



Student Recital Request

Date Received: _____

Received by: _____

Date Calendared: _____

Note:

- Fall recital request deadline – **April 15**; Spring recital request deadline – **October 1**
- Failure to submit the form by the deadline may affect a student’s ability to secure a preferred date.
- All recitals, including elective recitals, require the successful completion of the Recital Hearing.
- The primary time for weekday recitals is 7:30 p.m.
- If two recitals need to be placed on the same weekday evening, the secondary time is 6:00 p.m.
- Sunday afternoon recitals will generally be scheduled at 2:00 p.m.
- Required recitals will have priority in dates and times. The Committee will assign times based on that priority.
- The Student Recital Committee will inform the student of the assigned date and time. Any changes after the schedule has been finalized must be approved by the Student Recital Committee.
- Students requesting a Composition Recital must complete both sides of this form.

Name: _____
First *Last*

Performance Area: _____
(ex. Trumpet, Soprano, Piano, Composition)

Degree: _____ Recital Type: _____ Recital Length: _____

Preferred Date 1: _____

Preferred Date 2: _____

Preferred Date 3: _____

Staging Requirements:

- Piano
 Music Stands
 Chairs
 Risers
 Harpsichord
 Microphones

Additional Requests:

Applied Teacher: _____ Signature: _____

Accompanist: _____ Signature: _____

Student Signature: _____ Date: _____

Area Coordinator Signature: _____

Combined Recitals:

- *Each student must submit his/her own Student Recital Request.*
- *In order to combine recitals, the section below and the requested dates must coordinate on each Request from.*
- *The Applied Teacher’s and Accompanist’s initials must be included.*

Student Name	Applied Teacher	Initials	Accompanist	Initials

