readings through critical and analytical thinking and increasing vocabulary. Prerequisite of Level 6 or an appropriate score on the placement exam.
- IEP 0483** **IEP Reading Level 8** *3, Fall, Spring*
 The reading assignments for mid-advanced will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course will continue the building of comprehension of undergraduate college readings through critical and analytical thinking and increasing vocabulary. Prerequisite of Level 7 or an appropriate score on the placement exam.
- IEP 0493** **IEP Reading Level 9/Post Graduate** *3, Fall, Spring*
 The reading assignments for high-advanced will begin on the level of the participant's ability and gradually increase. The degree of augmentation depends on each student's individual progression. Progression of the reading course will provide mastery reading skills and comprehension of graduate college readings through critical and analytical thinking and increasing vocabulary. Prerequisite of Level 8 or an appropriate score on the placement exam.

MA

COURSE OFFERINGS

APOL 6313	<p>Biblical and Theological Foundations for Apologetics</p> <p>This course will present the biblical and theological nature of apologetics. The student will study the biblical mandate for apologetics ministry, examining Old and New Testament examples of apologetics and ministry. Students will be encouraged to develop a personal apologetic approach based on biblical and theological models.</p>	3
APOL 6323	<p>Apologetics in Contemporary Christian Ministry</p> <p>This course will focus on the apologetic contributions of the 20th and 21st century apologists, including Chesterton, Lewis, Van Til, Craig, and Keller. Analysis will center on two aspects: apologetic strategies and approaches, and apologetic topics and content. Emphasis will be given on applying insights from contemporary apologists to the student's ministry context.</p>	3
APOL 6333	<p>Apologetics and Evangelism</p> <p>This course will focus on the use and usefulness of apologetics in evangelism. Some attention will be given to the various worldviews embraced by non-Christians that students are seeking to reach with the Gospel, and in the way in which apologetics can help minimize or eliminate some of the obstacles posed against the Gospel by alternative worldviews. Students will survey contemporary strategies in evangelistic apologetics, and develop their own ability to respond to questions and objections posed during evangelistic encounters. Prerequisite: BTHS 5603, Christian Worldview.</p>	3
APOL 6343	<p>Christian Responses to Alternative Religious Movements</p> <p>This course will: (1) survey various non-Christian religions, including Islam, Buddhism, Hinduism, Animism, and the New Age, with an interest on discussing apologetic issues involved in engaging with adherents of non-Christian religious traditions; and (2) explore the history, beliefs, and practices of new religious movements and worldviews in the North American context, including Mormonism (Latter Day Saints) and the Jehovah's Witnesses. Various Christian responses to these NRMs will be examined with the purpose of assisting students in developing a biblically-based response to the NRMs in their local ministry setting. Prerequisite: BTHS 5603, Christian Worldview.</p>	3
APOL 6353	<p>Christian Responses to Evil and Suffering</p> <p>The presence of evil and suffering poses both a philosophical and pastoral challenge to contemporary Christian ministers. This course will survey various Christian responses to the "problem of evil," focusing on how the student can equip the local church to respond to evil and suffering in their midst. The course will also examine briefly various non-Christian responses to suffering, particularly the response of modern atheism. Brief consideration will be given to how a naturalistic worldview has permeated parts of contemporary Christendom, and challenges this poses for local church ministries. Attention will be given to the respective positions on the problem of evil. Prerequisite: BTHS 5603, Christian Worldview.</p>	3
APOL 6363	<p>Christian Responses to Postmodernism and Relativism</p> <p>This course involves an examination of relativism, and challenges to Christian theism posed specifically by aspects of postmodern thought and culture. Particular focus will be paid to relativistic and postmodern notions of truth, rationality, and religious pluralism, and the effect this has upon local church ministry. The course will also survey various works of popular culture and evaluate their apologetic implications. Prerequisite: BTHS 5603, Christian Worldview.</p>	3
BTHS 5103	<p>Old Testament Studies</p> <p>An examination of contemporary issues in Old Testament studies. Emphasis on exegesis and major theological topics.</p>	3
BTHS 5203	<p>New Testament Studies</p> <p>An examination of contemporary issues in New Testament studies, exegesis, and theology. This course will examine the major texts and themes with an emphasis on Biblical Theology.</p>	3
BTHS 5303	<p>Biblical Hermeneutics</p> <p>A Study of the goal, means, and contemporary application of biblical interpretation. The course will examine how to find the meaning of the biblical text to communicate it effectively. The course will examine the interpretation of the various genre of the biblical text. The formation of the biblical Canon will also be examined.</p>	3

BTHS 5403	<p>Christian Theology A survey of theological method and the principal doctrines of the Christian faith, to include revelation, Scripture, God, humanity, Christ, the Holy Spirit, salvation, the church, and last things. The course will seek to present Christian truth, edify the church, and advance Christian mission.</p>	3
BTHS 5503	<p>Spiritual Formation A scriptural approach to the study of Christian spirituality and the practice of spiritual disciplines. The course will utilize biblical, classical, and contemporary materials to introduce the student to the theology, purpose, and practice of biblical spirituality. This course will also assist the student in pursuing intimacy with and conformity to Jesus Christ through personal spiritual disciplines.</p>	3
BTHS 5603	<p>Christian Worldview An examination of biblical and theological essentials of a Christian view of reality and life. The course will also address philosophical aspects of worldview and essential Christian distinctions from major alternative worldviews.</p>	3
INTC 6513	<p>Theology and Philosophy of Mission An examination of foundational components of a biblical and theological understanding of mission, to include the nature of God, the Gospel, and the Church in mission. The course will present biblical principles for the development of a theology and philosophy of mission, examine contemporary theologies and philosophies of mission and consider how to develop and apply a theology and philosophy of mission.</p>	3
INTC 6523	<p>Intercultural Communication An examination of the principles and methods of communication between diverse cultures. The course will examine the various elements involved with individuals, groups, organizations, and the larger societal units as they communicate in an intercultural context. Some attention will be given to the dynamics of leadership relationships inter-culturally.</p>	3
INTC 6533	<p>Ethnographic Research This course will examine the biblical concepts of people groups. In this course, learners will utilize social science models of research methodology, and will develop individual ethnographic interview skills. Cultural factors such as kinship, rituals and religion, and social segmentation will be explored. This course includes the development and application of a contextualized ministry based people group profile that identifies cultural, social, religious, and demographic factors.</p>	3
INTC 6543	<p>International Church Planting An examination of the Biblical principles and the process of church planting with application to missions in the 21st century and particularly in varied cultural contexts. Special consideration will be given to the examination of the methods for effectively communicating the Biblical message and meaning to various people groups and in various contexts, and an examination of how to appropriately express the Christian life and important church and mission practices in varied cultural contexts.</p>	3
INTC 6553	<p>Contemporary Missiology and Intercultural Contexts This course will examine the current philosophical and methodological issues in contemporary missiology, and how they are affected by various factors like religious pluralism, urbanization, globalization, religious extremism, new technologies, creative access, changing demographics, and Majority World Christians and varied cultural contexts.</p>	3
INTC 6563	<p>World Religions and Non-Christian Worldviews This course will present the content and practice of both major world religions and smaller religious groups that hold significant contemporary importance, including an analysis of the worldview of each.</p>	3
LEAD 6113	<p>Christian Leadership Christian leadership character qualities and competencies for effective ministry in the local church and in other ministries. Emphasis will be given to Biblical leadership qualities and contemporary Christian ministry. Required.</p>	3
LEAD 6123	<p>The Church and Contemporary Leadership An evaluation of leadership methodologies and an analysis of their contributions to the practice of Christian ministry. Critical thinking and reflection are explored and applied to contemporary issues facing the Church in the postmodern era. Students gain skills in the analysis and application of Christian worldview and leadership development. Required.</p>	3

LEAD 6133	<p>Pastoral Ministry</p> <p>This course is a study of the nature, scope, and application of Pastoral ministry. Attention will be given to the Biblical office and model, the contemporary context, and the comprehensive ministries of the Pastor. The course will also give attention to the gathering and use of important resources for the Pastor to fulfill his ministries.</p>	3
LEAD 6143	<p>Preaching</p> <p>This course is a study of the effective preparation of the sermon and the role of preaching in Christian ministry. This course will address both the exegetical and homiletical aspects of sermon preparation, with special attention given to the expositional approach to preaching. Attention will also be given to preaching the various genres of the Biblical text.</p>	3
LEAD 6153	<p>Teaching and Discipleship</p> <p>This course will examine biblical, historical, and contemporary principles and practices of effective teaching, learning, and discipleship. This course will emphasize the practice of making disciples in various local church contexts. Large-group, small-group, one-on-one, traditional face-to-face, as well as technology-aided methodologies and resources will be explored.</p>	3
LEAD 6163	<p>Christian Ethics</p> <p>An introduction to Christian ethics, its biblical foundations, methodology, and major moral issues in both societal and local church contexts. Some prominent contemporary issues will be addressed. Emphasis will be given to moral decision making.</p>	3
LEAD 6173	<p>The Church and Missionary Outreach</p> <p>An examination of the biblical mandate for a missionary church, including an understanding of the contemporary, local, rational, global context, cooperative missionary relationships, and missionary methodologies for the local church.</p>	3
LEAD 6183	<p>Theology of Worship</p> <p>This course seeks to apply the theological foundations for worship, including the nature and mission of the church, to the leadership and practice of Christian corporate worship. Students will study the leadership and practice of Christian worship and its distinctive during particular eras since the time of the New Testament until today. Students will develop a personal theology of worship and worship leadership for the church today. The course will present and evaluate contemporary worship practices.</p>	3
LEAD 6193	<p>Preaching and Contemporary Issues</p> <p>This course will identify and address preaching approaches to particular contemporary issues. Attention will be given to the use of media and technology in preaching, narrative approaches, and potential intercultural factors. Prerequisite: LEAD 6143, Preaching.</p>	3
LEAD 6203	<p>Leadership and Ministry to Families</p> <p>This course will provide an overview of leadership principles and strategies necessary to formulate an effective individual, congregational, and organizational philosophy and practice of family discipleship. Contemporary leadership issues related to family dynamics will be explored. Students will develop a plan intended to equip a local congregation to evangelize and disciple families.</p>	3
ORAL 6733	<p>Ethno Semantics and Worldview</p> <p>This course will use social anthropological tools to analyze various worldviews, noting their fields of meaning and modes of communication.</p>	3
ORAL 6743	<p>Oral Cultures and the Use of Legends, Myths, and Proverbs</p> <p>This course will consider the interplay between worldview and traditional oral art forms, such as legends, myths, and proverbs, with particular attention to how worldviews are developed, preserved, transmitted, and transformed.</p>	3
ORAL 6753	<p>Narrative Teaching Approaches for Oral Learners</p> <p>This course will examine the pedagogical approaches that serve oral learners best, paying special attention to narrative and participatory learning. This will include preparing students to teach oral learners effectively, utilizing traditional oral communication patterns and appropriate means of assessing learning.</p>	3
ORAL 6763	<p>Techniques and Practices for Storytellers</p> <p>This course will examine the elements of effective storytelling in a variety of cultures for the purpose of equipping students to communicate Biblical truth through the use of stories and related activities.</p>	3

ORAL 6771	Practicum Project- Develop and Present a Set of Stories for a Particular Ethnographic Group In this course the student will develop a properly contextualized and organized set of biblical narratives for a particular ethno-linguistic people group.	1
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MBA

COURSE OFFERINGS

ACCT 5923	Financial Accountability This course gives attention to the knowledge and skills needed to understand and sustain financial activities in an organization, whether a full company, a department, a division or other strategic business unit within an existing organization. The course addresses the common managerial and financial accounting functions in areas of financial statements, classifications, entries and adjustments, analysis, costing, budgeting, and other processes. The emphasis is on the effective use of accounting and finance principles and tools to achieve exceptional, comprehensive stewardship of all organizational resources.	3
ACCT 6133	Financial Analysis and Management for the Energy Industry This course is focused on understanding the costs and benefits of various forms of capital. By examining internal and external management issues, students will be able to assess alternative capital sources to achieve their strategic objectives. Topics, such as risk management, arbitrage, hedging and foreign exchange risk, will be covered. The course will introduce effective investor communication techniques, and cover managerial tools of the trade including energy geo-economic analysis and asset valuation. The course will discuss topics on world energy markets, demand, supply, refining, marketing, forecasting, risk management, national v. international oil companies, and transportation. An introduction to environmental economics will help connect the energy industry to sustainable enterprise. Prerequisite ACCT 5923 and FIN 5803	3
ANTH 5413	Culture in Leadership This course looks at leadership through the lens of cultural anthropology focusing on the importance of organizational culture, cross cultural opportunities, and shared meaning.	3
BLAW 5603	Ethics, Business Law, and Leadership This course looks specifically at business individual ethics, corporate social responsibilities, and business law as they interact in leadership scenarios.	3
CIS 5203	Information Technology This course is a study of business information systems and related technologies using a systems approach. The course includes analysis, design, development, selection, implementation, evaluation, management, and use of information systems for all major business areas. System components (hardware, software, data, procedures, and personnel) are covered.	3
ECON 5303	Competitive Analysis This course is a study of tools that provide insight into competitive structures and relationships within industries, sectors, and economies.	3
ECON 5413	Free Market Economic System This course examines the fundamental interactions that make up a market economy, fiscal policy, monetary policy, and economic growth.	3
FIN 5803	Finance This course is a study of the numerous financial decisions confronting the modern corporation. Special consideration is given to the effective management of financial resources, financial analysis and planning, investments, capital budgeting, and capital structure issues.	3
MGMT 5123	Managing for Results This course places emphasis on acquiring the knowledge and skills typical of graduate level organization management courses. The primary topics are business intelligence, planning, organizing, controlling and leading. The distinctive focus is teaching the student to manage self and to be accountable for measurable results of other individuals and teams.	3
MGMT 5403	Organizational Dynamics This course will focus on leadership in the organization and industry. Topics will include the development of systems and processes with excellence during transitions.	3

MGMT 5413	Open Systems Analysis and Social Strategy Implementation This course examines leadership from the perspective of open systems theory to include system's components and characteristics, system's structures, and system's processes. This course also examines development and casting of a corporate vision along with its implementation and effectiveness.	3
MGMT 5433	Organizational Leadership in Energy Firms This course will focus on leadership in organizations in the energy sector. Topics will include organizational culture, styles of influence, emotional intelligence, ethical issues related to leadership in the energy business, and leading change and transition within energy businesses.	3
MGMT 5613	Project Selection, Initiation, and Planning This project selection, initiation, and planning course will prepare students to participate in and lead project planning. Topics include project life cycle, project processes, stakeholder management, requirements documentation, project charters, human resources planning, and project scope.	3
MGMT 5623	Project Management Execution, Control, and Risk This project execution, control, and management risk course will prepare student to recognize, minimize, and mitigate project risks. Issues include time management, project baseline, risk qualitative and quantitative analysis, risk response, risk control, and change management.	3
MGMT 5633	Project Management Closure The project management closure course will prepare students to support and lead project processes. Topics include scope management, project work monitoring, closure documentation, deliverables with acceptance, and closure.	3
MGMT 5643	Project Quality Control and Change Control The project quality control course will prepare students to deal with quality concerns of projects teams and task forces as well as quality issues of the project deliverables. Topics will include ISO quality issues of production operations, six sigma, project planning for quality deliverables, assurance of project quality, and control quality issues.	3
MGMT 5653	Project Procurement Management The project procurement management course will prepare students to participate in procurement processes as either a provider or recipient of the procurement. Topics include procurement planning, procurement processes, control of procurements, and closure of procurements.	3
MGMT 5733	21st Century Global Energy Environment and Issues This course provides an introduction to the global energy industry's past, present and future. Current and historical issues are examined in regions such as: Africa, the Americas, Central Asia, and the Middle East. World production centers and markets are discussed to include relevant energy security, scenario planning, risk management and regulation, deregulation, the legal trends, the energy value chain, distribution systems, environmental concerns, and future trends. Students will learn the geographic distribution of energy resources worldwide including governmental systems. This course will focus on hydrocarbons, but familiarize students with the newest renewable and alternative energy sources as well.	3
MGMT 5723	International Business This course equips students to deal effectively with the challenges of establishing, growing, and managing international businesses. The course includes identifying and evaluating international opportunities and risks as well as the fundamentals of international marketing and business development. It also prepares students to succeed in the 21st Century by giving them a global perspective of today's business environment.	3
MGMT 6103	International Business Practicum This course is a coordinated and supervised trip to a foreign country with an emphasis on culture and management practices, and includes visits to companies and other meaningful sites in that country. Prerequisite MGMT 5723 or permission of instructor. Course is not available to student in the online MBA program.	3
MGMT 6223	Organizational Strategy Case-oriented experience designed to integrate a student's functional knowledge and skills. Students will learn to develop and execute appropriate strategies and policies in a competitive business environment. Typically, this course is taken during the last semester of course work.	3

MGMT 6303	<p>MBA Capstone</p> <p>A supervised, applied project proposed by the students and approved by the student's graduate research advisor. Emphasis will be placed on: 1) problem analysis and identification, 2) identification of a process or product to address the problem that was identified, 3) development of a proposed scope of work including budget and time line for the accomplishment of major milestones, and 4) a formal report on the project's progress and impact. The course is intended to assist students to become better consumers of business research so they may be fully equipped to address practical business problems. Students will also take the ETS MBA Major Field Test. To be taken as the final course.</p>	3
MGMT 6313	<p>Project Management Capstone</p> <p>The project management capstone course will provide students with an integrated project experience. The course will draw on previous courses requiring development of a project plan to include a proposed charter, deliverables, management plan, risk analysis, stakeholder directory, human resources plan, scope and control plan, and initial work breakdown structure, phase planning and closure.</p>	3
MKTG 5523	<p>Marketing for Results</p> <p>This course equips students with the knowledge and skills necessary to plan and execute strategies and tactics typically assigned to the marketing function of organizations. The course addresses critical factors affecting product and enterprise competitiveness, including resource allocation, product design and positioning, creating awareness through marketing mix, creating accessibility through distribution strategies, pricing and the integration of the marketing function with other functions in the organization.</p>	3
PSYC 5413	<p>Human Development, Emotional Stability, and Persuasion</p> <p>This course looks at leadership through the lens of psychology with emphasis on normal human development, emotional intelligence, and persuasion.</p>	3
SOC1 5413	<p>Leadership Structures and Relations</p> <p>This course examines leadership through the lens of sociology with emphasis on social behavior and the structures of networks.</p>	3

IMMERSION MBA COURSE OFFERINGS

ACCT 5933	<p>Financial Analysis</p> <p>With the help of computer simulations, this course offers a study of both financial and managerial accounting for decision making. Students will learn how accounting information guides management.</p>	3
CIS 5513	<p>Management Information Systems and E-Commerce</p> <p>This course will investigate issues relevant to effectively managing Information Technology (IT). The functions of an information systems organization will provide the basis for exploring challenges facing Management Information Systems (MIS) managers and e-Business (electronic business). Management of the fast and ever-changing IS environment will be a recurring theme.</p>	3
ECON 5513	<p>Decision Analysis and Quantitative Methods</p> <p>This course provides the student with the concepts, methods and tools for the application of logical and quantitative analysis to business decision making and problem solving. The course familiarizes the student with a wide range of software and other classical and contemporary resources related to decision and problem analysis, including basics of logic and decision making, principles of optimization, probabilistic distributions, linear programming, simplex, queuing and transportation problems, break even analysis, inventory management, forecasting and simulation. The course highlights the benefits as well as the limits of quantitative analysis in a real-world context.</p>	3
MGMT 5123	<p>Management for Results</p> <p>This course places emphasis on acquiring the knowledge and skills typical of graduate level organization management courses. The primary topics are business intelligence, planning, organizing, controlling, and leading. The distinctive focus is teaching the student to manage self and to be accountable for measurable results of other individuals and teams.</p>	3

MGMT 5513	Human Resources & Organizational Behavior This course will examine personal and professional issues related to modern human resource management (HRM). From the stages of pre-employment through termination, this course lays the essential framework for employment. Topics covered include: training and development, motivation, teamwork, compensation, performance, labor relations, safety, laws, and cultural concerns.	3
MGMT 5523	The Development of Management Thought and Practice The course focuses upon the rise of management as a distinct profession. It provides a historical overview of the development of the major schools of management thought and challenges the student to anticipate the future trajectory and impact of management as the discipline responds to the evolving demands of the marketplace.	3
MGMT 5553	Leadership in Organizations This course provides the student with the knowledge and skill sets needed to lead people in business organizations. Learning how to build teams, distribute leadership, and develop political acuity and persuasive communication skills are important elements of this course. In addition, understanding one's self (e.g., learning style, values, aspirations, biases, affective skills, weaknesses, etc.) and learning to manage emotions under stressful circumstances is crucial to the development of effective leadership.	3
MGMT 5593	Comprehensive Exam Review The exam committee is likely to include the Dean for the College of Business, fulltime and adjunct professors, and anyone appointed by the Graduate and Distance Learning programs. If necessary, the student may retake the examination after a prescribed period. Students must also complete the ETS MBA test as part of this course.	3
MGMT 5723	International Business This course gives attention to the knowledge and skills needed to grow and sustain performance in an international business organization, whether a full company, a department, division or other strategic business unit within an existing organization. The course addresses the common international business functions of market analysis, exporting, sourcing, direct foreign investment, and cross-cultural management.	3
MGMT 5903	Masters Project or Thesis A supervised, applied project proposed by the students and approved by the student's graduate research advisor. Emphasis will be placed on: 1) problem analysis and identification, 2) identification of a process of product to address the problem that was identified, 3) development of a proposed scope of work including budget and time line for the accomplishment of major milestones, and 4) a formal report on the project's progress or impact. The course is intended to assist students to become better consumers of business research so they may be fully equipped to address practical business problems. To be taken as the final course. Pass/fail grading. Student may receive a grade of IP (In Progress) until work is completed at which time grades will be changed to Pass. Student must re-enroll until the course work is successfully completed.	3
MGMT 6223	Organizational Strategy Case-oriented experience designed to integrate a student's functional knowledge and skills. Students will learn to develop and execute appropriate strategies and policies in a competitive business environment. Typically, this course is taken during the last semester of course work.	3
MKTG 5523	Marketing for Results This course equips students with the knowledge and skills necessary to plan and execute strategies and tactics typically assigned to the marketing function of organizations. The course addresses critical factors affecting product and enterprise competitiveness, including resource allocation, product design and positioning, creating awareness through marketing mix, creating accessibility through distribution strategies pricing and the integration of the marketing function with other functions in the organization.	3

MFT

COURSE OFFERINGS

MFT 5113	<p>Models of Family Therapy</p> <p>An overview of the field of family therapy with an analysis of the contrasts between family therapy theories and linear psychotherapy theories and an exploration of family therapy from the vantage point of general systems theory, cybernetics, and theories of living open systems. Course will focus on theoretical foundations of marital and family systems, clinical applications, common treatment planning strategies, and an analysis of theories from a Christian perspective. Videotapes of the pioneers in family therapy will be studied and students will participate in and discuss live treatment sessions.</p>	3
MFT 5123	<p>Basic Therapy Skills</p> <p>An applied course offering students experience in basic interview, assessment, and intervention skills used in individual, marital and family therapy. Students will participate in experiential exercises in counseling lab to simulate real counseling scenarios.</p>	3
MFT 5133	<p>Psychopathology</p> <p>A study of the normal/abnormal or healthy/unhealthy development of personality and interpersonal relationships. Students are provided with specific tools for understanding and diagnosing more accurately individual and relational problems, and thus providing the most appropriate therapeutic interventions.</p>	3
MFT 5143	<p>Developmental Contexts: Gender, Ethnicity, and Religion</p> <p>A study of the role of gender, religion and culture as developmental contexts and subsequent considerations for family and individual development and the therapeutic process. Students will be prepared to assess important contexts and devise treatment strategies in consideration of the influences of gender, religion and culture on individual and family life. Students will discuss the influence of Christian perspectives on human development.</p>	3
MFT 5203	<p>Family Systems Theory</p> <p>This course focuses on Family Systems Theory as the foundation for Marriage and Family Therapy. Through reading and discussing classic and current writing in the field, students will gain theoretical understanding of General Systems Theory, Family Systems Theory, Communication Theory, and classic MFT theories that have grown out of these traditions.</p>	3
MFT 5213	<p>Human Sexuality and Treatment</p> <p>An examination of human sexual development, the development of sexual attitudes within the context of the family, and sexual adjustment and dysfunction with an emphasis on the diagnosis and treatment of sexual dysfunctions, psychosexual disorders, and sex addictions in the relationship context. Christian perspectives of human sexuality will be addressed.</p>	3
MFT 5223	<p>Marital Therapy</p> <p>A study of a variety of systemic approaches and theories of marital dynamics and therapy with particular emphasis on communication and redundant interaction patterns that produce pathological symptoms and dysfunction. Assessment of marital relationships, contracting with couples for treatment, common couple issues and treatment planning are examined, as well as a consideration of Christian perspectives on marriage. Actual cases and videotapes of commonly seen dysfunctions are studied and treatment interventions discussed.</p>	3
MFT 5233	<p>Professional Issues, Ethics, and the Law</p> <p>A seminar which focuses on the development of a professional attitude, identity and socialization of the marriage and family therapist. It examines the AAMFT code of ethics and the codes of ethics of other mental health professional associations. Special attention is given to ethical dilemmas unique to the treatment of families utilizing ethical decision-making models, relevant laws regulating the practice of family therapy, the role of the family therapist in court proceedings, and malpractice risks, malpractice insurance coverage, and risk reduction practices.</p>	3

MFT 5243	<p>Child and Adolescent Treatment in MFT</p> <p>A course designed to provide students with a basic understanding of the application of MFT theory to the treatment of children and adolescents. Course will also include practical approaches to the assessment and treatment of children and adolescents. Students will develop clinical skills in the areas of observation, assessment, diagnosis, intervention, treatment planning, and referral to community resources. Students will learn specific therapy techniques used in assessing and treating children.</p>	3
MFT 5313	<p>Research Design and Statistics</p> <p>Foundations of research design and statistical analysis with emphasis on interpretation and critical evaluation of marriage and family therapy research for application to clinical practice. Consideration is given to both quantitative and qualitative research relevant to marriage and family therapy.</p>	3
MFT 5323	<p>Family and Individual Assessment</p> <p>An examination of the major family therapy assessment methods and instruments. Students gain experience in diagnosis and treatment of both dysfunctional relationship patterns and nervous and mental disorders utilizing the major mental health assessment tools within a systemic context.</p>	3
MFT 5333	<p>Wilderness as Therapy</p> <p>An overview of the use of experiential and wilderness modalities to achieve meaningful relational, personal, and spiritual change in families, groups, and individuals. The course will explore theoretical foundations and will include experiential exercises as both participants and eventually as guides. Participation in outdoor activities is required and will enable student to apply techniques in wilderness setting. Course will also include an overview of special considerations such as legal liability, training/competencies, safety and management of crisis situations.</p>	3
MFT 5403	<p>Introduction to Medical Family Therapy</p> <p>An overview of theory, fundamentals, and practical applications of medical family therapy. Student will be able to identify medical specializations, terminology, assessments, collaborative models, and case note formats common to medical settings. A collaborative approach to interdisciplinary healthcare practice and research will be discussed, applied, and reinforced throughout the course.</p>	3
MFT 5413	<p>Advanced Practice in MFT</p> <p>A study of family therapy theoretical foundations and an examination of the latest developments in family therapy with emphasis on current research of successful family treatment methods. Common presenting problems such as depression, marital dysfunction, parent child problems, and the addictions are studied. Class will also discuss and implement licensure exam preparation.</p>	3
MFT 5423	<p>Program Development and Evaluation</p> <p>This course examines program development concepts and practice in community-based youth and family development contexts. Topics include program planning; design and implementation; impact evaluation; and accountability. Prerequisite: MFT 5313</p>	3
MFT 5433	<p>Missionary Member Care</p> <p>An overview of cross-cultural considerations for the care of missionaries in the field. Unique considerations for work, family life, security, and issues related to furlough will be examined. Common problems along with practical treatment strategies will be discussed, along with use of technology and unique treatment protocols to address care limitations.</p>	3
MFT 5503	<p>Premarital Counseling</p> <p>An exploration of the techniques of assessment, testing, teaching, counseling, and enrichment and the various successful models of premarital preparation and counseling. Lectures and reading assignments focus on the traits of a healthy marriage from both a biblical and psychological perspective. The course is designed to equip students to guide dating and engaged couples to a healthy marriage and thus reduce the chance of later marital difficulties and divorce. Successful completion of this course will lead to competence in using the PREPARE test. ELECTIVE.</p>	3
MFT 5513	<p>Family Studies</p> <p>A review of the recent and the historical developments in the field of family studies and family social science. Theoretical and research articles published in the National Council for Family Relations journals, and presentations made at recent NCFR Conferences will serve as the basis for this course. ELECTIVE.</p>	3

MFT 5523	<p>Marriage and Family Therapy Supervision</p> <p>An AAMFT required course for those seeking the Approved Supervisor designation, which includes both didactic and interactional components and covers major models of marriage and family therapy, models of supervision, the therapist-supervisor relationship, problem solving in supervision, supervisory interventions, ethical and legal issues in supervision, and AAMFT policy. ELECTIVE.</p>	3
MFT 5533	<p>Parent-Child Interaction Therapy (PCIT), Filial Therapy and Play Therapy</p> <p>An overview of coaching models for use with children and parents by utilizing play and experiential modalities. Students will learn to implement the basic techniques of PCIT, Filial and Play therapies. Students will be expected to utilize both play and active parental coaching techniques. Appropriate uses of technology and set up of family and play rooms will be discussed. Efficacy research on these modalities will be examined. Successful completion of this course may allow the student to earn relevant certifications. ELECTIVE.</p>	3
MFT 5603	<p>Advanced Medical Family Therapy</p> <p>An in-depth extension of MedFT principles including provision of culturally competent healthcare services as well as the course and treatment of illness and disability across the lifespan. Students will gain an appreciation for diversity in families and the strengths various cultural groups, explore and work toward minimizing his or her own prejudices, and feel comfortable to work with diverse populations in an ethical and competent manner. In addition, students will gain a more in-depth understanding of the illness and disease process including some of the more common illnesses and disabilities, family systems interventions, challenges, and collaborative opportunities for working with these populations. Prerequisite MFT 5403 (Introduction to Medical Family Therapy).</p>	3
MFT 5703	<p>Medical Family Therapy Practicum</p> <p>A practical application of the principles taught in Introduction to Medical Family Therapy and Advanced Medical Family Therapy. Students will attend this practicum while working at a medical site and providing MedFT services. Emphasis will be placed on brief interventions (including solutions-focused therapy and motivational interviewing), working collaboratively within a multidisciplinary health care setting, and the application of course material from the two prerequisite courses. Grading is Pass/Fail. Prerequisite MFT 5403 (Introduction to Medical Family Therapy) and MFT 5603 (Advanced Medical Family Therapy).</p>	3
MFT 5809	<p>Practicum</p> <p>The clinical experience consists of 500 contact hours in therapy with a variety of clients. At the beginning, students observe ongoing therapy conducted by senior therapists and supervisors and discuss the rationale, treatment goals, and strategies used by them. Gradually, they are given a case load of clients with different treatment needs, initially as co-therapists, and later as independent therapists under live and videotaped supervision. As they gain experience and assume increased responsibility for conducting therapy, they integrate theory and practice. In its final stages, the clinical experience prepares students to function independently in supervised practice. Students assess, diagnose and implement treatment plans with the consent of their supervisors. Live observation and videotaped sessions demonstrate students' progression toward functioning as autonomous practitioners. May be repeated until Supervised Clinical Practice requirements are completed.</p>	0-3
MFT 5911	<p>Theological Foundations</p> <p>A seminar introducing Christian systematic theology and highlighting theological issues relevant to marriage and family therapy. Required of students who have not had at least one undergraduate or graduate survey course in Bible, Religion, or Christian Doctrines.</p>	1
MFT 5909	<p>Special Topics</p> <p>A comprehensive examination of selected issues or specialized areas of Marriage and Family Therapy. ELECTIVE.</p>	1-3
MFT 5999	<p>Thesis</p>	

MSN

COURSE OFFERINGS

NURS 5003	<p>Health Care and Nursing Informatics</p> <p>This course explores the integration of computer technology, information science and nursing practice in education, research, and administration and healthcare systems. The course facilitates the student's engagement in the unfolding digital electronic era in healthcare including the use of electronic means of documentation and tracking of patient data related to patient safety and quality improvement within health care delivery. Course includes the use of databases in academic settings, research for evidence.</p>	3
NURS 5023	<p>Nursing Research: Evidence for Nursing Practice</p> <p>This course prepares the student to evaluate and utilize new knowledge to provide high quality, evidence-based health care, to initiate change and to improve nursing practice. The intent is demonstrating the use of evidence to meet the needs of clients in various settings of professional practice and academic. Prerequisite: NURS 5003 and successful completion of a basic statistic course.</p>	3, Fall
NURS 5033	<p>Philosophical Foundations of Professional Nursing</p> <p>Exploration of the application of philosophical and theoretical thinking to various advanced nursing roles: clinical practitioner, administrator, educator, and researcher. Theory from nursing and related disciplines will be examined.</p>	3, Spring
NURS 5053	<p>Nursing Leadership and Health Policy</p> <p>The course will explore how health policy is formulated, how to affect this process, and how it impacts consumers and health care delivery. Leadership strategies for successful outcomes in complex systems will be examined. The influence of ethical issues on policy development will be considered.</p>	3, Spring
NURS 5113	<p>Strategies and Evaluation</p> <p>This course explores instructional strategies including nursing education, measurement, and evaluation of learning outcomes in a variety of settings. Prerequisite: all core courses. Prerequisite courses not required for certificate programs.</p>	3, Fall
NURS 5123	<p>Curriculum Design and Evaluation</p> <p>This course examines the elements of curriculum and program design in a variety of settings. The process of curricular evaluation is explored as it related to program approval and accreditation. Prerequisite: all core courses. Prerequisite courses not required for certificate programs.</p>	3, Summer
NURS 5303	<p>Global Health and Epidemiology</p> <p>This course focuses on health and illness as defined in cultures outside of the American, Caucasian culture. These cultures include international groups within the United States as well as other groups around the world. Also included are common conditions and health issues of worldwide people groups. Evaluating the structure and work of organizations whose mission is to address health needs of various international people groups. Prerequisite: all core courses. Prerequisite courses not required for certificate programs.</p>	3, Summer
NURS 5323	<p>Cross Cultural Nursing</p> <p>This course focuses on the evidence-based practice and use of culturally competent skills in addressing the health needs of peoples in various cultures or international people groups. This course will explore resources in allowing the nurse to utilize international agencies to accomplish overseas provision of nursing care and education. The advanced role of the professional nurse is a basis for discussion of best practices. Prerequisite: all core courses. Prerequisite courses not required for certificate programs.</p>	3, Fall
NURS 5471	<p>Advanced Nursing Practicum I</p> <p>This course initiates the practicum experience with a focus on planning objectives and activities appropriate to various practice settings. The course serves all masters nursing program tracks. Prerequisite: completion of 18 hours in the MSN program. Corequisite: NURS 5483.</p>	1, Fall

- NURS 5483 Advanced Nursing Practicum II 3, Fall**
This course provides an opportunity for students to participate in and perform advanced nursing roles and functions. Faculty and students will collaborate to design a practicum experience based on the individual student's career goals. The student must have a minimum of 1000 hours documented of professional practice as a Registered Nurse before beginning this course. Prerequisites: NURS 5113, 5123, 5303, 5323, and all core courses.
- NURS 5513 Advanced Health Assessment 3, Fall**
This course will employ advanced techniques and skills in physical examination and Assessment of clients across the lifespan. The focus will be on deviations from normal populations. Opportunities to perform comprehensive and problem specific psychosocial, developmental, cultural, spiritual, and physical assessments will be included. Analysis of assessment data will determine health status, strategies for clinical prevention, and identification of health problems with differential diagnosis of all human body systems.
- NURS 5533 Advanced Pathophysiology 3, Spring**
This course prepares the student with advanced knowledge in pathophysiology of all human body systems. This course includes clinical concepts of the most common disease processes among patients across the lifespan: response to injury, disturbances of circulation, and abnormalities of cellular function. Clinical manifestations of disease will be covered, with explanation of etiology and pathogenesis.
- NURS 5523 Advanced Pharmacology Applications 3, Spring**
This course is designed to prepare nurses to accurately describe, administer, and counsel patients regarding appropriate and safe medication regimens. Basic pharmacologic principles and the pharmacologic actions of the major drug classes will be discussed in relation physiologic systems, with emphasis on the application of these agents. This course includes pharmacodynamics, pharmacokinetics, and pharmacotherapeutics of all broad categories of agents.
- NURS 5993 Capstone Seminar 3, Fall**
This course synthesizes previous learning and facilitates transition to advanced nursing roles by providing experience identifying a practice problem, exploring related research, and developing strategies for resolution in collaboration with other professionals. Laboratory is required. Prerequisite: NURS 5003, 5023, 5033, 5053, 5513, 5523, and 5533. Additional fee required.

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 Diploma, Maud High School.

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 B.A., Oklahoma Baptist University.

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 B.A., Oklahoma Baptist University; M.A., East Central University.

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 B.A., University of Oklahoma.

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 B.S., Oklahoma State University.

Susan Donnelly, R.N..... Campus Nurse
 B.S.N., University of Texas-Arlington.

Brian C. Dude..... Assistant Athletic Director for External Operations
 B.A., M.Ed., University of Oklahoma.

Francis Edwards..... Agee Residence Ceter and MacArthur Apartments Residence Director
 B.A., Oklahoma Baptist University.

Holly A. Edwards	Director of Student Leadership and Engagement
B.A., Oklahoma Baptist University; M.A., Spring Arbor University.	
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B.A., Oklahoma Baptist University.	
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B.B.A., Oklahoma Baptist University. Certified Public Accountant.	
M. Steven Fluke	Assistant Athletic Director for Compliance
B.B.A., Oklahoma Baptist University.	
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B.S., M.P.E., Springfield College; Ed.D., California Western University.	
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B.B.A., University of Central Oklahoma.	
Cynthia Gates	Director of Events, Conferences, and Camps
B.A., Oklahoma Baptist University.	
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Diploma, Shawnee High School.	
M. Dale Griffin	Assistant Vice President for Spiritual Life, Dean of the Chapel
B.M., Oklahoma Baptist University; M.Div., Southwestern Baptist Theological Seminary.	
Paula Gower	Associate Vice President for Marketing and Communication
B.A., Oklahoma Baptist University; M.E., University of Central Oklahoma.	
Lori Hagans	Executive Director, OBU Alumni Association
B.S.E., East Central University.	
George Haines	Director of Facilities Management
B.C.E., M.S.C.E., Georgia Institute of Technology; M.P.A., College of Notre Dame.	
Sheri Hays	Admissions Event Coordinator
A.A., Seminole State College; B.B.A., Oklahoma Baptist University.	
Robbie Henson	Associate Dean, College of Nursing
B.S.N., Oklahoma Baptist University; M.S., University of Texas-Arlington; Ph.D., University of Colorado	
Tony Higgins, Jr.	Director of the Joe L. Ingram School of Christian Studies
B.S., Mid-Continent University; M.A.C.E., Ph.D., Southern Baptist Theological Seminary.	
Curtis Hinex	RAWC Facility and Staff Coordinator
B.A., Oklahoma Baptist University.	
Travis Hinton	Admissions Counselor
B.A., Oklahoma Baptist University.	
James M. Hively	Director of Development
B.S., California Baptist University.	
David C. Houghton	Dean, Paul Dickinson College of Business
B.S., University of Kansas; M.B.A., Ph.D., University of Cincinnati.	
Anna Howle	Senior Women's Administrator, Women's Volleyball Coach
B.S., M.Ed., University of Oklahoma.	
Carol Sue Humphrey	Faculty Athletic Representative
B.A., University of North Carolina-Wilmington; M.A., Wake Forest University; Ph.D., University of North Carolina-Chapel Hill.	
Christopher Jensen	Football Coach
B.S., University of Oklahoma; M.E., Southwestern Oklahoma State University.	

Mark Johnson.....	Music Recruiting Coordinator
B.M., Oklahoma Baptist University; M.M., University of Oklahoma.	
Mike Johnson.....	Director of Human Resources
B.S., Southwestern Oklahoma State University.	
Christopher T. Jones.....	Dean, James E. Hurley College of Science and Mathematics
B.A., Erskine College; Ph.D., University of Texas at Austin.	
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Alumna, Oklahoma Baptist University.	
Marissa Lightsey.....	Director of Career Development
B.A., Oklahoma Baptist University; M.A., East Central University.	
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B.S., Oklahoma Baptist University.	
Chele D. Marker-Cash.....	Creative Services Coordinator
B.A., Oklahoma State University.	
Christopher W. Mathews.....	Dean, Warren M. Angell College of Fine Arts
B.M., Union University; M.M., Southwest Missouri State University; D.M.A., University of Kentucky.	
Peter McCorkle.....	Men's and Women's Tennis Coach
B.A., Oklahoma Baptist University; M.E., East Central University.	
Lepaine Sharp-McHenry.....	Dean, College of Nursing
A.S., Southern Arkansas University; B.S.N., University of Arkansas; M.S., University of Oklahoma, D.N.P., Union University.	
Crystal McKee.....	Director of Annual Operations and Special Events
A.A., Oklahoma City Community College; B.S., Mid-America Christian University	
Marcia A. McQuerry.....	Director of Academic Records, Registrar
B.S., University of Oklahoma.	
Lindsay Mitchell.....	RAWC Wellness Coordinator
B.S., Oklahoma Baptist University.	
Deonne Moore.....	Assistant Athletic Director for Marketing and Promotions
B.S., M.S., University of Southern Mississippi.	
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B.A., Oklahoma Baptist University.	
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Carrie Myles.....	Executive Director of The Milburn Center
B.A., Oklahoma Baptist University; M.Ed., University of Oklahoma.	
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B.B.A., Oklahoma Baptist University.	
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B.A., The Criswell College; M.Div., Ph.D., Southwestern Baptist Theological Seminary.	
Bruce Perkins.....	Associate Vice President for Enrollment Management
B.A., Howard Payne University; M.Div., Southwestern Baptist Theological Seminary.	
J. Forest Pickett.....	Director of Annual Fund and Development Programs
B.S., Texas A&M University.	
Andy Pope.....	Microcomputer Systems Supervisor
B.A., Oklahoma Baptist University; M.A.M.S.C., M.A.C.E., Southwestern Baptist Theological Seminary.	
Janice G. Powell.....	Admissions Office Administrator
B.S., Texas Tech University.	
David Proffer.....	Recreation and Wellness Center Program Director
B.S., Oklahoma Baptist University.	
Jonna Raney.....	Director of Student Financial Services
B.A., Oklahoma Baptist University; M.B.A., Oklahoma Baptist University.	

- Rhonda Richards Dean, College of Graduate and Professional Studies
B.S., Southeastern Oklahoma State University; M.B.A., Southwest Baptist University; Ph.D., University of North Texas.
- Paul Roberts Vice President for Information Integration and Chief Information Office, Dean of Library Sciences
B.A., Central Baptist College; M.Div., The Southern Baptist Theological Seminary; Th.M., Reformed Theological Seminary; M.S.L.S., University of Kentucky.
- Tanner W. Roberts Resident Village Residence Director
B.A., Oklahoma Baptist University.
- Morgan Robinson Bursar
B.B.A., Southeastern Oklahoma State University.
- Pam Robinson Dean, College of Humanities and Social Sciences
B.S., M.Ed., Ph.D., Oklahoma State University.
- Dayla L. Rowland Kerr and Howard Resident Director
B.A., Oklahoma Baptist University.
- Breanne Russell Admissions Coordinator, College of Graduate and Professional Studies
B.A., Oklahoma Baptist University.
- Norris Russell Faculty Athletic Representative
B.A., Rice University; M.S., Ed.D, Texas A & M University-Commerce.
- Robin Scarberry Director of Grants and Prospect Research
B.M., Oklahoma Baptist University; M.S., Oklahoma State University.
- Damon Seymour Web Development and Designer
A.A.S., Oklahoma City Community College.
- David P. Shannon University Police Chief
Diploma, Ceritos High School; U.S. Air Force and Law Enforcement Training.
- Tara Lynn Signs Marriage and Family Therapy Clinical Director
B.S., M.S., Ph.D., Texas Woman's University.
- Will Smallwood Senior Vice President for Advancement and University Relations
B.S., University of Florida; M.Div., Ph.D., Southern Baptist Theological Seminary.
- Randy L. Smith Executive Vice President for Business and Administrative Services
B.B.A., Oklahoma Baptist University; Certified Public Accountant.
- Andrew J. Spencer Director of Assessment and Institutional Research
B.S., United States Naval Academy; M.Div., Southeastern Baptist Theological Seminary.
- Debbie J. Stephens Student Financial Services Counselor
Alumna, Southern Nazarene University.
- Jessica Stiles Cheer and Pom Coach
B.M.C., University of Central Oklahoma.
- Heath A. Thomas Associate Vice President for Church Relations
Dean, Herschel H. Hobbs College of Theology and Ministry
B.A., Oklahoma Baptist University; M.A. Southwestern Baptist Theological Seminary;
Ph.D. University of Gloucestershire.
- Tim Thomsen Coordinator of Club Sports
B.S., Oklahoma Baptist University.
- Barbara Thomas Travers Coordinator of Pursuits
B.A., State University of New York; M.R.Ed., Grand Rapids Baptist Seminary; M.Ed., Grand Valley State University.
- Michael E. Travers Associate Dean, College of Humanities and Social Sciences
Associate Provost
B.A., M.A., McMaster University; Dip.Ed., University of Western Ontario; Ph.D., Michigan State University.
- Josh Trimble Director of Development
B.A., Southwest Baptist University.
- Joy Turner Director of Global Mobilization
B.A., Oklahoma Baptist University; M.Div., D.Min., Southwestern Baptist Theological Seminary.
- Larry Walker Director of Campus Services
B.A., Oklahoma Baptist University; M.B.A., Oklahoma City University; B.B.A., Oklahoma Baptist University.

- Teri Ford Walker Degree Counselor
B.S., Union University; M.R.E., Golden Gate Baptist Theological Seminary.
- Michael D. White Women's Soccer Coach
B.S.E., Samford University; M.A., University of Alabama-Birmingham.
- Andrea Wooldridge Director of the Recreation and Wellness Center
B.S., Oklahoma Baptist University.
- Quinn Wooldridge Men's Basketball Coach
B.S.E., Oklahoma Baptist University; M.E., East Central University.
- Anthony S. Yousey Men's Soccer Coach
B.A., Southwestern Oklahoma State University.

University Faculty

(Under full-time appointment)

- R. Jeanne Akin Mary A. White Professor of Education
B.S., Southern Nazarene University; M.Ed., University of Central Oklahoma; Ed.D., Oklahoma State University.
Assistant Professor, 1997; Associate Professor, 2003; Senior Faculty Status, 2003; Professor, 2009.
- Tawa J. Anderson Assistant Professor of Philosophy
B.A., University of Alberta; M.Div., Edmonton Baptist Seminary; Ph.D., Southern Baptist Theological Seminary.
Assistant Professor, 2011; Graduate Faculty, 2014.
- Matthew B. Arbo Jewell and Joe L. Huitt Assistant Professor of Religious Education,
Assistant Professor of Biblical and Theological Studies
B.A., M.A., Liberty University; Ph.D. University of Edinburgh.
Assistant Professor, 2014; Graduate Faculty, 2014.
- Tanner J. Auch Assistant Professor of Mathematics
B.A., MidAmerica Nazarene University; M.S., University of Nebraska-Lincoln; Ph.D., University of Nebraska-Lincoln.
Assistant Professor, 2013
- Rebecca Ann Ballinger Assistant Professor of Voice
B.M., Wayland Baptist University; M.M., Kansas State University
Assistant Professor, 2015.
- D. Brent Ballweg Burton H. Patterson Professor of Music
B.M., Oklahoma Baptist University; M.M., Southwestern Baptist Theological Seminary; D.M.A., University of Missouri-Kansas City.
Professor, 2010; Senior Faculty Status, 2015.
- Hyunju Ban Associate Professor of Mathematics
B.S., M.S., Chonnam National University; Ph.D., Florida Atlantic University.
Associate Professor, 2015.
- Alan Bandy Rowena R. Strickland Associate Professor of New Testament
B.A., Clear Creek Baptist Bible College; M.Div., Mid-America Baptist Theological Seminary; Ph.D., Southeastern Baptist Theological Seminary.
Assistant Professor, 2009; Senior Faculty Status, 2014; Graduate Faculty, 2014; Associate Professor, 2015.
- P. Kaylene Barbe Professor of Communication Studies
B.A., Baylor University; M.A., Ph.D., University of Oklahoma.
Assistant Professor, 1990; Senior Faculty Status, Associate Professor, 1996, Professor, 2009
- Benjamin C. Baxter Assistant Professor of Video/Motion Graphics and Animation
B.A., Ouachita Baptist University; M.F.A., Savannah College of Art and Design.
Assistant Professor, 2016.
- Casi Bays Instructor of Kinesiology and Leisure Studies; Women's Basketball Coach
B.A., Oklahoma Baptist University; M.Ed., East Central University.
Instructor, 2013.
- Julie Blackstone Assistant Professor of Art
B.A., M.Ed., University of Central Oklahoma.
Instructor, 1997; Assistant Professor, 2009; Senior Faculty Status, 2010.
- Jaime Lee Brantley, RN Assistant Professor of Nursing
B.S.N., M.S.N., Union University.
Assistant Professor, 2016.

- Robin R. Brothers, RN Assistant Professor of Nursing
L.P.N., Astry Technology Center; B.S.N., Northwestern Oklahoma State University; M.S.N., University of Oklahoma;
Ph.D., Oklahoma City University.
Assistant Professor, 2016.
- Joshua S. Brunet Assistant Professor of Art
B.S., Indiana Wesleyan University; M.F.A., Hartford Art School, University of Hartford.
Assistant Professor, 2016.
- Jonathan Callis Assistant Professor of English
B.A., Rhodes College; Ph.D., University of Notre Dame.
Assistant Professor, 2015.
- Brian Camp Professor of Family Science
B.S., Oklahoma State University; M.S., Kansas State University; Ph.D., Texas Tech University.
Associate Professor, 2004; Senior Faculty Status, 2007; Professor, 2008.
- R. Bruce Carlton Professor of Missiology, WMU Professor of Missions
B.A., Georgetown Baptist College; M.Div., Southern Baptist Theological Seminar; M.A. Azusa Pacific University;
D.Th., University of South Africa.
Professor, 2011; Graduate Faculty, 2014.
- Matthew L. Caron Assistant Professor of Theatre
B.S., Minnesota State University; M.A., University of Wisconsin; M.F.A., Minnesota State University.
Assistant Professor, 2016.
- Evan G. Chancellor Assistant Professor of Instrumental Music, Director of Bands
B.M., University of North Texas; M.M., Oklahoma City University; D.M.A., University of Oklahoma.
Assistant Professor, 2016.
- Yuan-Liang Albert Chen Professor of Physics
B.S., Chung-Yuan Christian University; M.S., Ph.D., Baylor University.
Assistant Professor, 1986; Senior Faculty Status, 1991; Associate Professor, 1992; Professor, 2000.
- Antonio A. Chiareli Professor of Sociology and Intercultural Studies
B.A., Macalester College; M.A., Ph.D., Northwestern University.
Professor, 2016.
- Song Hong Cho Assistant Professor of Spanish
B.A. New York University; M.A., Middlebury College in Spain.
Assistant Professor, 2012.
- Mary Chung Assistant Professor of Piano
B.A. North Greenville University; M.M., D.M.A., University of Southern Mississippi.
Assistant Professor, 2011.
- Rebecca Ann Coon, RN Assistant Professor of Nursing
B.S.N., Southern Nazarene University; M.S.N., University of Oklahoma Health Sciences Center.
Assistant Professor, 2016.
- Karen Wood Cotter Assistant Professor of Nursing
B.S.N., Oklahoma Baptist University; M.S., University of Oklahoma; Ph.D., University of Northern Colorado.
Assistant Professor, 2003; Senior Faculty Status, 2009; Graduate Faculty, 2014.
- Bobby Steven Cox Assistant Professor of Kinesiology and Leisure Studies, Baseball Coach
B.A., Oklahoma Baptist University; M.S., East Central University.
Instructor, 1983; Assistant Professor, 2015.
- John Cragin Professor of International Business and Social Entrepreneurship
B.A., Oklahoma Baptist University; Ph.D., University of Oklahoma.
Associate Professor, 1990; Professor, 1995; Senior Faculty Status, 2005.
- Canaan Crane Associate Professor of Psychology
B.A., M.S., Oklahoma Baptist University; Ph.D., Oklahoma State University.
Assistant Professor, 2007; Senior Faculty Status, 2011; Associate Professor, 2013; Graduate Faculty, 2014.
- Tom V. Darling Associate Professor Kinesiology
B.S., Phillips University; M.S., University of Louisiana at Monroe; Ph.D., Oklahoma State University.
Associate Professor, 2015.
- Michael Dean Associate Professor of Piano
B.A., B.M., Minnesota State University-Moorhead; M.M., D.M.A., University of Oklahoma.
Assistant Professor, 2006; Senior Faculty Status, 2011; Associate Professor, 2012.

- Mary Kathryn Dickey Assistant Professor of Nursing
B.S.N., University of Oklahoma; M.S.N., University of Texas-Austin; Ph.D., University of Oklahoma.
Assistant Professor, 2015.
- Dale Hance Dilbeck Assistant Professor of History
B.A., Oklahoma Baptist University; M.A., Ph.D., University of Virginia.
Assistant Professor, 2014.
- Paul Donnelly Assistant Professor of Sociology
B.A., Biola University; M.S., University of Texas, Tyler; A.B.D., University of Texas, Dallas.
Assistant Professor, 2013.
- Stephen Draper Instructor of Broadcast Journalism and Mass Communications
B.S., Towson University.
Instructor, 2014.
- Holly Easttom Assistant Professor of News and Information
B.A., M.A., University of Central Oklahoma.
Instructor, 2000; Assistant Professor, 2003.
- Contessa E. Edgar Assistant Professor of Biology
B.S., University of Sioux Falls; Ph.D, Mayo Clinic College of Medicine.
Assistant Professor, 2012.
- Vicki Shamp Ellis Professor of Communication Studies
B.F.A., Southeastern Oklahoma State University; M.S., University of North Texas; Ed.D., Texas A&M University.
Associate Professor, 2008; Senior Faculty Status, 2013; Professor, 2014.
- Matthew Y. Emerson Dickinson Chair of Religion, Assistant Professor of Religion
B.S., Auburn University; M.Div., The Southern Baptist Theological Seminary; M.Div., Ph.D., Southeastern Baptist
Theological Seminary.
Assistant Professor, 2015.
- Kaine Ezell Assistant Professor of English
B.M.E., B.A., Southern Arkansas University; M.A., Ph.D., University of Arkansas.
Assistant Professor, 2012.
- Rebecca Marie Farley Assistant Professor of Education
B.S., Oklahoma Baptist University; M.Ed., University of Central Oklahoma.
Assistant Professor, 2016.
- Pam Fink Instructor of Kinesiology and Leisure Studies, Softball Coach
B.S.E., Oklahoma Baptist University; M.Ed., East Central University.
Instructor, 1983.
- Shaelene R. Fipps, RN Assistant Professor of Nursing
B.S.N., East Central University; M.S.N., University of Oklahoma.
Assistant Professor, 2016.
- Roger D. Flint Professor of Accounting
B.S., Southwest Baptist College; M.B.A., Southwest Missouri State University; Ph.D., Oklahoma State University;
Certified Public Accountant.
Assistant Professor, 1980; Senior Faculty Status, 1986; Associate Professor, 2000; Professor, 2013.
- Samuel James Freas Professor of Kinesiology and Leisure Studies, Swimming and Diving Coach
B.S., M.P.E., Springfield College; Ed.D., California Western University.
Professor, 2011.
- Corey Fuller Associate Professor of Graphic Arts
B.A., Southwestern Oklahoma State University; M.F.A., University of Central Oklahoma.
Assistant Professor, 2009; Senior Faculty Status, 2014; Associate Professor, 2015.
- Daryl D. Green Dickinson Chair of Business, Assistant Professor of Business
B.S., Southern University A&M; M.A., Tusculum College; D.B.A., Regent University.
Assistant Professor, 2016.
- Kevin Hall Ida Elizabeth and J.W. Hollums Chair of Bible, Professor of Religion
B.A., Baylor University; M.Div., Ph.D., Southwestern Baptist Theological Seminary.
Assistant Professor, 1994; Senior Faculty Status, Associate Professor, 2000; Professor, 2007.
- Krista Hands Associate Professor of Mathematics
B.S., Southern Nazarene University; M.A., University of Kansas; Ph.D., University of Oklahoma.
Assistant Professor, 2010; Associate Professor, 2014; Senior Faculty Status, 2015.

- Keith Harman**..... Ernest C. Wheeler Chair of Business, Professor of Business
B.S., University of Oklahoma; M.A., Webster University; M.S., Ph.D., University of Oklahoma.
Professor, 2006; Senior Faculty Status, 2010; Graduate Faculty, 2014.
- Robbie Henson** Associate Dean, College of Nursing,
Lawrence C. and Marion Harris Chair of Nursing, Professor of Nursing
B.S.N., Oklahoma Baptist University; M.S., University of Texas-Arlington; Ph.D., University of Colorado.
Assistant Professor, 1991; Senior Faculty Status, Associate Professor, 1997; Professor, 2006; Graduate Faculty, 2014.
- Tony Higgins, Jr.**..... Director of the Joe L. Ingram School of Christian Studies,
Assistant Professor of Applied Ministry
B.S., Mid-Continent University; M.A.C.E., Ph.D., Southern Baptist Theological Seminary.
Assistant Professor, 2013; Graduate Faculty, 2014.
- Lee Hinson** Professor of Music
B.M.E., Baylor University; M.M., Texas A&M-Commerce; M.A.R.E., Southwestern Baptist Theological Seminary;
D.M.A., New Orleans Baptist Theological Seminary.
Associate Professor, 2005; Senior Faculty Status, 2011, Professor, 2013.
- David C. Houghton** Dean, Paul Dickinson College of Business; Professor of Business
B.S., University of Kansas; M.B.A., Ph.D., University of Cincinnati.
Professor, 2010.
- Anna Howle**..... Instructor of Kinesiology and Leisure Studies, Volleyball Coach, Senior Women's Administrator
B.S., M.Ed., University of Oklahoma.
Instructor, 2008.
- Carol Sue Humphrey**..... Professor of History
B.A., University of North Carolina-Wilmington; M.A., Wake Forest University; Ph.D., University of North Carolina-
Chapel Hill.
Assistant Professor, 1985; Senior Faculty Status, 1991; Associate Professor, 1992; Professor, 1998.
- Jeri Nichole Jackson** Assistant Professor Nursing, Simulation Director
B.S.N., M.S.N., Oklahoma Baptist University; D.N.P., Duquesne University.
Assistant Professor, 2015.
- Terry M. James**..... Associate Professor of Education, Director of Teacher Education
B.S., Indiana State University; M.S., Indiana University; Ph.D., University of Oklahoma.
Assistant Professor, 2008; Senior Faculty Status, 2011; Associate Professor, 2016.
- Christopher Jensen**..... Instructor of Kinesiology and Leisure Studies; Football Coach
B.S., University of Oklahoma; M.E., Southwestern Oklahoma State University.
Instructor, 2013.
- Bradley D. Jett** James E. Hurley Professor of Biology
B.S., Oklahoma Baptist University; M.S., Ph.D., University of Oklahoma College of Medicine.
Assistant Professor, 1998; Senior Faculty Status, Associate Professor, 2002; Professor, 2009.
- Randolph Johnson**..... Assistant Professor of Music
B.S.O.F., Indiana University; M.A., Ph.D., Ohio State University.
Assistant Professor, 2011.
- Ronald A. Johnson** Associate Professor of Digital Media Arts, Production Manager
B.A., Marietta College; M.A., Kansas State University.
Associate Professor, 2011.
- Christopher T. Jones**..... Dean, James E. Hurley College of Science and Mathematics, Professor of Chemistry
B.A., Erskine College; Ph.D., University of Texas at Austin.
Professor, 2016.
- Galen W. Jones** Assistant Professor of Church Planting
A.A., B.A., University of Cincinnati; B.Th., Beacon Institute of Ministry, M.A.C.E., Ph.D., Southern Baptist Theological
Seminary.
Assistant Professor, 2013; Graduate Faculty, 2014.
- Michael Jordan** Professor of Chemistry
B.S., University of Michigan-Ann Arbor; Ph.D., University of North Carolina-Chapel Hill.
Assistant Professor, 2000; Senior Faculty Status, 2004; Associate Professor, 2006; Professor, 2016.
- Elizabeth Justice** Assistant Professor of Education
B.S.E., Oklahoma Baptist University; M.Ed., Southwestern Oklahoma State University.
Assistant Professor, 2015.

- Bobby Kelly Ruth Dickinson Professor of Religion
B.A., Clear Creek Baptist Bible College; M.Div., Ph.D., Southwestern Baptist Theological Seminary.
Assistant Professor, 1997; Senior Faculty Status, 2003; Associate Professor, 2003; Professor, 2009.
- David I. Kenworthy Assistant Professor of Theatre, Design Technician
B.A., Chico State University; M.F.A., Humbolt State University.
Assistant Professor, 2012.
- Camille T. Lafleur Assistant Professor of Marriage and Family Therapy
B.A., University of Kansas; M.S., Oklahoma Baptist University; Ph.D., Kansas State University.
Assistant Professor, 2016.
- Louima Lilite Associate Professor of Voice
B.M., Biola University; M.M., Pennsylvania State University; D.M.A., Eastman School of Music.
Assistant Professor, 2008; Senior Faculty Status, 2013; Associate Professor, 2014.
- M. Lucrecia Litherland Professor of Language
B.A., William Woods College; M.A., University of New Hampshire; Ph.D., University of Texas.
Assistant Professor, 1990; Senior Faculty Status, Associate Professor, 1996; Professor, 2002.
- Karen Longest Associate Professor of Psychology
B.A., Southeastern Oklahoma State University; M.A., Central State University; Ph.D., University of Oklahoma.
Assistant Professor, 2002; Senior Faculty Status, 2007; Associate Professor, 2008.
- Scott A. Loyd Assistant Professor of Communication Studies, Director of Forensics and Debate
B.A., M.A., Arkansas State University.
Assistant Professor, 2016.
- Nathan Malmberg Associate Professor of Chemistry
B.S., University of Wyoming; Ph.D., University of Colorado.
Assistant Professor, 2005; Senior Faculty Status, Associate Professor, 2011.
- Sarah L. Marsh Assistant Professor of Mathematics
B.S.E., University of Central Arkansas; M.A., Ph.D., University of Oklahoma.
Assistant Professor, 2011.
- Richard J. Martinez Professor of Business
B.S. Arizona State University; M.B.A., Baylor University; Ph.D., Texas A&M University.
Professor, 2016.
- William Ford Mastin Assistant Professor of Kinesiology and Leisure Studies, Track and Cross Country Coach
B.M.E., Oklahoma Baptist University; M.Div., Southwestern Baptist Theological Seminary; M.Ed., East Central
University.
Assistant Professor, 1996.
- Christopher W. Mathews Dean, Warren M. Angell College of Fine Arts, Professor of Music
B.M., Union University; M.M., Southwest Missouri State University; D.M.A., University of Kentucky.
Professor, 2016.
- Yvonne Mbote Assistant Professor of Chemistry
B.S., M.S., University of Ibadan, Nigeria; Ph.D., University of North Dakota.
Assistant Professor, 2012.
- Peter McCorkle Instructor of Kinesiology and Leisure Studies, Men's and Women's Tennis Coach
B.A., Oklahoma Baptist University; M.Ed., East Central University.
Instructor, 2012.
- Linda McElroy Professor of Kinesiology and Leisure Studies
B.S., Indiana State University; M.S., Purdue University; Ed.D., University of Utah.
Assistant Professor, 1990; Associate Professor, 1993; Senior Faculty Status, 1995; Professor, 1999.
- Lepaine Sharp-McHenry Dean, College of Nursing, Professor of Nursing
A.S., Southern Arkansas University; B.S.N., University of Arkansas; M.S., University of Oklahoma; D.N.P., Union
University.
Associate Professor, 2013; Professor, 2014.
- Christopher P. McMillion Assistant Professor of Political Science
B.A., Baylor University; M.A., Ph.D., University of Notre Dame.
Assistant Professor, 2016.
- John McWilliams Professor of Natural Science
B.S.E., M.S., Ed.D., University of Arkansas.
Assistant Professor, 2000; Senior Faculty Status, Associate Professor, 2004; Professor, 2016.

- Warren L. McWilliams Auguie Henry Professor of Bible
B.A., Oklahoma Baptist University; M.Div., Southern Baptist Theological Seminary; M.A., Ph.D., Vanderbilt University.
Assistant Professor, 1976; Tenure, 1981; Associate Professor, 1982; Professor, 1988.
- Renita Murimi Assistant Professor of Computer Information Services
B.E., Manipal University; M.S., Ph.D., New Jersey Institute of Technology.
Assistant Professor, 2011.
- Benjamin Myers Crouch-Mathis Professor of Literature
B.A., University of the Ozarks; M.A., Ph.D., Washington University.
Assistant Professor, 2005; Associate Professor, 2009; Professor, 2015.
- Brent Newsom Assistant Professor of English
B.A., Oklahoma Baptist University; M.A., Louisiana State University; Ph.D., Texas Tech University.
Assistant Professor, 2012.
- Roland Ngebichie-Njabon Chemistry Instructor
B.S., University of Buea Buea; M.S., Universitaet Siegen; Ph.D., University of Arkansas.
Instructor, 2016.
- Gerald Nixon Associate Professor of Accounting
A.A., York College; B.S., Oklahoma Christian University; M.B.A., University of Central Oklahoma.
Associate Professor, 2009; Graduate Faculty, 2014.
- O. Alan Noble Assistant Professor of English
B.A., M.A., California State University; Ph.D., Baylor University.
Assistant Professor, 2014.
- R. Stanton Norman Provost, Executive Vice President for Campus Life; Professor of Theology
B.A., The Criswell College; M.Div., Ph.D., Southwestern Baptist Theological Seminary.
Professor, 2009.
- R. Scott Pace Reverend A.E. and Dora Johnson Hughes Chair of Christian Ministry,
Associate Professor of Applied Ministry
B.S., North Carolina State University; M.Div., Ph.D., Southeastern Baptist Theological Seminary.
Assistant Professor, 2010; Senior Faculty Status, 2014; Graduate Faculty, 2014; Associate Professor, 2015.
- Lindsey Z. Panxhi Assistant Professor of English
B.A., John Brown University; M.A., Ph.D., University of Arkansas.
Assistant Professor, 2016.
- Chad A. Payn Assistant Professor of Church Recreation, **Director of National Sport and Recreation Ministry Center**
B.A., Oklahoma Baptist University; M.A., Southwestern Baptist Theological Seminary.
Assistant Professor, 2016.
- Connie Peters Instructor of English/TESOL
B.A., Oklahoma Baptist University; M.A., University of Oklahoma.
Instructor, 1999.
- Justin Pierce Assistant Professor of Instrumental Music
B.M., McNeese State University; M.M., University of North Texas.
Instructor, 2014; Assistant Professor, 2015.
- John Powell Professor of History
B.A., M.A., Ph.D., Texas Tech University.
Assistant Professor, 2004; Senior Faculty Status, Professor, 2008.
- Peter Purin Associate Professor of Music Theory
B.A., Elmhurst College; M.A., The University of Minnesota; Ph.D., University of Kansas.
Assistant Professor, 2010; Senior Faculty Status, 2015; Associate Professor, 2016.
- Sherri Thompson Raney Professor of History and Political Science
B.A., M.A., Ph.D., Oklahoma State University.
Assistant Professor, 1994; Senior Faculty Status, Associate Professor, 2005; Professor, 2013.
- Dan B. Reeder Albert J. Geiger Professor of Finance
B.S., M.B.A., University of Tulsa; Ph.D., Oklahoma State University; Certified Financial Analyst.
Assistant Professor, 1991; Senior Faculty Status, 1997; Professor, 1999.
- Rhonda Richards Dean, College of Graduate and Professional Studies
B.S., Southeastern State University; M.B.A., Southwest Baptist University; Ph.D., University of North Texas.

- Randy Ridenour Associate Professor of Philosophy
 B.A., M.A., Ph.D., University of Oklahoma.
Assistant Professor, 2000; Senior Faculty Status, 2005; Associate Professor, 2006.
- Bret Roark Ralph and Marie Barby Professor of Psychology
 B.A., Oklahoma Baptist University; Ph.D., Texas Tech University.
Assistant Professor, 1993; Senior Faculty Status, Associate Professor, 1999; Professor, 2005.
- Radonna Roark Assistant Professor of French
 B.S.E., Oklahoma Baptist University; M.A., Bennington College.
Instructor, 2008; Assistant Professor, 2010.
- Pam Robinson Dean, College of Humanities and Social Sciences; Professor of Education
 B.S., M.Ed., Ph.D., Oklahoma State University.
Assistant Professor, 1993; Senior Faculty Status, Associate Professor, 1999; Professor, 2005.
- Rich Rudebock Robert L. and Sara Lou Cargill Professor of Business
 B.B.A., Kent State University; M.Ed., Texas Tech University; Ed.D., Oklahoma State University.
Assistant Professor, 2001; Associate Professor, 2008; Senior Faculty Status, 2010; Professor, 2014; Graduate Faculty, 2014.
- Norris Russell Professor of Kinesiology and Leisure Studies
 B.A., Rice University; M.S., Ed.D., Texas A&M University-Commerce.
Assistant Professor, 1981; Senior Faculty Status, Associate Professor, 1987; Professor, 1994.
- Glenn Sanders Professor of History
 B.A., M.A., Baylor University; Ph.D., Brown University.
Instructor, 1988; Assistant Professor, 1989; Senior Faculty Status, 1993; Professor, 2002.
- Kathy Scherler Assistant Professor of Music Education
 B.A., Cameron University; M.M., Texas A&M University; Ph.D., University of North Texas.
Assistant Professor, 2014.
- Jennifer Ann Sharma, RN Assistant Professor of Nursing
 B.S.N., M.S.N., Oklahoma Baptist University.
Assistant Professor, 2016.
- Benjamin J. Shute Assistant Professor of Music, Director of Preparatory Department
 B.M., New England Conservatory; K.A. Diplom, Hochschule fur Musik Freiburg; D.M.A., New England Conservatory.
Assistant Professor, 2016.
- Stephen R. Sims Assistant Professor of Music
 B.M.E., Oklahoma Baptist University; M.C.M., The Southern Baptist Theological Seminary; D.M.A., Texas Tech
 University.
Assistant Professor, 2016.
- Megan Smith Assistant Professor of Nursing
 B.S.N., Bob Jones University; M.S.N., Oklahoma Baptist University.
Assistant Professor, 2014.
- Charles Swadley Associate Professor of English/Spanish
 B.A., M.A., University of North Texas; Ph.D., University of Oklahoma.
Instructor, 1997; Assistant Professor, 2002; Senior Faculty Status, 2005; Associate Professor, 2009.
- Heath A. Thomas Dean, Herschel H. Hobbs College of Theology and Ministry; Professor of Theology
 B.A., Oklahoma Baptist University; M.A. Southwestern Baptist Theological Seminary;
 Ph.D. University of Gloucestershire.
Professor, 2015.
- Phyllis Tipton Assistant Professor of Education
 B.A., M.A., University of Central Oklahoma.
Instructor, 2010; Assistant Professor, 2012.
- Michael E. Travers Associate Dean, College of Humanities and Social Sciences, Professor of English, Associate Provost
 B.A., M.A., McMaster University; Dip.Ed., University of Western Ontario; Ph.D., Michigan State University.
Professor, 2014.
- Cherith A. Tucker Assistant Professor of Mathematics
 B.A., Southern Nazarene University; M.A., Ph.D., University of Oklahoma.
Assistant Professor, 2013.
- Nichole Turnage Assistant Professor of Computer Science
 B.S., Southwest Baptist University; M.S., Indiana University.
Assistant Professor, 2010.

- Dale A. Utt, Jr. Associate Professor of Biology
B.S., University of Rhode Island; M.S., College of William and Mary; Ph.D., University of Missouri-Columbia.
Assistant Professor, 1989; Senior Faculty Status, 1995; Associate Professor, 1998.
- James Vernon..... Professor of Music
B.S., Old Dominion University; M.M., D.M.A., Southwestern Baptist Theological Seminary.
Assistant Professor, 1990; Senior Faculty Status, Associate Professor, 1996; Professor, 2010.
- Lakshmi C. Kasi Viswanath..... Assistant Professor of Chemistry
B.S., Madras University; M.S., Anna University; M.Ph., Madurai Kamaraj University; Ph.D., Oklahoma State University.
Instructor, 2013; Assistant Professor, 2014.
- Gaston Craig Walker Wheeler Professor of Economics
B.B.A., M.B.A., Baylor University; M.A., Ph.D., Southern Methodist University.
Associate Professor, 2000; Senior Faculty Status, 2004; Professor, 2009; Graduate Faculty, 2014.
- M. Sidney Watson Professor of English
B.A., M.A., Ph.D., University of South Carolina.
Assistant Professor, 1999; Senior Faculty Status, Associate Professor, 2004; Professor, 2010.
- Dawn Westbrook Assistant Professor of Nursing
B.S.N., M.S.N., Oklahoma Baptist University.
Assistant Professor, 2010; Senior Faculty Status, 2015.
- Michael White Instructor of Kinesiology and Leisure Studies, Women's Soccer Coach
B.S., Samford University; M.Ed., University of Alabama - Birmingham.
Instructor, 2008.
- Keith Whitmore Assistant Professor of Music, Staff Accompanist
B.M., Hardin-Simmons University; M.M., University of North Texas; D.M.A., University of Oklahoma.
Instructor, 1991; Assistant Professor, 2008.
- Jonathan B. Wilson..... Assistant Professor of Psychology
B.A., Oklahoma Baptist University; M.S., Oklahoma State University; Ph.D., East Carolina University.
Assistant Professor, 2013; Graduate Faculty, 2014.
- Quinn Wooldridge Instructor of Kinesiology and Leisure Studies, Men's Basketball Coach
B.S.E., Oklahoma Baptist University; M.E., East Central University.
Instructor, 2015.
- Tony Yates..... Associate Professor of Natural Science
A.A., Hutchinson Community Junior College; B.S., Oklahoma Christian College; M.Ed., Southwestern Oklahoma State University; Ph.D., University of Oklahoma.
Assistant Professor, 2008; Senior Faculty Status, 2013; Associate Professor, 2014.
- Donna G. Young Assistant Professor of English
A.S., Community College of the Air Force; B.A., Utica College of Syracuse University; M.A., Ph.D., University of Oklahoma.
Assistant Professor, 2013.
- Kellie Young Assistant Professor of Education
A.S., Seminole State College; B.S., M.Ed., East Central University.
Assistant Professor, 2014.
- Anthony S. Yousey..... Instructor of Kinesiology and Leisure Studies, Men's Soccer Coach
B.A., Southwestern Oklahoma State University.
Instructor, 2013.

Professional Librarians

- Arika Bowles..... Reference and Instructional Services Librarian
B.A., B.S., Huntington University; M.L.I.S., Indian University.
- Rachel Hawkins..... Technical Services Librarian
B.D., Southwestern Oklahoma State University; M.L.I.S., University of Oklahoma.
- Denise Jett Access Services/Curriculum Librarian
B.S., Oklahoma State University; M.L.I.S., University of Oklahoma.
- Paul W. Roberts Vice President for Information Integration and Chief Information Officer, Dean of Library Services
B.A., Central Baptist College; M.Div., The Southern Baptist Theological Seminary; Th.M., Reformed Theological Seminary; M.S.L.S., University of Kentucky.

Emeriti

- Manoi Smith Adair Professor Emerita of Business
 B.S., Oklahoma Baptist University; M.B.E., University of Oklahoma.
Instructor, 1955; Assistant Professor, 1958; Tenure, 1960; Associate Professor, 1969; Interim Dean, 1981-82, 1984-85, 1987-89; Professor, 1990; Professor Emeritus, 1997.
- Bob R. Agee President Emeritus
 B.A., Union University; M.Div., D.Min., Southern Baptist Theological Seminary; Ph.D., George Peabody College for Teachers of Vanderbilt University.
President, 1982; President Emeritus, 1997.
- Oteka Ball Professor Emerita of Sociology and Child Care Administration
 M.S., Oklahoma State University; Ed.D., Oklahoma State University.
Assistant Professor, 1989; Associate Professor, 1995. Professor Emerita, 2005.
- Carol Ann Bell Professor Emerita of Music
 B.M.E., William Carey College; M.M., D.M.A., University of Oklahoma.
Assistant Professor, 1990; Senior Faculty Status, 1995; Associate Professor, 1997; Professor Emerita, 2014.
- William James Brown Professor Emeritus of Music
 B.M., Oklahoma Baptist University; M.M., University of Oklahoma.
Instructor, 1964; Assistant Professor, 1967; Associate Professor, 1991; Professor Emeritus 1998.
- Monte A. Campbell Professor Emeritus of Psychology
 B.A., Oklahoma Baptist University; M.Div., Southwestern Baptist Theological Seminary;
 M.S., Ph.D., North Texas State University.
Associate Professor, 1986; Professor Emeritus, 2001.
- Donald Clark Professor Emeritus of Music
 B.M., Oklahoma Baptist University; M.M., Peabody College of Vanderbilt University; D.M.A., University of Oklahoma.
Assistant Professor, 1967; Tenure, 1972; Associate Professor, 1987; Professor Emeritus, 2007.
- Douglas A. Clark Professor Emeritus of Sociology
 B.S., Wheaton College; M.Div., Eastern Baptist Theological Seminary; M.A., University of Illinois;
 Graduate Study, Texas Technological College.
Assistant Professor, 1966; Associate Professor, Tenure, 1969; Professor Emeritus, 1983.
- Johnny Cullison Administrator Emeritus
 B.A., Oklahoma Baptist University.
Assistant Vice President for Business Affairs/Physical Plant, 1970; Administrator Emeritus, 2007.
- Robert Dawson Professor Emeritus of Applied Ministry
 B.A., Wayland Baptist University; M.A., Ph.D., Southwestern Baptist Theological Seminary.
Assistant Professor, 1985; Associate Professor, 1991; Senior Faculty Status, 1991; Professor, 2003; Professor Emeritus, 2014.
- Claudine Dickey Dean Emerita of Nursing
 B.S., Oklahoma Baptist University; M.Ed., Central State University; M.S. Ph.D., University of Oklahoma.
Dean, College of Nursing, Professor of Nursing, 1982; Dean Emerita, 2000.
- Ronald Duncan Professor Emeritus of Anthropology
 B.A., Oklahoma Baptist University; Ph.D., Indiana University.
Associate Professor, 1990; Professor, Tenure, 1995; Professor Emeritus, 2010.
- James W. Evans Professor Emeritus of Religion
 A.A. Decatur Baptist College; B.A., Wayland Baptist College; M.Div., Ph.D., Southwestern Baptist Theological Seminary.
J.W. Hollums Associate Professor, 1982; J.W. Hollums Professor, 1988; Professor Emeritus, 1998.
- James Farthing Professor Emeritus of History
 B.A., Oklahoma Baptist University; M.A., Duke University; Ph.D., Duke University.
Instructor, 1967; Assistant Professor, 1969; Associate Professor, Tenure, 1973; Professor, 1979. Professor Emeritus, 2005.
- Ramona Farthing Professor Emerita of French
 B.A., Oklahoma Baptist University; M.A.T., Duke University; Ph.D., University of Oklahoma.
*Instructor, 1967; Assistant Professor, 1970; Tenure, 1975; Associate Professor, 1983; Professor 1990;
 Professor Emerita, 2005.*
- Betty Joanne Gorrell Professor Emerita of Nursing
 B.S., Oklahoma Baptist University; M.S., Indiana University; Ed.D., University of Oklahoma.
Consultant 1973; Assistant Professor, 1982; Associate Professor 1990; Professor, 1997; Professor Emerita, 2000.

- Nancy A. Haigler Professor Emerita of Accounting
B.S., Southwestern Oklahoma State University; M.A., University of Oklahoma; M.B.E., Certified Public Accountant.
Assistant Professor, 1981; Associate Professor, 1987; Professor Emerita 1997.
- Ronda Guest Hall Professor Emerita of Spanish
B.A., Samford University; M.A., University of Alabama; Ph.D., Oklahoma State University.
Instructor, 1973; Assistant Professor, 1978; Tenure, 1979; Associate Professor, 1985; Professor, 1999.
- Larry Joe Hall Professor Emeritus of English
B.A., in English, Oklahoma City University; B.D., Garrett Theological Seminary; M.A., North Texas State University;
Ph.D., North Texas State University.
Assistant Professor, 1974; Tenure, 1979; Associate Professor, 1980; Professor, 1986; Professor Emeritus, 2005.
- Clay Jeter Halley, Jr. Professor Emeritus of Physics
B.S., Oklahoma Baptist University; M.S., Graduate Study, University of Oklahoma.
Instructor, 1952; Assistant Professor, 1953; Tenure, 1958; Associate Professor, 1967; Professor Emeritus, 1986.
- Anne Hammond Professor Emerita of English
A.B., Morehead State University; M.S.E., Ouachita Baptist University.
Assistant Professor, 1986; Senior Faculty Status, 1993; Associate Professor, 2002.
- Paul Hammond Dean Emeritus of Fine Arts
A.B., Morehead State University; M.C.M., D.M.A., Southern Baptist Theological Seminary.
Professor, 1986; Dean, 1986; Dean Emeritus, 2014.
- Cindy Meyer Hanchey Professor Emerita of Computer Science
B.S., M.B.A., Louisiana State University; Ph.D., Nova Southeastern University; Certified Data Educator.
Assistant Professor, 1985; Senior Faculty Status, 1989; Associate Professor, 1989; Professor Emerita, 2013.
- M.Dale Hanchey Professor Emeritus of Computer Science
B.S., M.B.A., Louisiana State University; Certified Data Professional, Certified Systems Programmer, Certified
Computer Professional
Assistant Professor, 1985; Senior Faculty Status, 1989; Associate Professor, 1989; Professor Emeritus, 2013.
- Jim Hansford Professor Emeritus of Music, Emeritus Director of Bands
B.M., University of Southern Mississippi; M.M.E., Ph.D., University of North Texas.
Associate Professor, 1990; Professor, 1993; Senior Faculty Status, 1994; Professor Emeritus, 2014.
- Peggy Ann Horton Professor Emerita of Music
B.A.M., Furman University; M.M.E., Ouachita Baptist University.
Specialist, 1968; Instructor, 1974; Assistant Professor, Tenure, 1980; Professor Emerita, 2001.
- Daniel Houston Hodges Professor Emeritus of Music
B.M.E., Oklahoma Baptist University; M.C.M., Southwestern Baptist Theological Seminary;
Ph.D., University of Oklahoma.
*Instructor, 1969; Assistant Professor, 1972; Tenure, 1974; Associate Professor, 1981; Professor, 1988;
Professor Emeritus, 1998.*
- Rhetta Hudson Professor Emerita of Music
B.M., M.M., University of Oklahoma.
*Specialist, 1967; Instructor, 1971; Assistant Professor, 1975; Tenure, 1977; Associate Professor, 1990;
Professor Emerita, 2010.*
- J. Oscar Jeske Professor Emeritus of Family Development and Counseling
B.A., Southern California College; M.A., Golden Gate Baptist Theological Seminary;
Ed.D., Southwestern Baptist Theological Seminary.
Assistant Professor, 1969; Associate Professor, 1972; Tenure, 1974; Professor, 1980; Professor Emeritus, 2003.
- Juanita Johnson Professor Emerita of Nursing
B.S., Oklahoma Baptist University; M.S., University of Oklahoma.
Assistant Professor, 1986; Associate Professor, 1997; Professor Emerita 2005.
- Mary White Johnson Professor Emerita of Nursing
Diploma, Wesley Hospital College of Nursing; B.S., University of Science and Arts of Oklahoma;
M.A.N.E., Columbia University.
Instructor, 1954; Assistant Professor, 1957; Associate Professor, Tenure, 1966; Professor Emerita, 2000.
- Ronald Lewis Professor Emeritus of Music
B.M., Ouachita Baptist University; M.M., North Texas State University; D.M.A., University of Oklahoma.
Tenure, 1976; Associate Professor, 1990; Professor, 1996; Professor Emeritus, 2007.

- Rosemarie Lones Professor Emerita of German
 Akademisch geprufterUbersetzer, Diplomieter Dolmetscher, University of Graz (Autstria);
 Ph.D., University of Oklahoma.
Assistant Professor, 1969; Tenure, 1972; Associate Professor, 1975; Professor, 1981; Professor Emerita, 2001.
- Sandra Meyer..... Professor Emerita of Music
 B.M., University of Missouri-Kansas City; M.A., M.F.A., University of Iowa.
Instructor, 1975; Assistant Professor, 1980; Senior Faculty Status, 1980; Associate Professor, 1989; Professor Emerita, 2014.
- William R. Mitchell Professor Emeritus of English
 B.A., Oklahoma City University; M.A., Boston University; Ph.D., University of Oklahoma.
*Instructor, 1958; Assistant Professor, 1959. Tenure, 1966; Associate Professor 1969; Professor, 1971; Dean of Arts and
 Sciences, 1973-81; Dean of Unified Studies, 1981-82; Professor Emeritus, 1998.*
- William Mullins Professor Emeritus of History
 B.A., Pomona College; M.A., Ph.D., University of Washington.
Associate Professor, 1985; Professor, 1992; Professor Emeritus, 2005.
- John W. ParrishExecutive Vice President Emeritus
 B.S., M.S., Oklahoma State University.
*Instructor, 1964; Assistant Professor 1967; Director of Alumni and Annual Giving, 1979; Assistant Vice President for
 Development 1983; Vice President for Institutional Advancement, 1986; Senior Vice President for Business and External
 Affairs, 1991; Executive Vice President and Chief Financial Officer, 1995; Interim President, 2007; Executive Vice President
 Emeritus, 2005.*
- Mary Kay Parrish..... Professor Emerita of Music
 B.M., Oklahoma Baptist University; M.M., North Texas State University.
Instructor, 1967; Assistant Professor, 1967; Tenure, 1969; Associate Professor, 1980; Professor Emerita, 2003.
- Norma Partridge..... Professor Emerita of Music
 B.M.E., M.A., Ouachita Baptist University.
Instructor, 1971; Assistant Professor, 1975; Senior Faculty Status, 1976; Associate Professor, 2001; Professor Emerita, 2010.
- Jack Pearson Professor Emeritus of Music
 B.M., Oklahoma Baptist University; M.M., George Peabody College for Teachers.
Associate Professor of Music 1967; Tenure, 1972; Associate Professor, 1983; Professor Emeritus, 2007.
- Frances Jaunita Proctor Professor Emerita of Nursing
 R.N., Wesley College of Nursing; B.S., Western Reserve University; M.A., University of Chicago.
Instructor, 1953; Assistant Professor, 1957; Tenure, 1960; Associate Professor, 1971; Professor Emerita, 1985.
- C. Mack Roark..... Professor Emeritus of Bible
 B.A., Oklahoma Baptist University; B.D., D.Min., Southwestern Baptist Theological Seminary;
 M.Th., Phillips University; M.A., University of Notre Dame.
Professor, 1994; Professor Emeritus, 2005.
- James Robert Scrutchins Professor Emeritus of English
 B.A., Oklahoma Baptist University; B.D., Southwestern Baptist Theological Seminary; M.A., Baylor University.
Assistant, 1964; Instructor, 1965; Assistant Professor, 1968; Tenure, 1970; Associate Professor, 1980; Professor Emeritus, 2001.
- N. Norman SearcyProfessor Emeritus of Education
 B.S., Oklahoma Baptist University; M.A., George Peabody College.
*Assistant Professor, 1956; Tenure, 1958; Associate Professor, 1966; Professor, 1980; Dean of the College of Arts and Sciences,
 1984; Professor Emeritus, 1989.*
- J. Thomas TerryVice President Emeritus for Business Affairs
 B.B.A., Baylor University.
*Treasurer and Comptroller, 1967-75; Vice President for Business Affairs, 1975-82; Vice President for Business Affairs and
 Executive Assistant to the President, 1982-95; Executive Assistant to the President, 1995-98; Archivist, 1998; Vice President ...
 Emeritus for Business Affairs, 2001.*
- Kathryne O'Bryan Timberlake..... Professor Emerita of Music
 B.M., Baylor University; Graduate Study, University of Oklahoma.
Assistant, 1953; Instructor, 1955; Assistant Professor, Tenure, 1979; Professor Emerita, 1990.
- Doug Watson..... Professor Emeritus of English
 B.A., Baylor University; M.A., West Texas State University; Ph.D., Texas Tech University.
Assistant Professor 1980; Tenure, 1984; Associate Professor, 1985; Professor, 1992; Professor Emeritus, 2010.

- Joseph Robert WeaverVice President Emeritus for Academic Affairs
 B.A., Louisiana College; M.Th., New Orleans Baptist Theological Seminary; D.Min., Southern Baptist Theological Seminary.
Chaplain, 1980; Assistant Professor, 1984; Associate Professor, 1987; Senior Faculty Status, 1988; Professor, 1993; Dean, College of Arts and Sciences, 1994; Senior Vice President for Academic Affairs, 1996; Vice President Emeritus, 2005.
- Donald Gray Wester Professor Emeritus of Philosophy
 B.A., Baylor University; B.D. Southwestern Baptist Theological Seminary; M.A. Ph.D., University of Oklahoma.
Lecturer, 1968; Instructor, 1970; Assistant Professor, 1973; Associate Professor, Tenure, 1981; Professor, 1987; Professor Emeritus, 2001.
- Martha Jane Wester Professor Emerita of Art
 B.A., Baylor University; M.A. University of Oklahoma.
Assistant, 1971; Instructor, 1975; Assistant Professor, Tenure, 1980; Professor Emerita, 2000.
- Tom Wilks Professor Emeritus of Religious Education
 B.A., Louisiana College; Th.M., New Orleans Baptist Theological Seminary; D.Min., Southern Baptist Theological Seminary.
University Chaplain, 1980; Assistant Professor, 1984; Associate Professor, 1987; Senior Faculty Status, 1988; Professor, 1993; Professor Emeritus, 2010.
- John Clay Willis Professor Emeritus of Business
 B.S., Oklahoma State University; M.B.A. Texas Christian University.
- Betty Shaw Woodward Professor Emerita of Music
 B.M., M.A., University of Kentucky.
Specialist, 1966; Instructor, 1967; Tenure, 1979; Associate Professor, 1983; Professor Emerita, 1994.
- Slayden A. Yarbrough Professor Emeritus of Religion
 B.A., Southwest Baptist College; Ph.D., Baylor University.
Assistant Professor, 1979; Associate Professor, 1982; Tenure, 1984; Professor, 1988; Professor Emeritus, 2001.

CGPS STUDENT HANDBOOK

2016-17

Student Handbook

1.1 Mission Statement

As a Christian liberal arts university, OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

1.2 Purpose Statement

Oklahoma Baptist University has been founded on Christian principles and teachings with the primary purpose to conduct educational programs in the traditional arts and sciences and in other disciplines with the intent to prepare students for effective service and leadership. The mission finds expression through a strong liberal arts core curriculum which supports degree programs designed to prepare students for careers and graduate study; through activities planned to stimulate spiritual, intellectual, social, cultural, and physical development; and through an environment that reflects the application of Christian principles.

Owned by the Baptist General Convention of Oklahoma and operated through a Board of Trustees elected by the Convention, the University engages in educational tasks in a manner consistent with the purposes of the Convention: to furnish the means by which the churches may carry out the Great Commission (Matthew 28:18-20).

1.3 Core Values

The following core values represent the institutional convictions, passions, and beliefs of Oklahoma Baptist University. These core values therefore shape the standards and beliefs of the mission and purpose of the university.

Christ Centered

Jesus Christ is the center of all things, and as such is the ultimate goal of an OBU liberal arts education. Oklahoma Baptist University is genuinely committed to and operates within the framework of the Christian world and life view as set forth in the Old and New Testaments. At the center of this commitment is the person and work of Jesus Christ, the incarnate Son and Word of God, and the divine Creator and Savior of the world. OBU aspires to be a Christ-centered institution of higher education in its character and conduct, and in its academic pursuit of truth. This aspiration calls for all faculty, staff, and students to integrate the Christian faith in all learning based on the supposition that all truth is God's truth and there is no contradiction between God's truth made known in Holy Scripture and that which is revealed through creation and general revelation.

Excellence Driven

Excellence should permeate all efforts and all facets of Oklahoma Baptist University. The Christian faith mandates excellence in service to God and humanity in all spheres of life and conduct. This commitment to excellence in all things is an expression of the Lordship of Christ and necessitates the stewardship of His creation. Because the Lord cares about our work, OBU strives to be motivated in humility to excellence in all things for the glory of God.

Learning Focused

Oklahoma Baptist University seeks to promote the virtue of a life of learning and to fulfill the Great Commandment. Scripture affirms our responsibility to love the Lord with all our heart, our soul, and our mind. Every area of the University should be focused upon the mission of scholarship, teaching, and learning. Learning does not occur simply for its own sake, but learning should instead transform each believer into the image of Christ. Through the undergraduate and graduate curriculum, OBU values the life of the academy and seeks to instill in its students a lifelong pursuit of learning and wisdom.

Missional Purposed

As a Christian liberal arts university, Oklahoma Baptist University exists to transform lives for missional

purpose in global engagement. OBU strives to equip and educate students to engage a diverse world in obedience to the Great Commission and in submission to the Lordship of Christ. OBU seeks to prepare servant leaders with the character traits of Christ, the intellectual knowledge and wisdom attained from the liberal arts, competencies required for professions, and motivation for responsible Christian action and service.

Community Directed

Oklahoma Baptist University strives to create and nurture a university community where persons relate to one another in Christian charity and compassion. Creation in the image of God is the basis for human dignity and uniqueness, and is therefore affirmed for all persons. Jesus Christ is the perfect image of God, and the result of the process of salvation is becoming fully like Christ and thus, most human. OBU is committed to the commandment to love others as ourselves and endeavors to value and relate to all persons in accordance with their created uniqueness. This belief applies both to individual persons and to all human social structures.

1.4 About OBU

The affairs of Oklahoma Baptist University are administered by the President of the University who is elected by the Board of Trustees. The President, the chief executive officer of the University, appoints officers to assist him in University administrative matters.

The academic structure of the University is composed of several colleges and schools, each of which is the responsibility of a dean. The academic deans report to the Chief Academic Officer, The Provost.

The members of the instructional staff (faculty) are recommended by the President and are elected by the Board of Trustees. Faculty members are directly responsible to their respective departmental chairs who are responsible to their respective deans. All curriculum matters are first considered by a University committee then presented to the Faculty Forum before being forwarded to the President for approval.

The university administration welcomes comments from individual students regarding University policies and procedures. Students may actively participate in the process of University governance through any of the following established paths. Students appointed by the Student Government Association (SGA) President and those elected to the SGA Senate serve on University committees with administrators, faculty, and staff. They are represented on task forces, advisory groups, and the Planning Analysis Committee. Students may also use the indirect paths which include discussions with residence hall staff, writing articles for the student newspaper (The Bison), or asking for appointment with any Student Development staff members.

In compliance with federal law, including the Provision of Title IX of the Educational Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990, Oklahoma Baptist University does not illegally discriminate against persons on the basis of race, religion, sex, color, national or ethnic origin, age, disability, or military service in the administration of educational policies, programs, or activities, its admissions policies, scholarship and loan programs, athletic or other University administered programs, or employment.

2.0 Student Rights and Responsibilities

2.1 Introduction to Responsibilities

University policies relating to student life are intended to give each student programmed opportunities within the context of a Christian community to develop and to expand those potentialities which can give full expression to the person. Within University guidelines, a student is encouraged to make personal choices which enhance development. The formulation of behavioral expectations into policy is generally guided by Southern Baptist beliefs and doctrine; and these policies provide the bases of creative social relationships in the OBU community.

A student, by virtue of choosing to attend or remain at Oklahoma Baptist University, agrees to live within the framework of the University's standards which include, but are not limited to, its values, policies, rules, philosophy, Christian mission, and expectations ("the University's standards"). While a student's personal convictions may differ from these standards, the choice to become or remain a part of Oklahoma Baptist University's community includes a commitment to abide by the University's standards. The University may, in its sole discretion or judgment, discipline or dismiss a student who demonstrates a lack of respect for, or who disregards the University's standards, or whose conduct is not in keeping with the University's standards.

Students are responsible to access a current copy of the Graduate Catalog, become familiar with its contents and comply with all policies, rules, and regulations and procedures therein. Student who fail to comply with the information contained in the Graduate Catalog are subject to discipline action. Ignorance of the information in the Graduate Catalog is not an acceptable defense for violating policies. The Graduate Catalog may be accessed on the University's web site at www.okbu.edu/academics/graduatecatalog. It is the students' responsibility to be knowledgeable of its contents.

2.2 College Citizenship

Oklahoma Baptist University students are expected to obey the law, abide by University policies and rules, maintain high standards of moral conduct, respect the well-being of others, and generally conduct themselves in a manner which is consistent with the purpose and character of the University. Regardless of where the violation occurs, if a student fails to meet these expectations of citizenship the University may take disciplinary action, including but not limited to withholding of academic credit or degrees to suspension or expulsion.

As part of the University's core value of being community-directed, students are expected to be concerned for the well-being of fellow students. From a Biblical perspective (Matthew 18:15-18, James 5:19-20 Galatians 6:1-2), members of a community are to be concerned for the growth of others, to show concern for others, and lovingly confront each other when a fellow student appears to be outside the standard set forth by the University and the Word of God. In most situations, accountability begins at the level closest to the dispute. Students are encouraged to reach out to their University Counselor, Coach, Advisor, Faculty, or any member of the OBU community if they believe fellow student is outside the standards of the University. The goal is to resolve as many situations as possible involving as few people as possible.

To uphold the integrity of the OBU community, all community members (employees and students) are expected to behave in ways which demonstrate care and respect for all members of the community, and share in the responsibility for safeguarding the rights and safety of other members and for maintaining community standards.

These shared expectations and responsibilities allow for community members to accept responsibility for and monitor the behavior of all community members, and to address violations when they occur. If a community member observes a violation of local, state, or federal law, they should report it to the University Police, 405.878.6000, or the College of Graduate and Professional Studies at 405-585-4601.

The University encourages students to seek counsel and help on any matter that interferes with their academic, physical, social, or spiritual lives. The University desires to act out its redemptive and caring spirit by affording assistance to students in an atmosphere as confidential as possible. If the issues are beyond the University's resources, the University will assist the student to locate other sources of assistance.

2.3 Seeking Assistance

Each student should be aware of his/her own behavior and the positive or negative effects that behavior can have on the community. If a student knows his or her behavior is outside the limits established by the University and sincerely wishes to get assistance in order to change that behavior prior to the University discovering the inappropriate behavior, the student may take the initiative to discuss this with a faculty member, their coach, the University Counselor, the Director of Residence Life, or the Dean of College of Graduate and Professional Studies without the threat of disciplinary action. Staff members will seek to work with the student toward the goal of restoration (Proverbs 27:5, 6). Exceptions to this approach may be where behavior is repetitive, self-destructive, and hazardous to others or self, or involves a legal issue.

3.0 Campus Services

3.1 Mabee Learning Center (Library)

The Mabee Learning Center has been designed to serve the modern learning and study needs of students. It provides a wide variety of the most up-to-date study facilities: full text services, a fully integrated automated system (SIRSI Unicorn Management System), Dialog Reference Service, ProQuest, conference rooms, typing rooms, lounges, microforms areas, and audio-visuals.

Learning Center patrons must present validated OBU I.D. cards (with affixed bar code) when charging books for use outside the Center. Since the system is automated, charges are made to a student's account when

materials are overdue. Swapping or loaning I.D. cards will result in charges being made to the person whose name is encoded on the I.D. card.”

A complete copy of the statute, including penalties, is available in the Media Center and Office of Student Development.

3.2 The Milburn Center

The Milburn Student Success Center is committed to the success of each student at OBU. Its staff and resources are available to assist students of all majors, classifications, and academic needs with comprehension of course material as well as in the development of study, research, analytical, reading, writing, and critical thinking skills.

The Milburn Student Success Center offers tutoring in most core subjects as well as in mathematics, chemistry, physics, accounting and economics. Students can also find assistance in writing assignments and in strengthening or developing general study strategies. Further services include academic peer mentoring, broad-based writing support, and assistance in developing formal learning plans to aid students in their success at the university. Writing assistance and tutoring occur in a variety of formats: one-on-one, small-group, and large-group settings.

The Center is located on the third floor of the Mabee Learning Center (MLC 318) and is open Monday – Thursday from 4 pm to 10 pm, and Sunday from 6 pm to 10 pm. Appointments are encouraged but walk-ins are always welcomed. Special forums and events will be offered by The Center throughout the academic year. For the current schedule or to make an appointment, email student.success@okbu.edu.

3.3 Administrative Services

University administrators encourage students to ask questions and/or to make suggestions about policies or regulations. Students are urged first to direct inquiries and comments about specific matters to the person/office are listed on the website with contact information.

Office locations and telephone numbers can be found in the University Directory.

3.4 Confidentiality of Student Records

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day the University receives a request for access. Students should submit to the registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect.

The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask the University to amend a record that they believe is inaccurate or misleading. They should write the University official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading.

If the University decides not to amend the record as requested by the student, the University will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. The following are some, but not all, of the exceptions which allow disclosure by the University without the student's consent.

Disclosure may be made to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position; a person or company with whom the University has contracted (such as an attorney,

auditor, or collection agent); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the University discloses education records without consent to official of another school in which a student seeks or intends to enroll.

The University may disclose directory information, that is, information contained in the education record of a student that would not generally be considered harmful or an invasion of privacy if disclosed. Directory information includes, but is not limited to, the student's name, address, telephone listing, electronic mail address, photograph, date and place of birth, major field of study, dates of attendance, grade level, enrollment status, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors and awards received, and the most recent education agency or institution attended unless the student notifies the Director of Academic Records / Registrar in writing within two weeks of registration that the student does not want any or all this information disclosed without the student's consent.

The University may disclose information concerning a student which is furnished to the University by the State of Oklahoma pursuant to the Campus Sex Crimes Prevention Act.

The University may release information to the parents of students under the age of 21 at the time of the disclosure when the University determines that the student has violated University rules or the law governing the use or possession of alcohol or other drugs. The University may also release any student record to the parents of a dependent student, as defined in section 152 of the Internal Revenue Code of 1986.

Upon written request, the University will disclose to the alleged victim of a crime of violence or a non-forcible sex offense the final results of the disciplinary proceeding conducted by the University with respect to that alleged crime or offense. The final results will be disclosed to the victim's next of kin if the victim dies as a result of the crime or offense.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA.

Challenges to the Education Record

A student shall have the opportunity to challenge any item in his/her education record which he/she considers to be inaccurate, misleading, or otherwise in violation of the privacy or other rights of students. A student shall initiate a challenge by submitting a request in writing for the deletion or correction of the particular item to the custodian of the record in question.

The custodian of the record shall respond to the student's request within seven (7) calendar days. If the custodian refuses to amend the record of the student in accordance with the request, the custodian shall so inform the student and the University President and shall advise the student of the right to a hearing which must be requested in writing to the University President within seven (7) calendar days.

If the student requests a hearing, the University President shall promptly appoint a hearing officer. The hearing officer shall set a time, date, and place for the hearing within fourteen (14) calendar days of the appointment. At least seven (7) calendar days before the hearing, the student shall be advised in writing by the hearing officer of the time, date, and place of the hearing, of the right to a full and fair opportunity to present evidence relevant to the issues, and of the right to be assisted or represented by individuals of his or her choice at his own expense, including an attorney. If the student chooses to be represented by an attorney, that decision must be conveyed to the hearing officer at least three (3) calendar days before the hearing date. The hearing officer may obtain other relevant information for use in the hearing.

The hearing officer shall provide the student with a written decision within fourteen (14) calendar days after the hearing concludes. The written decision shall include a summary of evidence and reasons supporting the decision. The decision of the hearing officer shall be final.

If the hearing officer refuses to amend the student's record, the student can submit a written statement to the hearing officer presenting his/her position in reference to the item of information. Both the written decision of the hearing officer and the statement submitted by the student shall be inserted in the student's education record and shall be maintained as part of the education records of the student as long as the record or

contested portion thereof is maintained by the institution. If the education records of the student or contested portion thereof is disclosed by the institution to any party, the explanation shall also be disclosed to that party.

Exceptions to the Policy

In compliance with the law, certain data/information, previously and here described, maintained in various offices of the University is not subject to inspection, review, challenge, correction, or deletion. Such information includes:

financial records and statements submitted by parent/guardian;

the University employment records of students except work/study students or students who are employees as a consequence of their student status;

records which are created or maintained by a physician, psychiatrist, psychologist, or other recognized professional or paraprofessional action in his or her professional or paraprofessional capacity, or assisting in that capacity; which are created, maintained, or used only in connection with the provision of treatment to the student; and which are not disclosed to anyone other than individuals providing the treatment. The records can, however, be personally reviewed by a physician or other appropriate professional of the student's choice. ("Treatment" does not include remedial educational activities or activities which are part of the program of instruction at the educational agency or institution.)

A student is entitled to review only that portion of an official record on file which pertains to that student.

3.5 Spiritual Life

Oklahoma Baptist University is a Christ-centered University dedicated to the spiritual development of students along with their social, academic and physical development. Campus Ministry is committed to supporting the University's Mission by creating and advancing an atmosphere beneficial for spiritual development through vibrant worship encounters, small group experiences, and through service and mission opportunities in Shawnee, across the U.S. and around the world.

Campus Ministry exists at Oklahoma Baptist University as a partner within the university encouraging and facilitating the personal spiritual development of every student on campus.

Campus Ministry is woven through the fiber of the university meeting students where they are.

Campus Ministry is biblically based and culturally relevant in all of its endeavors.

Campus Ministry is faith development and academic achievement working in concert leading students to integrate a Christian Worldview into every area of their lives.

Campus Ministry helps students grow through the education of and involvement in a wide variety of ministry and missions.

3.6 Student Services

3.6.1 Advertisements and Announcements

Posters, advertisements, and announcements may be placed on bulletin boards in University buildings and/or on stakes on the University grounds with prior approval of person responsible for scheduling the building. Such materials may not be placed on inside and outside walls of buildings. Brief announcements of campus events and activities may be placed in the Chapel/Assembly Bulletin. Off-campus distribution of advertising posters by students representing campus organizations must be approved by the Student Leadership and Engagement Office.

3.6.2 Albert J. and Laura Belle Geiger Center (The "GC")

The Geiger Center is a facility of vital importance to the college community and its constituency. In this building are housed the Geiger Counter Grill, Java City, a convenience store, University post office, copy center, University cafeteria, University Bookstore, meeting rooms, special dining areas, lounges, an information desk, and prayer room. The offices of the Director of Geiger Center, Dean of Students, Assistant

Dean of Students, Campus Nurse, University Counseling Office, Career Services Office, Special Services Office, University Testing Program, Student Government Association, Food Service Director are also located in the Geiger Center.

3.6.3 Alumni Association

The Oklahoma Baptist University Alumni Association includes graduates and former students. There are no dues, although members are encouraged to support the University through the annual alumni fund-raising efforts. The purpose of the organization is to foster, preserve, and advance quality Christian education; to support and promote the University; and, to unite in fellowship present and former students. The affairs of the Association are administered by the Executive Director of the OBU Alumni Association.

The Association maintains the permanent records of former students, supervises the annual Homecoming activities, publishes The OBU Magazine, and is engaged in the work of alumni organizations located in major areas of population throughout the country. Opportunities are thus provided for alumni to remain involved with OBU following the completion of their college experience.

3.6.4 Bookstore

A variety of student classroom, study, and personal needs may be satisfied through purchases in the University Bookstore, located in the Geiger Center.

3.6.5 Calendar

The Grand Calendar is the means by which University approved on-campus and off-campus events are announced. The Director of the Geiger Center serves as the Calendar Officer and is responsible for the coordination and preparation of the various calendars. The Grand Calendar may be accessed at events.okbu.edu

Athletic events, Fine Arts activities and student organization activities shall avoid on-campus scheduling conflicts with the following: campus revival, commencement, Focus Week, Limited Activities Days, Hanging of the Green, Homecoming, and President's Council Dinner.

3.6.6 Campus Employment

The Student Services Center, GC 101, maintains a list of current job openings, both on and off campus. An electronic job board may be accessed at <http://forums.okbu.edu/>. In addition, the campus and community is surveyed prior to the beginning of school and a job list is compiled and made available to students on the first Monday after move-in day.

3.6.7 Campus Security Hours

The University does not permit on campus activities during night-time hours between 2 a.m. and 7 a.m. The principal reason for this provision is security of persons and property. Students on campus grounds during security hours must respond to the request of campus safety for identification and to his/her instructions if such are deemed necessary.

3.6.8 Career Development

The College of Graduate and Professional Studies Director of Career Advancement and the Career Development Office provides career assessment services for students and information concerning vocational opportunities. The Career Development Office aids students and alumni in securing employment in the following ways 1) offers assistance in resume' preparation, guidance in career planning and aids in job search; 2) acts as a referral service, establishing credentials for each graduate who requests a reference file be established in his name. These files are sent to prospective employers at the individual's or employer's request. There is a nominal fee for this service; 3) maintains current full-time job vacancies and posts part-time vacancies in the Shawnee area at <http://forums.okbu.edu/>; 4) offers the use of pamphlets, catalogs, and other career search material.

With the exception of the reference file, all services offered to students and alumni by the office are free.

3.6.9 Check Cashing

The Cashier's Office offers a check-cashing service to students. Checks drawn on local and hometown banks which do not exceed \$50 will be cashed upon presentation of a valid student ID card. A charge of \$30 is assessed if the bank on which a check is drawn refuses to honor the check and returns it to the University.

3.6.10 Campus Security Report

The University's annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by the University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, and other matters. You can obtain a copy of this report by contacting the office of the Director of Security.

3.6.11 University Counseling Center

The college years are a time of tremendous excitement and potential, but they can also be demanding and stressful. There are academic responsibilities, as well as the tasks of establishing a greater sense of identity, moving toward increased independence and developing meaningful relationships. The professional staff in the University Counseling office can help you deal with these issues when they become overwhelming.

The University Counseling office offers personal counseling services free of charge to any full and part-time undergraduate student, faculty or staff member. Services offered include individual, marital, family or pre-marital counseling with a dedication to creating an environment of health and well-being, along with an unwavering commitment to professional excellence in meeting the needs of those who are seen for counseling.

Appointments are confidential and may be made by calling the University Counseling office at 405-585-5260.

3.6.12 Employee Relations

Student employees are required to follow all student payroll policies to start and continue employment. Students should consult the Human Resources Office in Thurmond Hall regarding current policies.

3.6.13 Equity in Athletics Disclosure Act Disclosures

In compliance with its duties under federal law, Oklahoma Baptist University makes annual disclosure of the commitment of the University to provide equitable athletic opportunities for men and women students. An annual report is available in the office of the Athletic Director.

3.6.14 Health Insurance

Students not covered by parents' or employers' family policies are encouraged to purchase health insurance which provides adequate hospitalization and medical coverage. Students seeking information concerning health insurance should contact the Student Development Office, GC 209.

International students are required to secure health insurance prior to acceptance for admission.

3.6.15 Health Services

Students are expected to assume primary responsibility for individual health needs, including financial responsibility for medical treatment which may be required. The University offers supplementary services through the employment of a Campus Nurse, who is available during specified business hours to consult with students concerning health needs and practices. The principal duties include advising students with health problems; assistance in contacting a physician if the student is unable to take the initiative or unfamiliar with local medical personnel; cooperation with the various departments to provide maximum utilization of health services; and, planning/promotion of health education programs available to the University community.

3.6.16 Internal Communications Policy for Students

As a Christian institution of higher education, Oklahoma Baptist University has found that communication is an essential part of the daily interactions that make our existence possible. As a result, members of this community are expected to use the communication means afforded to them here at OBU in a prompt and responsible manner. Communication that upholds these ideals must not only be timely but also respect the standards set in detail in the Green Book (student handbook) and other applicable University policies.

In addition to direct means of communication (person-to-person and via electronic means), the University expects all students to use these three primary means of internal communication:

1. Campus Mail (provided to students living on campus)
2. Electronic Mail (provided to all enrolled students)
3. University Web Site (www.okbu.edu)

Official University communication may come to a student through any and/or all of these three means. All students are expected, on a regular basis, to accept their mail communication (campus, electronic, and voice) within a reasonable time period from the date of receipt. Under normal operating circumstances, a reasonable time period is defined as 2-3 business days. The term accept is defined as reading or listening to the respective form of mail and making any appropriate and reasonable responses.

Periodic circumstances (such as a break in the academic calendar or extended time off campus) may prevent a response within a normal time frame. During this time, students are expected to make their absence known to those on campus who may try to contact them--i.e. notifying the campus post office, leaving a message on voice mail, or an auto-reply on e-mail.

The web site is not a means to send information to members of the University. However, the web site does serve as a repository for important community information such as policies and procedures and information about various programs and services provided by the University. As a result, students are expected to access the University's web site on a regular and/or as-needed basis to seek the information they need.

3.6.17 Café on the Hill (The Caf)

The Café on the Hill is located in the Geiger Center and provides service to students, faculty, administration, staff, and guests. A valid student ID card must be presented by students who have purchased one of the various meal plans, while others are required to purchase meals individually. Students residing in University residence halls are required to participate in one of the meal plans offered as a room/board package. Students residing in apartment units may purchase a 60-meal or 80-meal plan. Exemptions from meal plan participation are considered only when employment prohibits participation or at the written request of a medical doctor who attests the need for exemption. Food service personnel will make every reasonable attempt to accommodate special dietary needs.

3.6.18 Lost and Found

Articles are gathered in Geiger Center office 205 and each of the residence hall offices. Items may be discarded or donated if not claimed within thirty (30) days.

3.6.19 Mail

Letters and packages addressed to University residents are delivered to the campus mail room. Residents should advise relatives and friends of their box number. Correspondence addressed to campus organizations is delivered to the sponsor or the Office of Student Development.

3.6.20 Meetings and Facilities

The Office of the Director of the Geiger Center is responsible for the campus-wide University Calendar (Grand Calendar) and thus serves as the official clearinghouse for the scheduling of all meetings of campus organizations and all other non-academic meetings or activities held on campus.

Guidelines are required to provide maximum use of space because of constant and heavy demand for meetings and program presentations areas. Priorities apply to some of the facilities which campus organizations may use.

3.6.21 Missing Person Policy

In compliance with Higher Education Act Title IV, Section 485 (j), this policy applies to students who reside in campus housing, including off-campus housing rented by the University.

A student may be considered to be a "missing person" when absent from the University for a period of more than 24 hours without any known reason or which may be contrary to usual patterns of behavior. Such circumstances could include, but are not limited to: reports or suspicions of foul play, suicidal thoughts, drug use, any life threatening situations, or when a student may be known to be with persons who may endanger the welfare of the student.

All resident students shall have the opportunity to designate an individual or individuals to be emergency contacts in case the student is determined to be missing. The contact will be notified by the University no more than 24 hours from the time the student is determined to be missing. The emergency contact will remain in effect until changed or revoked by the student. If a missing student is under 18 years of age, the University will notify the parent or guardian no later than 24 hours from the time the student was determined to be missing by the University.

The University will also notify the Shawnee Police Department when the student is determined to be missing.

3.6.22 Personal Property

The University is not responsible for the personal property of students. Residents of University housing are encouraged to take appropriate precautions to protect property, including obtaining Renter's Insurance.

3.6.23 Publications Board

The Publications Board is an administrative advisory committee which studies the nature and problems of student publications. The board's primary duties are formulation of recommendations concerning The OBU Bison (campus newspaper) and the Yahnseh (yearbook) and the selection of the editors for each publication. The board also acts on requests for on-campus distribution of independent publications and on requests for solicitation of off-campus advertising by student organizations. The board consists of four faculty members, one administrator, and four students.

3.6.24 Sales/Solicitations

Oklahoma Baptist University operates with a centralized fundraising philosophy. All fundraising efforts by OBU faculty, staff, students or organizations must be approved in advance by the Vice President for University Advancement. Applications may be picked up in the Development or Student Activities offices.

Outside agencies are not permitted to solicit sales or offer anything for sale to any employee or student on the University campus, unless approved in advance by the associate vice president for business services.

3.6.29 Student Publications

The principal publications with which students are directly concerned are The Bison, the student newspaper, and the Yahnseh, the yearbook. Student publications also serve as journalism laboratories, and, as such, are responsible to the Communications department within the College of Fine Arts. The Bison is published regularly and distributed at various locations on campus. The Yahnseh is delivered each September and distributed at that time to students returning from the previous fall and spring semesters.

3.6.30 Testing Services

The Testing Office administers the majority of non-classroom related tests on campus. Among those given are the English Proficiency Exam, the ACT, interest inventory/personality inventory tests, and special accommodation testing. For information on Testing Services, please contact the Milburn Center or the Dean of the College of Graduate and Professional Studies.

3.6.31 Voter Registration

All states require that you be a United States citizen by birth or naturalization to register to vote in federal and state elections. You cannot be registered to vote in more than one place at a time. Each state has its own laws regarding registering and voting as well as deadlines for registering to vote and absentee voting. For the latest information, go to www.canivote.org. (This nonpartisan website is maintained by the National Association of Secretaries of State.)

Voter registration forms are located in the Dean of Students office, GC 209, or in the Library at the Circulation Desk.

4.0 Residence Life – for those living in campus housing

* See the Residential Life Handbook for a more detailed treatment of housing related issues.

A long-standing tradition of Oklahoma Baptist University has been the provision of a residential campus. This position has been affirmed through research, which reveals that if students remain in campus housing they are more likely to complete their college education, develop a stronger sense of spiritual formation, participate in campus activities, adjust to various social situations, and establish life-long friendships with students and faculty.

Oklahoma Baptist University shall continue the commitment made to Oklahoma Baptists to provide a residential campus, thus students who choose to reside in off-campus housing without University approval will be subject to disciplinary action which may include suspension from the University.

All unmarried students who are enrolled in eight or more hours must reside in University housing except students who:

- reside with parent(s) or immediate family or in property owned by the student or parent(s); proof of ownership is required;
- secure employment for which payment is, or includes housing on the business premises; student must provide proof of employment, that housing is a required condition of employment, and that the housing is owned or leased/rented by the business;
- have attained the age of 21, or shall during the semester for which the request is made*; or,
- have attained senior status (a minimum of 90 credit hours) prior to the semester for which the request is made*.

*The latter two requirements are contingent upon the student being in good standing with the University.

Students may request permission to reside off campus by completing an “Off-Campus Exemption Form,” which must be approved by both the Dean of Students and the Director of Residence Life. It is an element of University educational philosophy that students reside on campus during the earlier years of their University experience; thus exceptions to the policy will only be granted to those few “extremely unusual circumstances” which make living off campus necessary for the student’s well-being. Permission to reside off campus may be canceled if conditions warrant resulting from behavior not consistent with University philosophy as expressed in institutional policies.

4.1 Residence Hall Guidelines

4.1.1 Accidents/Emergencies

In an emergency involving a student he/she should contact the appropriate Residence Director or R.A. to alert him/her of the situation. If the Director or R.A. determines that the police, fire department, or ambulance service should be contacted, the agency will be contacted immediately by the staff member. University Police also will be notified by the staff member.

Students who find themselves in a “life threatening” situation, or observe such an incident, should immediately call the appropriate agency (911), followed immediately by calling the Residence Director or R.A., who should be responsible for contacting University Police.

A report of any accident or emergency which occurs at any time is to be reported at once to the Residence Director. If the Residence Director is unavailable, a report is to be made to the Director of Residence Life, another Residence Director, or the Dean of Students.

4.1.2 Appliances

The following electrical appliances are permitted: desk lamps, computers, radios, stereos, television, clocks, irons, razors, blankets, toothbrushes, refrigerators, and coffee makers with automatic shutoff.

Radios, stereos, and televisions must be operated at volume levels which do not disturb other residents.

Hot pots, hot plates, microwave ovens, toasters, and similar appliances are not permitted in Agee, Kerr, Taylor, WMU, or Howard residence halls. Refrigerators must not exceed 5 cu. ft. nor use more than 2 amps.

4.1.3 Fire Precautions

In the event of fire, residents are reminded to use the stairs leading to the nearest exit. The door and windows to the room should be closed before departing. To help prevent fire, residents are requested to observe the following precautions:

1. Do not overload or abuse electrical outlets.
2. Check appliance cords for frayed or worn areas.
3. Refrain from activities which involve fire or flame.
4. Utilize surge protectors, not extension cords.

Fire equipment is provided on each floor for the protection of human life and property. Tampering or playing with the firefighting equipment and/or alarms is a violation of local, state, and/or federal laws. Section 10-56 of the Shawnee City Code reads: “Whoever in this city shall give or sound a false alarm of fire, without reasonable or probable cause, upon conviction thereof, shall be fined in any sum not to exceed one hundred dollars, plus costs.” Further, such event shall result in disciplinary action, including, but not limited to disciplinary probation or disciplinary dismissal. Resident Assistants will provide additional specific instructions of procedures in the cases of fire or tornado warnings in floor meetings.

4.1.4 Furniture

An inventory of the furnishings and the state of repair is taken at the start of each year and maintained by the Residence Director. Residents are advised to check the inventory and conditions of the room and furnishings with the Resident Assistant when the room is first occupied. No furniture may be removed from the room unless permission is granted by the Residence Director.

A room/apartment must be acceptably clean when the resident moves from it, or the cost of cleaning will be charged to the resident. Charges for damages, losses, and cleaning will be billed to the student accounts.

4.1.5 Guest Rooms

Guest rooms in WMU, Kerr, and Agee Residence Center are available to families of residents and to University guests. Reservation of a guest room can be made by calling the Office of Residential Life at (405) 585-5250 during office hours Monday through Friday. Each of the guest rooms may be rented for \$25 per night. Guest rooms are only available after the beginning of the academic year and only when the dorms are open for residents.

4.1.6 Housing Assignments

Housing assignments are the responsibility of the Director of Residence Life and Residence Directors. Residents are required to file housing requests for each semester of occupancy. Assignments are based on classification, citizenship, institutional needs, GPA, and length of time the student has lived on campus at OBU. See the Residential Life Handbook for Housing Sign Up Guidelines.

4.1.7 Housing Visiting Hours

Dorm lobbies are opened until 1 a.m. for opposite sex visitation. Members of the opposite sex are allowed into the dorm rooms every Tuesday from 4 p.m. – 10 p.m., and Friday and Saturday from 2 p.m. – 11 p.m.

Residents returning to University housing units between 1 a.m. and 7 a.m. must use main hall entrances:

WMU Residence Center: Front (east) door

Kerr Residence Center: Front (south main) door

Agee Residence Center: North and South second floor lobby doors

Taylor Residence Center: Front (south) door

Use of, or assisting other(s) to use entries to housing units other than the designated door can result in disciplinary action. Entrance-exit doors in all University housing units are locked from 1 a.m. until 7 a.m.

4.1.8 Illness

If a resident becomes ill, the Residence Director and/or R.A. should be notified immediately. Students are expected to be faithful in class attendance. If a student offers illness or participation in an official University activity as an excuse for absences from class, the instructor may elect to require additional work to compensate for class absences. The illness or absence due to participation in an official University activity must be properly attested by a faculty sponsor or University physician, nurse, residence director or parent (for illness). The student is responsible for assuming the initiative to ensure that course work is not adversely affected by absence, for whatever cause.

4.1.9 Laundry Facilities

Washers and dryers are available in all housing units. These appliances are located in the basements of Agee, WMU, and Kerr. They are located in the center building of West University Apartments and in the laundry room at Howard Complex, Midland Apartments, East Devereaux Apartments, and Taylor Residence Center. Laundry facilities are provided for the use of current housing residents only. Midland Apartment residence may use the laundry facility in Agee Residence Hall.

4.1.10 Loftbed / Cinderblock Policy

OBU prohibits the use of cinderblocks in all University-owned housing. This policy is in place to protect the safety of the students and the property of the University. In addition, OBU limits the height of loftbeds. The

sleeping surface of these beds must not exceed 6 feet. Furthermore, students are not permitted to remove the University-provided bed (or any other University-provided furniture) from the room. The University discourages the use of loftbeds and reserves the right to inspect and reject any loftbed placed in University-owned housing.

4.1.11 Overnight Guests

Residents are permitted to have overnight guests of the same sex. The guest(s) must be 15 years of age or older and must be registered at the Residence Hall Office or with the Residence Director. All guests are subject to approval by the Residence Director. Guests should not extend their visit to inconvenience the roommate(s) or other residents. Guests are discouraged during exam week. The OBU resident is responsible for the behavior of a non-student guest including the serving of penalties for infractions committed by the non-student guest.

Guests may stay two nights free during any given week. A charge of \$5 per night will be assessed for visits over two nights. The student host/hostess should be in the room/apartment where a guest is visiting.

Resident students are expected to maintain residence in their assigned room; however, they may spend the night in other residence hall rooms of the same sex if it does NOT inconvenience the roommate(s) of the host/hostess. Students spending the night in rooms other than their assigned room are considered guests and are responsible for their own behavior and any infractions of regulations. The student must sign out overnight in his/her own residence hall and be approved by the Residence Director where he/she is visiting.

Babysitting is not permitted in OBU residence halls or apartments.

4.1.12 Pets

No animals (except for fish) are to be kept by students in any OBU residential facilities. Students are fined \$50 per incident for violations of this policy, and may be subject to additional fines for multiple incidents.

Students who, because of a disability, seek approval for a support or assistance animal must request a reasonable accommodation through the Student Services Office, and must have appropriate supporting documentation. A determination is then made regarding whether it is reasonable for the animal to be on campus. For policies regarding service animals, please contact Student Services.

4.1.13 Privacy

The University defines the procedural aspects of the right of housing residents to privacy in the Residential Life Agreement Form which each resident is required to read and sign when checking into the housing unit. Generally, search of rooms/apartments must be conducted for cause and approved by designated University officers. The University reserves the right of periodic inspection of room conditions and refrigerator contents by housing staff.

4.1.14 Private Rooms

The resident's room charge is based on double occupancy (two [2] to a room, four [4] to an apartment). When a residence hall room or an apartment bedroom is occupied by one (1) student only, an additional charge is added to the student's bill. Private rooms are usually unavailable at the beginning of the fall term.

It is the responsibility of the student to secure a roommate. Failure to do so will result in the student being charged for a private room.

If a resident's roommate moves from the room during a semester, the person remaining shall have the option of accepting another (double occupancy) room, or paying the single occupancy rate on a pro-rated basis.

4.1.15 Protection of Personal Property

The University is not responsible for the loss/damage of money, valuables, or other personal effects. Residents should keep their rooms locked at all times. Immediately report any loss of property to the Resident Assistant or to the Residence Director. A written report of the loss should be submitted to the Residence Director as soon as possible. OBU strongly encourages all campus residents to obtain renter's insurance on their personal property.

4.1.16 Public Rooms

Study lounges, conference, recreational, weight, exercise, and laundry rooms are provided for the convenience of on-campus residents. Care of the furnishings and considerate use of these and other public

areas are responsibilities of each resident. Irresponsible behavior in and/or physical abuse of these facilities can result in assessment of penalties and/or banishment from the facility.

4.1.17 Quiet Hours

Residents should observe and respect quiet hours (10 p.m. until 10 a.m. on weeknights/midnight to noon on weekends) to permit students to rest or to study without being disturbed. At all times, the residents shall keep noise at a reasonable and prudent level. Residents are reminded that they are expected to be responsible and courteous to people around them.

Residents of each floor are expected to deal with any problems of noise that may arise through communication, floor meetings, or consultation with the Resident Assistant. If a problem persists, residents who violate quiet hours are subject to disciplinary action.

Vocal practice and instrumental playing is not permitted at any time. There are no “playing fields” within the housing facilities, therefore, games requiring physical activity must be played outside the building.

4.1.18 Room Changes

The Residential Life staff is committed to Christian reconciliation. Room changes will not be granted automatically. Each resident will participate in a reconciliation process in order to promote learning and growth. If a resident desires a room/apartment change, the proper paperwork must be filled out by all parties involved. The resident must go by the RA desk or the Residential Life Office and pick up a “Request for Housing Change” form. Approval must be made by Director of Residence Life before anyone can move. Moving without permission will result in your room change being denied and you will be required to return to your assigned room.

4.1.19 Sales in Housing / Solicitors

Sale of food or other products by members of chartered campus organizations is permitted provided that permission is obtained from the Residential Life office at least twenty-four (24) hours before the desired time of sales. Failure to comply with guidelines can result in withdrawal of sales opportunities and disciplinary action. Solicitation of and sales efforts directed toward students on campus must be authorized by the Dean of Students. Residents should report immediately the presence of unauthorized solicitors or salesmen, or those exceeding the limits of authorization to the Residence Director or the Dean of Students. Door-to-door solicitation is not allowed. This restriction is not intended to limit the right of OBU students to canvass or solicit support on campus for religious or political causes and candidates. However, all soliciting/canvassing must be approved through the Student Development or Residential Life offices.

4.1.20 Storage

The University has very little storage space for students. It is recommended that students utilize local storage facilities for summer storage and to store items that will not fit in their room during the academic year. Storage areas are provided in housing units as follows:

WMU: basement (for current residents during their occupancy)

All items must be labeled for identification before being placed in storage. Key security is maintained by housing staff, but residents are reminded that the University does not assume any responsibility for personal belongings. All items stored during an academic year must be removed by September 1 of the following academic year unless the owner is still a resident of the University owned housing. If items are not removed, they will be disposed of at the discretion of the Residence Director.

4.1.21 Vacating of Room

Each resident who moves into OBU housing is obligated to pay the housing charges for the entire semester. Exceptions to this policy apply to students who withdraw from the University or receive exemption from the Director of Residence Hall. When vacating a residence hall room or apartment, each resident must:

1. Remove all personal items and clean room/apt.
2. Return all keys to the RA Desk and sign appropriate paperwork.
3. Provide a forwarding address to the OBU Mail Room.
4. Confirm that any needed housing for future terms has been obtained.

4.1.22 Visitors

Visitors of the opposite sex are not allowed in residence hall rooms, apartment bedrooms, or restricted areas except at designated times, e.g., hall visitation, or by permission from the Residence Director. The student host/hostess must be in the apartment when a guest of the opposite sex is present. Residents' family members may visit in restricted areas of housing units at the discretion of the Residence Director. Residents are responsible for their visitors and their actions. Student visitors also are liable to disciplinary action for violation of regulations.

5.0 Traditions

5.1 Undergraduate Freshman Beans

Freshman Beans are furnished for each undergraduate freshman and/or transfer student.

5.2 Welcome Week

A period of activities designed to facilitate the adjustment of new undergraduate students to the OBU campus and college life. Students are encouraged to participate in the planned activities and attend scheduled sessions throughout the orientation period.

5.3 Harvest Festival

The annual Harvest Festival is celebrated in early November in conjunction with Homecoming. The Bison and Lady Bison basketball teams play on Saturday afternoon of Homecoming. Comprising the Harvest Court are the Harvest Queen and Harvest King, Best All-Around Man and Woman, and Most Servant-Like Man and Woman selected by students in an election prior to the festivities.

5.4 Hanging of the Green

Christmas is a special time on Bison Hill, as the holiday season highlights the annual Hanging of the Green. The events of this evening of activities include a formal dinner, music, drama, and the beautifully staged Hanging of the Green.

6.0 Motor Vehicle Regulations

6.1 Introduction

The motor vehicle regulations are designed to allow the orderly movement and parking of motor vehicles on campus and to provide adequate access to campus buildings for service and emergency vehicles. All persons who operate a motor vehicle on University property are expected to observe the regulations and are subject to disciplinary action for failure to follow the regulations set forth by the University. The penalties assessed can lead to, but are not limited to, the revocation of the privilege of operating and maintaining a motor vehicle on campus.

6.2 Disclaimer

The owner and/or operator of any vehicle to be operated or maintained on campus shall assume all risk and responsibility for the vehicle and any loss or damage to any such vehicle and/or its contents. The University will not assume responsibility for the safety, care, or protection of any such vehicle and/or its contents.

6.3 Motor Vehicles

6.3.1 Registration

For CGPS students attending classes in Shawnee, a motor vehicle to be operated or maintained on campus by a student or faculty/staff member must be registered with the Cashiers Office, Thurmond Hall, within five business days after the vehicle is first brought on campus. More than one vehicle may be registered. FAILURE TO REGISTER YOUR VEHICLE(S) WILL RESULT IN A FINE OR DISCIPLINARY ACTION. Vehicle registrants are responsible for all violations of registration and parking regulations involving the vehicle they have registered, whoever the operator may be.

The registrant is responsible for maintaining the accuracy of the information provided to the University. The permit must be permanently and completely mounted on the vehicle registered. Taping or the partial mounting of a permit on a vehicle will not be considered proper. Only one current year permit is to be issued and affixed to any vehicle with the exception of one additional TEMPORARY MEDICAL permit per vehicle. Vehicle permits are the property of Oklahoma Baptist University and must be surrendered to University Police upon request.

1. Permits will be obtained at the Cashiers Office in Thurmond Hall.
2. The mounting location for permits on automobiles is the rear bumper on the driver's side. If this is not practical, the permit may be mounted on the exterior of the rear window on the lower corner of the driver's side. In both cases the permit should be mounted to be visible from directly behind the vehicle.
3. Permits are mounted on the right front fork assembly of all two- and three-wheeled motor vehicles.

6.3.2 Permit Classifications

Registrants of vehicles receive a permit according to their classification status as follows. Permits are valid, with exceptions, until July 31.

CLASSIFICATION	RESIDENCE	COLOR
Dorm Housing	ARC, WMU, KERR, TRC	Gold
Commuter	Off Campus/University owned houses south of Midland	Yellow
Married Student Housing	Cobbs, Burns, W- Devereaux	Silver
Apartment Housing	Mac., WUA, Midland Apts., HRC, Howard Apt., E-Devereaux	Magenta or black
Housing	Students living in houses on Buck Dr.	Magenta or black
Faculty/Staff	-----	Green
Vendor Employees	-----	White

6.3.3 Temporary Medical Permits

Registrants of vehicles that receive a permit according to the classification status of the University may also apply for a temporary medical permit when necessary. The application for the permit can be obtained in the University Nurses Office. The permit should be placed on the vehicle rear view mirror and shall be accompanied by an explanatory letter from the Campus Nurse. The permit will explain the special parking privileges. At no time is the registrant authorized to park in marked handicapped spaces or any space reserved for visitors. State issued "Handicapped" permits should be used for permanent Medical conditions.

6.3.4 Parking On Campus

A parking space is defined as any area in a parking lot bounded by lines, posts, curbs, or other types of barriers on three sides. To be properly parked, a vehicle must be wholly within the area, parked front first of one parking space. Backing into parking spaces is prohibited. Parking in fire lanes is prohibited at all times. The University reserves the right to confiscate the permit, deny the privilege of operating a vehicle, or to tow at owner's expense and liability, any vehicle that is in violation of any vehicle regulation.

Lack of space in a particular lot is not a valid excuse for violating parking regulations and will not be considered as a valid basis for appeal.

6.3.5 Restricted Parking Spaces

All spaces set apart by RED, BLACK, GREEN or YELLOW PAINT on curb or parking block are reserved.

VISITOR (Green) - reserved at all times for persons who are not students or faculty/staff who regularly attend classes in Shawnee

MAINTENANCE (Black) - reserved at all times for Physical Plant personnel.

RESERVED (Black) - Faculty, Staff and University-owned vehicles.

FIRE LANES (Red) - curbs painted red reserved for firefighting equipment

NO PARKING - any yellow curb indicates NO PARKING with exception of loading zones, which are labeled.

LOADING ZONES (Yellow) - established for loading and unloading purposes only. Parking in these areas for any other usage is prohibited.

HANDICAPPED - vehicles bearing current State permits issued to the permanently disabled.

OFF-ROAD PARKING and PARKING ON GRASS is prohibited and will be fined as Parking in a No Parking Zone.

Students may use reserved spaces in unrestricted hours. Refer to Restricted Parking Lots for restricted hours. All other spaces are to be used as explained above.

6.3.6 Restricted Parking Lots

The following parking areas have restrictions: (During January Term, at the end of Spring Term and the beginning of Fall Term, residents of campus housing also may park in any parking space normally restricted to commuter students.)

Parking Lot Restriction

Parking Lot	Restriction
Oval	Reserved for commuter students and visitors, 2 am to 5 pm, M-F
Bailey / Montgomery Hall	Reserved for commuter students, visitors, faculty and staff, 2 am to 5 pm, M-F. The far west lot of Montgomery Hall is also for the use of residents in Kerr, WMU, and Midland Apts.
Geiger Center	Reserved for visitors, faculty and staff, 2 am to 7 pm, M-F
Shawnee/Owens Hall	Reserved for visitors, faculty and staff of Shawnee Hall and Owens Hall, 2 am to 5 pm, M-F
MacArthur St.	Reserved for commuter students, visitors, faculty and staff, 2 am to 5 pm, M-F
Raley Chapel	Reserved for faculty and staff, 2 am to 5 PM, M-F
Jent Alumni Center	Reserved for visitors, faculty and staff, 2 am to 5 PM, M-F
Devereaux West and Burns and Cobbs Apartments	Reserved at all times for married student housing residents
Devereaux East, West University, Howard, MacArthur and Midland Apartments	Reserved at all times for apartment residents and visitors
University Baptist Church	Reserved for faculty, staff, and commuter students, 8 am to 5 PM, M-F
Art Annex	Reserved for visitors, faculty and staff, 2 am to 5 PM, M-F
Kerr West Lot	Reserved Parking for residents of Kerr and WMU

6.3.7 Regulations Governing Vehicle Operation

Vehicle operation on campus must conform to all applicable state and local laws, statutes, rules, and regulations, as well as those University rules and regulations contained herein.

When traffic control signals are not in place or not in operation, the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to yield to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.

Pedestrians have right-of-way on campus at all times. Pedestrians do not have the right to impede the normal flow of traffic for an indefinite period of time.

No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.

Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of-way to all vehicles upon the roadway.

The maximum speed limit on campus is 15 miles per hour. This speed limit is considered the maximum for normal conditions. Vehicles may not be operated at any speeds which are excessive for conditions that may exist.

Any person operating a vehicle on campus shall be responsible for the control and safe operation of the vehicle and the observance of any traffic control signs, barriers, or other traffic control devices, and these regulations.

Any accident involving a vehicle that occurs on campus must be reported to the University Police Department as soon as possible after the accident.

Operation of a vehicle in any area other than a street, roadway, or parking area intended for vehicles is prohibited.

Operators of a motor vehicle must abide by parking regulations that apply to the permit issued and mounted on the vehicle.

6.3.8 Appeals Procedures

1. Written appeals must be filed within five business days with the Chief of University Police Department. Appeal forms are available from the University Police Department.
2. The Chief of University Police will rule within 10 business days of the appeal. Notification of the ruling will be sent to the appellant in writing through campus mail.
3. Decisions of the Chief of University Police may be appealed to the Traffic Appeals Board which has final authority. An administrative fee of \$10 will be assessed per application for a hearing by the Traffic Appeals Board. Applications to the Appeals Board may be made at the Business Office in Thurmond Hall, Room 104.
4. Appeals to the Traffic Appeals Board will be heard by the board within six (6) weeks from the date of application to the board.

6.3.9 Fines for Violations of Regulations

Violations of Regulations Concerning Registration

Vehicle registration not current	\$40.00
Permit not properly mounted on vehicle	\$10.00
Falsification of registration information	\$40.00
Unauthorized use, reproduction, or alteration of permit	\$50.00

Violations of Regulations Concerning Vehicle Operation

Exceeding the posted speed limit	\$40.00
Reckless driving or racing	\$40.00
Driving off road or street	\$30.00
Failure to yield the right-of-way to pedestrians	\$40.00
Operating an excessively loud vehicle	\$15.00
Failure to report an accident	\$15.00
Failure to obey a traffic officer, signal, or device	\$40.00
Unauthorized vehicular access in fenced areas restricted from motor vehicles	\$100.00

Violations of Regulations Concerning Parking of Vehicles

1. Unauthorized use of a Disabled Space	\$100.00
2. Unauthorized use of a restricted area	\$30.00
3. Parking in a Fire Lane	\$100.00
4. Improper Parking	\$30.00
5. Parking or standing in a roadway or traffic lane	\$30.00
6. Overtime parking in or unauthorized use of a loading zone	\$30.00
7. Parking in a No Parking Zone	\$30.00

6.4 Bike Policy

6.4.1 General Regulations

Cycling is an excellent way to travel around the campus community. Due to the large number of pedestrians and the risk of theft and/or abandonment, cyclists must exercise safety by following the campus bike policy.

6.4.2 Registration

All bicycles must be registered with the university. Registration is free and will be filed with the Business Office in Thurmond Hall. Registration is valid for six years and will include physical address, phone number, make, model, serial number and estimated value. The registered owner is responsible for communicating any change in address or phone number with the Business Office. The registered owner will receive a decal that should be placed on the bike frame below the seat. The owner or person to whom a bicycle registration is issued is responsible for any parking or registration violations and associated fines in which the bicycle is involved.

6.4.3 Riding

Two and three wheeled bicycles may be operated on those sidewalks that provide the shortest and most direct route between a bicycle rack and the street, roadway, or parking area closest to the bike rack.

6.4.4 Parking

Bicycle parking is permitted on bike racks only. Bicycles should be locked on racks in order to promote maximum security. When a bike is parked for an extended amount of time in long term parking areas, it is strongly encouraged that the seat and any quick release tires be removed.

Bicycles may not be parked inside buildings.

6.4.5 Designated Parking Area

Bicycles parked, chained or otherwise attached to trees, plants, railing, posts, signs, light poles, handicapped ramps, or any other than a bike rack may be impounded. The University assumes no responsibility for the care and protection of any bicycle, attached accessory, or contents, at any time the bicycle is operated or parked on campus.

Bicycle racks designated for long term parking can be utilized throughout the school year without penalty for parking.

The following bicycle racks are designated as long term parking areas:

- Agee Residence Center
- Burns & Cobb Apartments
- East Devereaux Apartments
- Howard Apartments
- Kerr Dormitory
- MacArthur Apartments
- Taylor Residence Center
- West Devereaux Apartments
- West University Apartments
- WMU Dormitory

All bicycle racks not specifically designated as long term parking areas are considered short term parking areas. Bicycles racks designated for short term parking can be utilized up to 3 days without penalty.

6.5.6 Violations and Fines (Bicycles)

Parking and registration violations will be assessed a fine of \$15 by appropriate University officials. Fines can be appealed within 10 business days of the ticket issue or paid in the Business Office in Thurmond Hall. If not paid, a fine will be billed to the registered student's account.

6.5.7 Impounding

Bicycles may be impounded for the following reasons: Illegal parking, lack of registration, and/or abandonment. The University will not be liable for any damage or loss caused by impoundment. Impounded

bicycles will be placed in storage until the end of the current academic year. The University will dispose of impounded bicycles after the end of the current academic year. Release of impounded bicycles requires proof of registration, ownership, and proper release form from the designated campus agency.

Abandonment: A bicycle that does not show any sign of recent use or owner care is considered abandoned. Abandoned bicycles may be picked up and impounded.

6.5.8 Theft

Any bicycle suspected of being stolen should be reported immediately to the University Police Department.



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