

Student Recital Request

Date Received:
Received by:
Date Calendared:

Note:

- Fall recital request deadline April 15; Spring recital request deadline October 1
- Failure to submit the form by the deadline may affect a student's ability to secure a preferred date.
- All recitals, including elective recitals, require the successful completion of the Recital Hearing.
- The primary time for weekday recitals is 7:30 p.m.
- If two recitals need to be placed on the same weekday evening, the secondary time is 6:00 p.m.
- Sunday afternoon recitals will generally be scheduled at 2:00 p.m.
- Required recitals will have priority in dates and times. The Committee will assign times based on that priority.
- The Student Recital Committee will inform the student of the assigned date and time. Any changes after the schedule has been finalized must be approved by the Student Recital Committee.
- Students requesting a Composition Recital must complete both sides of this form.

Name:		Performance Area:	
First	Last		(ex. Trumpet, Soprano, Piano, Composition)
Degree:	Recital Type:		Recital Length:
	Preferred Date 1:		
	Preferred Date 2:		_
	Preferred Date 3:		
Staging Requirements: Piano Music Additional Requests:	Stands Chairs	Risers	Harpsichord Microphones
Applied Teacher:		Signature:	
Accompanist:		Signature:	
Student Signature:		Date:	:
Area Coordinator Signature:			
Combined Recitals:			

- Each student must submit his/her own Student Recital Request.
- In order to combine recitals, the section below and the requested dates must coordinate on each Request from.
- The Applied Teacher's and Accompanist's initials must be included.

Student Name	Applied Teacher	Initials	Accompanist	Initials

Composition Recital Reques	Comp	osition	Recital	Req	ues
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Note:

- Students requesting a Composition Recital must complete BOTH sides of this form.
- Required Composition Recitals will be placed at 7:30 in the requested date in a weeknight and the Composition Recital will be the only recital for that evening.

Iusic Forces anticipated for the Composition Recital (voice instruments etc.)
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	Date Rehearsal Requests Received:
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Preferred Rehearsal Date 1:	
Preferred Rehearsal Date 2:	
Preferred Rehearsal Date 3:	
Preferred Rehearsal Date 4:	
Preferred Rehearsal Date 5:	
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dditional Staging/Set-up/Technical Requirements: dditional Signatures:	Signature: Signature: Signature: